

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd.

Lake Havasu City, AZ 86403

Special Governing Board Minutes

January 15, 2019

1. Routine Opening of Meeting - Call to Order

The special session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Kathy Cox, in the District Office Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 5:30 p.m., on January 15, 2019.

1.1 Moment of Silent Prayer or Reflection

1.2 ROLL CALL

BOARD MEMBERS PRESENT: Kathy Cox, President
Lisa Roman, Vice President
Nichole Cohen, Member
John Masden, Member
Archana Aliyar, Member

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Michael Murray, Director of Business Services
Aggie Wolter, Director of Special Services

Others: 4 Terry Fleming, Secretary

1.3 Pledge of Allegiance

2. Review and Accept Agenda for this Session

Mr. Masden moved, seconded by Mrs. Roman, to approve Agenda as presented.

ROLL CALL VOTE: Masden: YES, Roman: YES, Cohen YES, Aliyar: YES, Cox: YES

3. Action Items

3.1 Approval of Electronic Payments Bank Account

Mr. Murray recommended the Governing Board approve the opening of an "electronic payments" bank account with Wells Fargo.

The Arizona Department of Revenue recently issued a letter communicating a mandatory requirement to submit payments and returns electronically, with penalties for non-compliance. For tax periods beginning on January 1, 2019, a penalty of 5% will be imposed for those who do not submit electronic payments or returns. Currently, the district processes Use Tax payments via paper checks to the Department of Revenue (USFE 6-c-5) and would then, pending Board approval, begin processing payments electronically to avoid a 5% penalty/fee. This item has been reviewed by the Business Office and Accounts Payable.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 3.1 as presented.

Mr. Murray stated that we pay approximately \$20,000 per quarter on use taxes.

ROLL CALL VOTE: Masden: YES, Roman: YES, Cohen YES, Aliyar: YES, Cox: YES

4. Announcements - none

5. Adjournment

Following a motion by Mr. Masden, seconded by Mrs. Roman, the meeting was adjourned at 5:38 p.m.

ROLL CALL VOTE: Masden: YES, Roman: YES, Cohen YES, Aliyar: YES, Cox: YES

Video of the meeting may be seen on the District website www.lhusd.org under Governing Board.

Minutes of the Special Governing Board meeting of January 15, 2019, are approved as submitted.

Kathy Cox, Board President

Lisa Roman, Board Vice President