

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

April 17, 2018

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, John Masden, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on April 17, 2018.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: John Masden, President
 Nichole Cohen, Vice President
 Kathy Cox, Member

BOARD MEMBERS ABSENT: Pat Rooney, Member
 Alan Ward, Member

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
 Michael Murray, Director of Business Services
 Brad Gardner, Director of Educational Services
 Aggie Wolter, Director of Special Services
 Connie Hogard, Principal, Smoketree Elementary
 Claude Sanders, Principal, Havasupai Elementary
 Corey Triassi, Principal, Starline Elementary
 Roger Burger, Principal, Nautilus Elementary
 Brett Bitterman, Principal, Oro Grande Elementary
 Andrea Helart, Principal, Jamaica Elementary
 Scott Becker, Principal, Lake Havasu High School
 Jaime Festa, Assistant Principal, Lake Havasu High School
 Jennifer Cady, Assistant Principal, Lake Havasu High School
 Terry Fleming, Secretary

Others: 75

1.3 Pledge of Allegiance

1.4 Call for an Executive Session - none

2. Call to the Public - none

3. Recognition of Visitors

- Recognition of Smoketree Elementary Preschool Staff for receiving a Quality First 4 Star Rating from First Things First. Viette Saari from First Things First also presented Debra Weger with a plaque for the Honorary Eddie Bashas' Award.
- Aggie Wolter, Michelle Youso and Marsha Becker gave a Grants Update PowerPoint presentation.
 - o Mrs. Youso spoke on Educational Services grants: Title I, Title II, Title III, Title IV-A, Master Teacher Grant, and Network to Transform Teaching (one year only).
 - o Mrs. Becker spoke on Career Technology Education grants: Priority Grant, Perkins Federal Grant, and WAVE Grant.
 - o Mrs. Wolter spoke on Special Services grants: IDEA, IDEA Preschool Grant, First Things First, Medicaid, and MAC Medicaid.
- Lake Havasu City Education Association (LHCEA) Carol Nowakowski gave a LHCEA monthly report with information on Red for Ed.

4. Consent Agenda

4.1 Approval of Consent Agenda

4.1. Approval of Minutes:

Regular Session of March 13, 2018

Special Session of February 28, 2018; March 6, 2018; March 15, 2018;
(2) March 28, 2018

Work Session of March 5, 2018; March 6, 2018; March 28, 2018

Executive Session of February 28, 2018; March 28, 2018

4.1.2 Approval or Modification of Agenda

4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.

4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$7,324.76 and to Student Activities Organizations in the amount of \$0.00.

A detailed list of donations can be viewed as background material by contacting the District.

4.1.5 Approval of Travel

Asseier

4.1.6 Approval of Change in Policy Exhibit JFAA-EA and JFAA-EB Admission of Resident Students

Asseier

4.1.7 Approval of Change in Job Description for Elementary Magnet Teacher / Classical Academy

Miner

Mrs. Cohen moved, seconded by Mrs. Cox, to approve the Consent Calendar as presented, with the addition to the March 5 Work Session minutes of; "The Magnet School will be funded by the Instructional Improvement Fund".

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

5. Old Business

5.1 Second Presentation/Review of New Policy IJNDBA, IJNDBA-R, and IJNDBA-E Website Accessibility

Mrs. Asseier recommended that the Board approve the second presentation of new Policy IJNDBA, IJNDBA-R, AND IJNDBA-E Website Accessibility.

Per Arizona School Boards Association Policy Services Advisories, dated February 2017 (received March 15), the following policy revision is being presented:

Policy Advisory No. 576 Policy IJNDBA—Website Accessibility

This is a new policy addressing website accessibility covered in W3C/WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of these guidelines. <https://www.section508.gov/content/learn/laws-and-policies>

The District should compose a Website Accessibility Concerns/Complaints Form related to the accessibility of websites developed or maintained by the District. The form should include identification information, date, description of the problem, location of the inaccessible site, and the solution suggested.

A concern or complaint may be made by completing the form provided by the District. All such communications shall be forwarded to the staff member or consultant designated by the superintendent.

Each concern or complaint will be processed, and the person initiating the communication will receive a timely response, including the provision of access to the website information requested.

No changes have been made to these policies since the first reading on February 20, 2018.

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 5.1 as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

5.2 Revision to Quest Software Tools Bid to Include AZ State Tax

Mrs. Asseier recommended that the Governing Board approve the revision to the original amount approved for the Quest Software Tools awarded to Dell EMC as part of the Active Directory Migration Project on August 15, 2017, for an additional \$4,177.60

The original pricing was based on the Dell EMC presentation; however, the pricing did not include AZ tax of \$4,177.60. This has been reviewed by business services and purchasing.

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 5.2 as presented. Patti Bacer, Purchasing, stated that there currently are procedures in place, and a new one has been added to be sure purchasing has reviewed necessary action items.
ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6. New Business

6.1 Approval of the Edupoint Software License Agreement Supporting the District's Student Information System (Synergy)

Mrs. Asseier recommended the Governing Board approve the Edupoint Software License agreement for a total, five-year cost of \$257,209.00.

Starting January 19, 2018, support services for ADE Statewide Student Information System (SSIS) customers began migrating from ADE to direct Edupoint support. ADE began the SSIS program in 2014 with the primary goals of reducing costs and increasing value for school districts and charter schools by providing a comprehensive SIS and streamlined data reporting functions. ADE announced the conclusion to the SSIS program because the primary goals have been successfully achieved.

ADE has never physically managed the hosted environments. It has always been hosted and managed by Edupoint cloud hosting services, which are housed on the industry's most secure and robust platform.

Edupoint Mohave Contract, 16N-EEA-0113, Special Pricing Promotion was received and will renew Lake Havasu USD at the 2016 ADE rates, and then include a 2.5% escalator annually for years 2-5.

The business department and legal have reviewed this item. A copy of the Agreement was emailed to the Governing Board prior to the meeting.

Mrs. Cox moved, seconded by Mr. Masden, to approve item 6.1 as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.2 Approval of Joint Letter Recognizing the Red for Ed Initiative

Mrs. Asseier recommended that the Governing Board approve the attached letter to staff recognizing the "Red for Ed" initiative.

Lake Havasu staff have embraced the Red for Ed movement, and our community has stepped up, donating red shirts and wearing red on Wednesdays.

As a district, our focus in the advocacy effort is to ensure that the Maintenance and Operations fund is increased so that we may better support all of our staff with increased salary and benefits, and so that we will not have to come back to our community and continue to request Overrides in order to retain and recruit staff.

Mrs. Cox moved, seconded by Mr. Masden, to approve Item 6.2 as presented.

Lengthy discussions with the Board and audience ensued on reasons to stand together for Red for Ed, and concerns about the movement. All agreed that our state funding problem needs to be changed. Mrs. Cohen read her prepared statement:

"4/17/18

AZ Educators United in LHC,

I have read your demands and I will respond to each. I request my response be included in the minutes of this meeting.

#1 Demand for a 20% increase in salary for teachers.

This is not a rational, sustainable, or professional way to ask for more money.

#2 Competitive pay for support professionals.

This was addressed with the passing of prop 206 and our override for all of our staff. Increases to the base and longevity stipends for those who stuck it out through the pay freezes.

#3 Permanent Teacher salary structure which includes annual raises.

You have a board, administration, and community willing to support you, but after all we have invested in you since the override has passed, this demand makes it clear it will never be enough.

#4 Restore education funding to 2008 levels.

This is a ridiculous demand. Our state was growing and revenues were pouring in until the recession hit. Everyone felt it, not just educators.

2008 levels are not possible without other cuts. We had less students and staff in the system in 2008.
#5 No new tax cuts until per-pupil funding reaches the national average.
 This demand makes it clear you do not understand the funding problem and that you are being used out of convenience to support this last minute movement.

I have tried to work with all that were willing in good faith since taking my seat on this board. I have been honest, upfront, understanding, compassionate, and have thoughtfully researched too many of your individual concerns/issues to count. Our new leadership has made incremental changes in every area of our operations in order to bring transparency to the staff, the parents, and taxpayer.

At this point, I'm sad for the students in our community. I'm sorry their educators would rather march and strike than propose solutions, or openly and honestly discuss the ways in which our public education has failed us all. You are using Saul Alinsky style tactics to achieve a Cloward and Piven strategy – whether you realize it or not.

Our kids deserve better than the public school/united nations/world citizen education that is being foisted on them with no protest or resistance from their educators.

I do not support the RedForEd movement and I will not sign the letter.

Nichole Cohen, Governing Board Member – Lake Havasu USD
 (949) 370-6742 *Focused on scholarship, character, and humanity.*
 ROLL CALL VOTE: Cox: YES, Cohen: NO, Masden: NO

6.3 Approval of Monthly Governing Board Meeting Dates for 2018-2019

Mrs. Asseier recommended that the Governing Board approve the dates listed for regularly scheduled Governing Board meetings for the 2018-2019 school year.

All the dates are the third Tuesday of each month, which adheres to district policy, except for March 13, 2018, due to Spring Break, and May 8, 2018, due to State mandated budget deadline.

<u>Regular Board Meeting Date</u>	<u>DEADLINE for Board Materials 10:00am</u>	<u>Work Session Date to review packet 4:00pm</u>
Week of July 9, 2018 (Adopt Budget)	July 5	none
Tuesday, August 21, 2018	August 7	August 14
Tuesday, September 18, 2018	September 4	September 11
Tuesday, October 23, 2018	October 2	October 16
Tuesday, November 20, 2018	November 6	November 13
Tuesday, December 18, 2018	December 4	December 11
Tuesday, January 15, 2019	January 3	January 8
Tuesday, February 19, 2019	February 5	February 12
Thursday, March 21, 2019	March 5	March 19
Tuesday, April 16, 2019	April 2	April 9
Tuesday, May 7, 2019	April 23	April 30
Tuesday, June 18, 2019	June 4	June 11
Week of July 8, 2019 (Adopt Budget)	July 2	none

As required by law, a notice of our regular meeting dates and posting locations are sent in January to the Mohave County Supervisor's clerk. When special meetings and work sessions are needed, the same procedures for posting regularly scheduled meetings will be followed.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.3 as presented.
 ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.4 Approval of Contract for Contracted Speech Services with Therapia Staffing

Mrs. Wolter recommended that the Board approve the revised contract with Therapia Staffing for Teletherapy with a Speech Therapist for the 17-18 school year not to exceed \$40,000.00

We are requesting that we increase our existing purchase order that was approved by the Board in December for contracted Speech Teletherapy services from \$30,800 to \$40,000. We have had to increase the number of hours of services from 20 hours per week to 32 hours per week due to additional

loss of staffing in order to ensure the provision of required services and to maintain compliance.

Therapia Staffing is an approved vendor under the SAVE Contract RFP 002-1718. Funds from M&O budget will be used to pay for services. This has been previously reviewed by purchasing and legal.

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 6.4 as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.5 Approval for New Bookstore Software

Mr. Murray recommended the Governing Board approve the purchase of InTouch receipting software at a price not to exceed \$35,000.

This software is used to track purchases, obligations, class registrations, tax credits and deposits for auxiliary operations and student activity accounts. This new software includes Point of Sale (POS) systems for the bookstores at all sites.

InTouch will interface with Infinite Visions, whereas the current software requires journal entries in order to post to the general ledger for audit requirements. Our current software was purchased in the 2005-2006 fiscal year. Our current software's annual maintenance renewal was \$18,214.70 for our current year. The InTouch annual maintenance renewal is estimated to be approximately \$5,500. (SAVE contract - IFB 16-011)

Funds to pay for the initial purchase of the software would come from the sale of surplus items fund 506 School Plant (Sale) received on the auction site. This item has been reviewed by Purchasing and Legal. Copy of the contract was emailed to the Governing Board prior to the meeting.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.5 as presented.

Mr. Murray stated that the new Visions has a module to track fixed assets.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.6 Approval of Infinite Vision's Grant Project Tracking Module

Mr. Murray recommended the Governing Board approve the addition of Infinite Vision's Grant and Project Tracking module to the services and applications outlined in the original licensing and services agreement approved on October 17, 2017, and increase the not to exceed amount from \$350,000 to \$400,000.

The Tyler Technologies Grant and Project Tracking application will allow the LHUSD Grants Department to manage multi-year grant projects and allocations. The application will track all related financial information such as budget worksheets, expenditures, and revenues. The Infinite Visions application will permit monitoring of grant project status and ensure compliance for an unlimited number of multi-year grant projects while reducing the number of staff created spreadsheets used for tracking purposes. The application has full accounts payable, warehouse, and payroll integration to view transaction detail entry postings, display and view project activities, review overall status, drill-down on any transaction or encumbrance, and track and apply revenue payments within a multi-year history.

Tyler Technologies provided the District with an agreement to license financial software products and perform professional services. Recurring fees are still anticipated at approximately \$65,000-\$75,000 per year. \$180,000 in bond funds were allocated to updating the district's financial software. The remainder will be paid from district additional assistance (DAA). A revised Not To Exceed (NTE) amount of \$400,000 is being requested to cover the additional module, all expenditures related to software set up, consulting/training and technology equipment/software needed to support this expansion and the continued support for on-site hosting in the future.

The purchase will take place through Mohave Educational Services Cooperative (MESOC), #17D-TYL-0525. That group has already gone through the bidding process. This item has been reviewed and approved by the Purchasing department.

Mr. Masden moved, seconded by Mrs. Cox, to approve item 6.6 as presented.

Mr. Murray state that there is a saving to the District by going with Tyler Technologies, and that the District will have customer support with multiple levels of support.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.7 Approval of General Statement of Assurance – FY 2019

Mr. Gardner recommended that the Governing Board approve the required annual filing of the fiscal year 2019 General Statement of Assurance to the Arizona Department of Education. Further, it is recommended that Brad Gardner, Agnes Wolter, Michael Murray, and Michelle Youso be authorized agents for Federal grants.

Each year the Department of Education is required to have on file a General Statement of Assurance from all school districts applying for Federal funds. The Governing Board must approve this annual statement and the Superintendent will complete the digital signature on the GSA electronically.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.7 as presented.

A copy of the GSA was emailed to the Board prior to this meeting.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.8 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended that the Governing Board approve:

Approval of Vouchers for February 2018 / \$2,965,056.10

March 2018 / \$5,432,511.14

Student Activity Funds for K-6 for February 2018 / \$6,956.37

Student Activity Funds for 7-8 for February 2018 / \$29,622.56

Student Activity Funds for 9-12 for February 2018 / \$259,693.17

Auxiliary Funds for February 2018:

District Office \$ 8,067.85

Smoketree \$ 5,464.28

Havasupai \$ 5,062.32

Starline \$ 16,119.09

Nautilus \$ 10,446.85

Oro Grande \$ 5,114.88

Jamaica \$ 16,964.61

Thunderbolt \$160,342.23

High School \$608,301.85

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 6.8 as presented.

Request was made that the Voucher Register that Mr. Murray emails monthly the Board be placed on the District website along with the month's minutes.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

6.9 Discussion and Possible Action on Governing Board Member Vacancy

Mrs. Asseier recommended that the Governing Board discuss the Governing Board member vacancy created by the resignation of Mr. Alan Ward on April 10, 2018; and possibly take action to appoint an interim Board member.

Per Mr. Mike File, Mohave County School Superintendent, the Governing Board has the following options:

- Agree to leave the position vacant until the 2018 General Election results are final and new Board member is sworn in January 2019.
- Select a community member to fill the open Board position and present the name to Mr. File. Mr. File would then appoint that person to fill the opening until the end of December 2018.
 - If the selected person desires to continue in the position, he/she would have to run in the November 6, 2018, General Election for the open position, which would be for the remaining two years of Mr. Ward's term (December 2020).
- There will be three open Board member positions on the November 6, 2018, General Election ballot.
 - Mr. Ward's position - January 2019 through December 2020
 - Mr. Rooney's position - January 2019 through December 2022
 - Mrs. Cohen's position - January 2019 through December 2022

For information on how to run for an open school board position for Lake Havasu Unified School District, please contact, the LHUSD Superintendent's Office or the Mohave County Educational Service Center at <https://www.mohavecounty.us/ContentPage.aspx?id=130&cid=935> .

Mrs. Cohen moved, seconded by Mr. Masden, to postpone item 6.9 until other Board members can be present. Mrs. Asseier shared a handout on A.R.S. 15-302, the Powers and duties of the County Superintendent.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

7. Informational

* Superintendent

- Mrs. Asseier gave appreciation for March's Gifts and Donations.
- Mrs. Asseier shared that Shannon Williams, Starline Elementary 5th grade Teacher, will be receiving the Outstanding Educational Administration Graduate Award at the Arizona Professor of Educational Administration Conference.
- And, Mrs. Asseier announced that Thunderbolt Middle School has received a Capturing Kids' Hearts National Showcase Schools award for the 2017-18 school year from the Flippen Group.

* Directors - Educational Services, and Special Services Reports.

* Governing Board Members

- Mrs. Cox announced that Madisen Stark, a former LHUSD student, from the ASU School of Journalism was present covering the board meeting.
- The next regular board meeting will be May 8, 2018. There will be a Work Session on May 1 2018, to review the draft May 8 packet.

* Advisory Committees

* Employee Benefit Trust (EBT) Ex-Officio

8. Call to the Public - none.

9. Communications - none.

10. Adjournment

Mrs. Cohen moved, seconded by Mrs. Cox to adjourn at 8:08 p.m.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Masden: YES

Video of the entire meeting may be seen on the District website [www.havasu.k12.az.us] under Governing Board.

Minutes of the Regular Governing Board meeting of April 17, 2018, are approved as submitted.

John Masden, Board President

Nichole Cohen, Board Vice President