

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

August 21, 2018

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, John Masden, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on August 21, 2018.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: John Masden, President
Nichole Cohen, Vice President
Kathy Cox, Member
Pat Rooney, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Michael Murray, Director of Business Services
Jaime Festa-Daigle, Director of Personnel/Technology
Aggie Wolter, Director of Special Services
Connie Hogard, Principal, Smoketree Elementary
Claude Sanders, Principal, Havasupai Elementary
Corey Triassi, Principal, Starline Elementary
Roger Burger, Principal, Nautilus Elementary
Brett Bitterman, Principal, Oro Grande Elementary
Andrea Helart, Principal, Jamaica Elementary
Mari Jo Mulligan, Principal, Thunderbolt Middle School
Scott Becker, Principal, Lake Havasu High School
Jennifer Cady, Assistant Principal, High School
Shannon Williams, Assistant Principal, High School
Brady Krueger, Assistant Principal, High School
Robert Keirns, Transportation Supervisor
Terry Fleming, Secretary

Others: 65

1.3 Pledge of Allegiance

1.4 Call for an Executive Session – none

2. Call to the Public

Hal Christensen shared concerns that the September 11 rededication ceremony committee would not consider changing the start time of the celebration from 8:30 to 9:00am so that elementary 5th graders could attend.

Martha Peterson spoke on the positive affect of crowdsourcing (Donors Choose) for herself and other district teachers.

Michael Harris filled out a request to address the Board, but had to leave before the meeting started.

3. Recognition of Visitors

- Lake Havasu City Education Association (LHCEA) Carol Nowakowski gave a monthly update.

4. Consent Agenda

4.1 Approval of Consent Agenda

- 4.1.1 Approval of Minutes:
Regular Session of July 9, 2018
Special Session of July 17, 2018

August 21, 2018

Work Session of July 25, 2018

4.1.2 Approval or Modification of Agenda

4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.

4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$8,008.00 and to Student Activities Organizations in the amount of \$0.00.

A detailed list of donations can be viewed as background material by contacting the District.

4.1.5 Approval of Travel

Asseier

Mrs. Cohen moved, seconded by Mr. Rooney, to approve the Consent Calendar as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

5. Old Business - none

6. New Business

6.1 Approval of Pay for Performance Plan for School Year 2018-19

Mrs. Festa-Daigle recommended that the Governing Board approve the Performance Pay (301) Plan for 2018-19, a.k.a. the Classroom Site Fund.

Lake Havasu Unified School District has high expectations for our students, teachers, and administrators. In that context, the LHUSD 301 Performance Plan is designed to compensate teachers for attainment of school goals as well as individual performance.

This year, the LHUSD District 301 committee met to review this framework and made no significant revisions. A full copy of the document was forwarded to the Board electronically.

Members of LHUSD District 301 committee for 2018-19 are:

<i>Admin</i>	Shannon Williams
<i>Havasupai</i>	Tiffany Berry
<i>Jamaica</i>	Jamie Hammer
<i>LHHS</i>	Kris Garry and Erika Washington
<i>Nautilus</i>	Amy DePuydt
<i>Oro Grande</i>	Dawn Smith
<i>Smoketree</i>	Tamara Yates
<i>Starline</i>	Melissa Waller
<i>Thunderbolt</i>	Nichole Gray
<i>Specialist</i>	Christina Gibbs
<i>District</i>	Jaime Festa-Daigle

As mandated by the state, this plan must be approved by the Governing Board each year. A copy of the Performance Pay Plan was emailed to the Governing Board prior to the August 14, 2018, meeting for their review.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.1 as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.2 Approval to Purchase Three School Buses

Mr. Murray recommended the Governing Board approve the purchase of three school buses through Canyon State Bus Sales at an amount not to exceed \$575,000.00. Bond funds will be used to make this purchase.

Bond funds are now available to purchase school buses, as presented to Lake Havasu Unified School District #1 voters prior to the November 8, 2016, election.

Quotes from Canyon State Bus Sales are attached to this agenda action item for review by the Governing Board:

• Qty. (1) 84-Passenger Route Bus	\$183,182.38
• Qty. (1) 46-Passenger Activity Bus	\$187,971.32
• Qty. (1) 38-Passenger Special Needs Bus	\$177,333.92
TOTAL	\$547,487.62

This pricing includes all requested options, preparations, service and parts, plus tax and delivery. The

quotations were made through the Mohave Educational Service Cooperative (MESC) Contract #13N-CSBS-0925. An approval amount of \$575,000.00 has been requested to cover any incidentals. This item has been reviewed by Purchasing.

Mr. Rooney moved, seconded by Mrs. Cox, to approve item 6.2 as presented.
 Mr. Keirns informed the Board that the waiting list for High School bussing has been cut in half.
 ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.3 Discussion and Possible Action Regarding Proposed Arizona School Boards Association Political Agenda and Delegate Assembly

Mrs. Asseier recommended that the Board discuss, and if desired, select a delegate for the Arizona School Boards Association (ASBA) Delegate Assembly on September 8, 2018, and discuss the Board's direction on voting at the Assembly.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve Mr. Masden as the Board's delegate to attend the ASBA Delegate Assembly.

Mrs. Asseier opened the Board discussion. She went through each item and Board expressed their concerns, oppositions, and agreements with each of the items on the Political Agenda.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.4 First Presentation/Review of Revised Policies

Mrs. Asseier recommended that the Board approve the first presentation of the revised policies listed below, per Arizona School Boards Association (ASBA) Policy Services Advisory for June 2018.

		Page
Policy Advisory No. 616 Policy DICA –Budget Format	Murray	1
Policy Advisory No. 617 Policy DIE – Audits/Financial Monitoring	Murray	2
Policy Advisory No. 618 Policy DJ - Purchasing	Murray	3
Policy Advisory No. 619 Policy DJE – Bidding/Purchasing Procedures	Murray	4
Policy Advisory No. 620 Policy FEA – Educational Specifications for Construction	Murray	8
Policy Advisory No. 621 Policy GBEAA, GBEAA-E – Staff Conflict of Interest	Festa-Daigle	9
Policy Advisory No. 622 Policy IHBA-RB – Special Instructional Programs and Accommodations for Disabled Students	Wolter	13
Policy Advisory No. 623 Policy JFABB – Admission of Exchange and Foreign Students	Gardner	16
Policy Advisory No. 624 Policy JL, JL-RA, JL-RB – Student Wellness	Wolter	17

A copy of the ASBA Policy Services Advisory, with rationale, was emailed to the Governing Board prior to the meeting for their review.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.4.

Discussion ensued on several of the policies. Request to remove from JL-RA Student Wellness on page 2, D. "Nutrition education is extended beyond the school environment by engaging and involving families and community."

ROLL CALL VOTE: Cox: YES, Cohen: NO, Rooney: YES, Masden: YES

6.5 Adoption of Policy Exhibit AD-E District Philosophy Doctrines Definitions

Mrs. Asseier recommended that the Governing Board adopt a new Policy Exhibit AD-E – District Philosophy Doctrines Definitions.

Policy Exhibit AD-E will be added to the District's Policy Manual as backup to Policy AD – Guiding Principles. For the web page, the language below the highlighted word(s) will pop up on a hot link.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.5.

Mrs. Asseier stated that the word Doctrines would be removed from the title as per discussion at the Work Session on August 14, 2018.

Discussion ensued on wording - Right to "life, liberty, property, and the pursuit of happiness." Will remove word property, and add a separate line stating – "Right to the fruits of your labor." Board discussion continued on definitions under the Liberty section. Mr. Masden presented definitions for each word under Liberty section from *Black's Law Dictionary*-Second Edition. Several audience members spoke with opinions on the definitions: Kellee Wolfe, Sharon Lawford, Lawana Gillette, Chris May, Wayne Cohen and Diane Klostermier. Decision to remove all words with their definitions after the definition of Democracy.

Mrs. Cohen withdrew her original motion, and Mr. Rooney withdrew his second.

Mr. Masden moved, seconded by Mr. Rooney to approve item 6.5 with the removal of word property, and adding a separate line stating; Right to the fruits of your labor; and remove all words with definitions after Democracy; and use *Black's Law Dictionary*-Second Edition definitions for first four words under Liberty. ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: NO, Masden: YES

6.6 Approval of Changes to Extra-Curricular, Co-Curricular, Enrichment Activities for Tax Credit Funds

Mr. Murray recommended that the Governing Board approve the addition of the Smoketree Elementary Homework Club to the tax credit program at Smoketree Elementary School.

Mrs. Hogard, principal at Smoketree Elementary School, is requesting the addition of the Smoketree Elementary Homework Club to the tax credit program. The purpose of the program is to provide a quiet, safe, supportive environment in which students can receive additional help in all subject areas from highly qualified educators, professionals, and mentors. Staff will reteach and/or reinforce what students struggle to complete on homework assignments. Not only will students receive academic assistance, but also guidance in the development of time management and organizational skills. Positive work and study habits are supported, so that each student feels a sense of accomplishment and will have the skills necessary for independent success in the future. The program sponsors will be Connie Hogard and Tamara Yates. Upon closure of the program, funds will be transferred to the tax credit all no preference account.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.6 as presented.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.7 Approval of Arizona School Boards Association Policy Agreement

Mrs. Asseier recommended the Governing Board approve the Arizona School Boards Association (ASBA) Policy Service Agreement subscription, not to exceed the sum of \$364 per month during the term of this Agreement for a total of \$17,472.00.

Approval of this Agreement allows the District to partner with ASBA in the important work of the development and maintenance of its governance policies and administrative regulations. This will be a four (4) year agreement, July 1, 2018, to June 30, 2022. This Agreement was reviewed by legal.

Mr. Rooney moved, seconded by Mrs. Cox, to approve item 6.7 as presented.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.8 Approval of Resolution and Borrowing Request to Wells Fargo Bank

Mr. Murray recommended the Governing Board approve and sign a "borrowing request," to be forwarded to the Mohave County Treasurer, along with a resolution authorizing the request.

The Mohave County Treasurer has requested the Governing Board approve and sign a borrowing request to Wells Fargo Bank for a credit line in the amount of \$1,000,000. This request replaces the letter of declaration approved by the governing board in past years. It is not anticipated the district will be required to borrow funds from Wells Fargo; however, this paperwork must be in place should that become a necessity.

Also attached is a resolution of the Board authorizing the borrowing request. Both documents have been reviewed and approved by legal counsel.

Mr. Rooney moved, seconded by Mrs. Cohen, to approve item 6.8 as presented.

Mr. Murray stated that this borrowing request is done every year, but the District has never had to use it.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.9 First Presentation/Review of Revised Policy GCCH Professional/Support Staff Bereavement Leave

Mrs. Festa-Daigle recommended that the Board approve the first presentation of revised Policy GCCH - Professional / Support Staff Bereavement Leave. Policy is being updated to reflect current working procedures.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.9 as presented.

Mrs. Festa-Daigle stated that a staff member's Bereavement Days would come out of their Sick Days.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.10 Approval of Contract for Contracted Speech Services with Ardor Health Solutions

Mrs. Wolter recommended that the Board approve the contract with Ardor Health Solutions for Teletherapy speech services with a Speech Language Pathologist for the 18-19 school year not to exceed \$92,500.

LHUSD has not been able to fill a critical full time speech therapist position. Ardor Health Solutions is an approved vendor under the SAVE Contract RFP 17-5201-004. We are requesting approval to contract with Ardor Health Solutions for speech teletherapy services at \$65 per hour for a total sum not to exceed \$92,500.00.

LHUSD is obligated to ensure the provision of services for eligible students to receive a free appropriate public education for students requiring related services as required under the Individuals with Disabilities Education Act (IDEA).

Funds from M& O budget will be used to pay for services. This has been reviewed by purchasing and legal.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.10 as presented.

Mrs. Wolters shared that the number of contracted services has been reduced to just this one, Ardor Health Solutions.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.11 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended that the Governing Board approve:

Approval of Vouchers - Vouchers for June 2018 / not available

July 2018 / \$470,191.25

Student Activity Funds for K-6 for June 2018 / \$7,982.41

Student Activity Funds for 7-8 for June 2018 / \$31,324.72

Student Activity Funds for 9-12 for June 2018 / \$213,432.33

Auxiliary Funds for June 2018:

District Office	\$ 7,657.80
Smoketree	\$ 4,803.94
Havasupai	\$ 3,455.56
Starline	\$ 13,035.03
Nautilus	\$ 8,342.36
Oro Grande	\$ 1,543.99
Jamaica	\$ 17,731.89
Thunderbolt	\$180,043.16
High School	\$768,386.76

Mrs. Cox moved, seconded by Mrs. Cohen, to approve item 6.11.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

7. Informational

* Superintendent

- Mrs. Asseier thanked the community for their Gifts and Donation.

- August 27 will be Rachel's Challenge assemblies at each school, and then a live community event at the Aquatic Center in the evening.

- Mrs. Asseier and Mrs. Festa-Daigle attended a meeting at ASU Lake Havasu and they will be starting a teacher's credentialing program here at ASU.
- Mrs. Asseier reviewed the District's enrollment history. We have declining enrollment, and are down 95 students from last year.
- * Directors - Educational Services and Personnel/Technology Reports
- * Governing Board Members
- * Advisory Committees
- * Employee Benefit Trust (EBT) Ex-Officio

8. Call to the Public

Chris May spoke on her concerns with transportation, and the possibility of starting at Running Start program at the High School.

9. Communications

- Mr. Masden would like to have a discussion on dress code at a future meeting, and Mrs. Cohen would like a discussion on curriculum in our elementary schools.
- The next regular board meeting will be September 18, 2018. There will be a Work Session on September 11, 2018, to review the draft September 18 packet.

10. Adjournment

Mrs. Cohen moved, seconded by Mr. Rooney to adjourn at 8:07 p.m.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

Video of the entire meeting may be seen on the District website [www.havasu.k12.az.us] under Governing Board.

 Minutes of the Regular Governing Board meeting of August 21, 2018, are approved as submitted.

 John Masden, Board President

 Nichole Cohen, Board Vice President