

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

October 23, 2018

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, John Masden, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on October 23, 2018.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: John Masden, President
 Nichole Cohen, Vice President
 Kathy Cox, Member
 Pat Rooney, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
 Michael Murray, Director of Business Services
 Jaime Festa-Daigle, Director of Personnel/Technology
 Connie Hogard, Principal, Smoketree Elementary
 Claude Sanders, Principal, Havasupai Elementary
 Corey Triassi, Principal, Starline Elementary
 Roger Burger, Principal, Nautilus Elementary
 Brett Bitterman, Principal, Oro Grande Elementary
 Andrea Helart, Principal, Jamaica Elementary
 Mari Jo Mulligan, Principal, Thunderbolt Middle School
 Scott Becker, Principal, Lake Havasu High School
 Shannon Williams, Assistant Principal, High School
 Robert Keirns, Transportation Supervisor
 Terry Fleming, Secretary

Others: 35

1.3 Pledge of Allegiance

1.4 Call for an Executive Session – none

1.5 Bond Hearing – Informational / Discussion. Mr. Murray gave a Bond Fund Report for 2018 with a PowerPoint presentation. The presentation will be posted on the District's website.

2. Call to the Public

Wendy Moore shared her expression of gratitude for Rachel's Challenge and all who had a part in bringing it to the community.

Amy Ulmer invited the community to the "Made 2b Awesome" wheel chair basketball event on November 2, 2018, 7:00 p.m. in the Telesis gym.

Matt Nichols introduced himself as the regional consultant for the Arizona Education Association (AEA).

3. Recognition of Visitors

- Recognition of Havasu 95 Speedway / Bill & Elaine Rozhon, and Bobby & Shelly Keirns received a plaque for allowing the District the use of the speedway for 2018 Graduation.

- Mrs. Asseier, and Teachers Christina Musselman and Lindsay Bitterman, gave a PowerPoint presentation review of the Crane Digital Curriculum Platform and its purpose.

- Lake Havasu City Education Association (LHCEA) Carol Nowakowski gave a monthly update. They are currently focused on candidates and funding for Public Education. November 12-16 is National Education Week.

4. Consent Agenda

4.1 Approval of Consent Agenda

4.1.1 Approval of Minutes:

Regular Session of September 18, 2018
Special Session on September 28, 2018
Executive Session on September 28, 2018
Work Session of September 11, 2018

4.1.2 Approval or Modification of Agenda

4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Leave, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Leave, Other.

4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$13,093.49 and to Student Activities Organizations in the amount of \$2,539.00.

A detailed list of donations can be viewed as background material by contacting the District.

4.1.5 Approval of Travel

Asseier

4.1.6 Approval of New Job Description for Maintenance Specialist

Festa-Daigle

Mrs. Cohen moved, seconded by Mr. Rooney, to approve the Consent Calendar as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

5. Old Business - none

6. New Business

6.1 Discussion and Possible Action on Arizona School Boards Association Bylaw Proposals

Mrs. Asseier recommended that the Board discuss, consider and give direction on voting on several bylaw change proposals from the Arizona School Boards Association (ASBA). These bylaw proposals have been offered by ASBA Board of Directors, and the ASBA Governance Committee. After discussion, the Board will vote to give direction to Superintendent Asseier to vote in the manner the board has approved. The following are the bylaw proposals to be considered and acted upon:

Proposal A With an endorsement from the ASBA Board of Directors and the ASBA Governance committee, the ASBA Equity Committee proposes that an additional statement on Equity should be added to the ASBA Core Belief Statement. Background: The additional statement will enhance ASBA's Core Beliefs regarding educational equity for every student.

Proposal B ASBA Governance Committee recommends that a bylaw may be amended or repealed by a majority affirmative vote of all members boards. Background: Currently, a minimum of two-thirds (66 percent) of all ASBA members boards must vote in the affirmative to amend or repeal a bylaw.

Mrs. Cohen moved, seconded by Mr. Masden to instruct Mrs. Asseier to vote "no" on both proposals.

Board discussion on the meaning (wording) of the proposals.

ROLL CALL VOTE: Cox: NO, Cohen: YES, Rooney: YES, Masden: YES

6.2 Approval of Qualified Evaluators for the 2018-2019 School Year

Mrs. Festa-Daigle recommended that the Governing Board approve the following administrators and certified staff as qualified evaluators for the 2018-2019 School Year:

Diana Asseier	Brad Gardner
Brett Bitterman	Andrea Helart
Marsha Becker	Brady Krueger
Scott Becker	Mari Jo Mulligan
Michelle Budden	Mike Murray
Roger Burger	Christie Olsen
Connie Hogard	Claude Sanders
Jennifer Cady	Corey Triassi
Brett Chapple	Shannon Williams
Mary Clark	Aggie Wolter
Tessa Cross	Michelle Youso
Jaime Festa-Daigle	

The above individuals have received the necessary training as required by ARS§15-537(D) and are delegated the authority to issue written preliminary notices of inadequacy of classroom performance.

Mr. Rooney moved, seconded by Mrs. Cohen, to approve item 6.2 as presented.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.3 Approval of Performance Pay Site Based Goals for 2018-19

Mrs. Festa-Daigle recommended that the Governing Board approve the following Performance Pay Site Based Goals for 2018-2019.

Lake Havasu Unified School District and its stakeholders have high expectations for our students, teachers and administrators. Each year each site sets goals to improve student learning. Goals include four components:

- Student Achievement: Each site will create student achievement goal(s) based on the criteria. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 50% of site based goals money.
- Professional Development: Each site will develop professional development goal(s) tied to student achievement. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 25% of site based goals money.
- Parent Communication/Involvement: Each site will develop parent communication/involvement goal(s) tied to student achievement. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 25% of site based goals money.
- Principals will share how these goals fit in with the District Targets/Mission.

Three elementary schools have chosen math as their goals, specifically Number Sense with a focus on fluency and Numbers and Operations skills. Through the use of L to J, Mini Math, intervention strategies and collaborative planning, post-assessments will provide data showing growth in these areas.

Two elementary schools have chosen ELA goals with focus on academic vocabulary, reading for information across content areas, and comprehension. Through the use of L to J, Marzano Key Vocabulary Strategies, Accelerated Reader, and Thinking Maps, post-assessments will provide data showing growth in these areas.

One elementary site chose a math and ELA focus to work on as their goal. All elementary sites added a PE and either music or art performance component to their plan.

Secondary sites have chosen goals around content specific academic vocabulary and high frequency vocabulary instruction to improve comprehension to improve content area literacy across the school site.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.3 as presented.

District Administration, Theresa Nigg and Mrs. Mulligan answered questions from the Board. Discussion on Academic Vocabulary, list of tier vocabulary words and if they are content specific.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.4 Approval of Administrator Performance Pay Plan and Criteria for the 2018-19 School Year

Mrs. Festa-Daigle recommended the Governing Board approve the attached Administrator Performance Pay Plan and Exhibit A - Administrator Performance Pay Plan Criteria for the 2018-2019 school year.

On September 11, 2012, the Governing Board approved an alternative procedure to meet the requirements of Senate Bill ("SB") 1263, Arizona Revised Statutes ("A.R.S.") § 15-341(A) (40).

With the alternative procedure, the Principals, Assistant Principals, Directors, and Superintendent will receive an equal portion of a designated sum if they meet all requirements. The breakdown of the requirements will be as follows: 25% for Academic Gain, 25% for Parent Satisfaction, 25% for Professional Development, and 25% Teacher Satisfaction.

The alternative procedure chosen by LHUSD has previously been approved by legal.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.4 as presented.

Mrs. Asseier stated that a portion of the plan is a parent survey, and the results will be provided to the Board.

ROLL CALL VOTE: Cox: YES, Cohen: YES, Rooney: YES, Masden: YES

6.5 First Presentation/Review of Revised Policies

Mrs. Asseier recommended that the Board approve the first presentation of the revised policies listed

below, per Arizona School Boards Association (ASBA) Policy Services Advisory for August 2018.

		Page
Policy Advisory No. 625 Policy BCB, BCB-E Board Member Conflict of Interest	Asseier	1
Policy Advisory No. 626 Policy BE School Board Meetings	Asseier	6
Policy Advisory No. 627 Policy BEDF Voting Method	Asseier	8
Policy Advisory No. 628 Policy BEDG-R Minutes	Asseier	9
Policy Advisory No. 629 Policy DICA Budget Forms	Murray	10
Policy Advisory No. 630 Policy DIE Audits/Financial Monitoring	Murray	12
Policy Advisory No. 631 Policy DJ - Purchasing	Murray	14
Policy Advisory No. 632 Policy DN School properties Disposition	Murray	16
Policy Advisory No. 633 Policy FCB Retirement of Facilities	Murray	19
Policy Advisory No. 634 Policy GCO Evaluation of Professional Staff Members	Festa-Daigle	20
Policy Advisory No. 635 Policy IKE-RB Promotion and Retention of Students	Gardner	26
Policy Advisory No. 636 Policy IL Evaluation of Instructional Programs	Gardner	30
Policy Advisory No. 637 Policy IMD School Ceremonies and Observations	Gardner	32
Policy Advisory No. 638 Policy JEB Entrance Age Requirements	Gardner	34
Policy Advisory No. 639 Policy JICK, JICK-R, JICK-EB Student Bullying/Harassment/Intimidation	Asseier	37
Policy Advisory No. 640 Policy JJIB Interscholastic Sports	Asseier	46
Policy Advisory No. 641 Policy JL, JL-RB Student Wellness	Wolter	49
Policy Advisory No. 642/645-September Policy JLCB-E Immunization of Students	Wolter	54
Policy Advisory No. 643 Policy JLCD Medications/Administering Medicines to Students	Wolter	59

A copy of the ASBA Policy Services Advisory, with rationale, was emailed to the Governing Board prior to the October 16 Work Session for their review.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.5 as presented.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.6 Approval of Changes to Extra-Curricular, Co-Curricular, Enrichment Activities for Tax Credit Funds

Mr. Murray recommended that the Governing Board approve the addition of the Nautilus Elementary Homework Club to the tax credit program at Nautilus Elementary School.

Mr. Burger, principal at Nautilus Elementary School, is requesting the addition of the Nautilus Elementary Homework Club to the tax credit program. The purpose of this organization shall be to assist Nautilus Elementary students who struggle to complete their homework at home. The homework club will strive to provide a positive atmosphere for learning and increase students pride and performance in the scholastic areas. The program sponsor will be Roger Burger.

Upon closure of the program, funds will be transferred to the tax credit all no preference account.

Mr. Rooney moved, seconded by Mrs. Cohen, to approve item 6.6 as presented.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.7 Discussion and Possible Action Regarding Expansion of Lake Havasu Classical Academy at Oro Grande

Mrs. Asseier recommended that the Governing Board discuss and possibly approve the expansion of the Lake Havasu Classical Academy from K – 2 to K – 6 in school year 2019 - 20.

For the 2018-19 school year, the Governing Board approved a pilot magnet program providing a classical education model at Oro Grande Elementary School. The pilot began with kindergarten and first grade, with the intention to expand a grade level per year.

With the success of the curriculum and instructional strategies, interest continues to grow from parents.

These same parents have been pivotal at sharing the benefits of the classical curriculum with other parents, and would like the curriculum to be available to all grade levels, as many families have students in the grade levels that do not follow the Classical approach. Students in the Classical education have a structured spiraling curriculum, allowing students to work in content repeatedly through multiple grade levels. This approach has been successful as other Classical schools begin with grade levels of K - 6.

The Oro Grande Principal and classical staff have seen success in the benefits of the Classical curriculum. The school wide Classical Educational would unify the staff and allow for a deeper and more successful collaborative approach. Recent training and classical school visits have provided a guiding compass that shows a K - 6 program would serve all the students of Oro Grande and would provide a desirable and attractive option for our community. The magnet has fulfilled a purpose in attracting students who would otherwise choose a private school.

Approval would allow staff to begin more intense research for curriculum, training and hiring of staff. A cost analysis and feasibility report will be provided to the Board for final approval.

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.7.

Mrs. Asseier shared information on what is Classical Education. Oro Grande's classical curriculum is based on Core Knowledge Foundation and the Hillsdale College Classical initiative. Mrs. Asseier will bring a cost analysis and feasibility report to the Board for final approval.

Several audience members voiced their support for the expansion of the Classical Academy at Oro Grande: Rebecca Kent, Kelly Garry, Jessica and Julia Atkins, Brett Bitterman, Amy Barney, Lisa Morgan, Marcia Cox, Wendy Moore, Diana Klostaimier, and Carol Nowaskowski.

Mrs. Cox shared a list of concerns and opinions. Mr. Rooney ask several clarifying questions. Mr. Bitterman feels his staff is working together on this and that, if approved, they would get the word out to parents immediately. Mr. Masden shared that he had received letters from parents supporting the Oro Grande Magnet school. He responded to Mrs. Cox concerns and feels we (the District) has great leadership and employees and this (expansion of Classical Academy) would help attract students back to our district. ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.8 Presentation/Review of Revisions to Policy IHB, IHB-R and IHB-E Special Instructional Programs

Mrs. Asseier recommended that the Board suspend Governing Board Policy BGB (Policy Adoption) related to a first and second reading, and approve this presentation of revisions to revised Policies IHB, IHB-R and IHB-E Special Instructional Programs.

Policy Advisory No 644 Policy IHB - Special Instructional Programs and Regulation IHB-R and Exhibit IHB-E

On October 23, 2017, the Arizona State Board of Education adopted rules in the area of Special Education (R7-2-401). Policy IHB along with the Regulation and Exhibit have been adjusted to conform to the work of the State Board. ASBA does not believe the essence of the conditions of policy have substantially changed; however, there are adjustments to procedural aspects noted in the following documents.

The Arizona Department of Education is requiring districts to file a Certification Form that verifies that the governing board has approved policies and procedures in accordance with statutory changes. The Form needs to be submitted to the Arizona Department of Education, Exceptional Student Services, by November 1, 2018. Mrs. Asseier informed the Board that the deadline has been extended.

Mrs. Cohen moved, seconded by Mr. Rooney, to suspend Governing Board Policy BGB (Policy Adoption) related to a first and second reading, and approve this presentation of revised Policies IHB, IHB-R and IHB-E Special Instructional Programs.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

6.9 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended that the Governing Board approve:

Approval of Vouchers - Vouchers for September 2018 / \$4,922,032.70

Student Activity Funds for K-8 for July 2018 / \$39,307.88

August 2018 / \$39,310.70

Student Activity Funds for 9-12 for July - September 2018 / \$215,650.85

Auxiliary Funds for July 2018:

Auxiliary Funds for August 2018:

District Office \$ 6,494.98

District Office \$ 6,611.79

Smoketree \$ 5,781.67

Smoketree \$ 6,357.46

Havasupai	\$ 3,349.52	Havasupai	\$ 4,621.61
Starline	\$ 15,201.80	Starline	\$ 15,670.75
Nautilus	\$ 10,168.76	Nautilus	\$ 10,674.97
Oro Grande	\$ 2,453.24	Oro Grande	\$ 1,663.54
Jamaica	\$ 19,448.61	Jamaica	\$ 20,628.35
Thunderbolt	\$155,231.23	Thunderbolt	\$159,644.17
High School	\$535,947.06	High School	\$501,281.68

Mrs. Cohen moved, seconded by Mr. Rooney, to approve item 6.9 as presented.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

7. Informational

* Superintendent

- Mrs. Asseier shared that Arizona State University Lake Havasu will be offering a Teacher certification program for both Elementary and Secondary certificates.

- Mrs. Asseier informed the Board that a grant from Title IV would be able to fund Rachel's Challenge Chain Reaction for 10th graders next year.

- The District's A-F Letter Grades have been released and they are very positive.

- The London Bridge Day Parade will be Saturday, October 27, and the District will be participating.

* Directors - Personnel/Technology and Special Services Reports

* Governing Board Members

- Mrs. Cohen shared information on her study of the Living Wage.

* Advisory Committees

* Employee Benefit Trust (EBT) Ex-Officio

8. Call to the Public - none

9. Communications

- The next regular board meeting will be November 20, 2018. There will be a Work Session on November 13, 2018, to review the draft November 20 Board packet.

10. Adjournment

Mrs. Cohen moved, seconded by Mr. Rooney to adjourn at 9:11 p.m.

ROLL CALL VOTE: Cohen: YES, Rooney: YES, Cox: YES, Masden: YES

Video of the entire meeting may be seen on the District website www.lhusd.org under Governing Board.

Minutes of the Regular Governing Board meeting of October 23, 2018, are approved as submitted.

John Masden, Board President

Nichole Cohen, Board Vice President