

## Liberty Community School District No. 2

### Who Do You Call for Assistance?

#### Elementary Office

Michelle Duke  
Jody Obert - Principal

**645-3481**

michelle.duke@libertyschool.net  
jody.obert@libertyschool.net

#### Elementary Special Ed. Coordinator

Krista Tenhouse

**645-5000 ext. 306**

krista.tenhouse@libertyschool.net

#### Junior High/High School Office

Cathy Badgley  
Justin Edgar - Principal

**645-3389**

cathy.badgley@libertyschool.net  
justin.edgar@libertyschool.net

#### JH/HS Special Ed. Coordinator

Thera Green

**645-5000 ext. 314**

thera.green@libertyschool.net

#### Superintendent's Office

Connie Huber  
Kelle Bunch - Superintendent

**645-3433**

connie.huber@libertyschool.net  
kelle.bunch@libertyschool.net

#### Transportation

Wes Geczi

**645-3416**

wes.geczi@libertyschool.net

#### Hot Lunch Accounts

Cathy Badgley

**645-3389**

cathy.badgley@libertyschool.net

#### Cafeteria

Donna Goehl

**645-5000 ext. 373**

donna.goehl@libertyschool.net

#### Athletics

Adam Lee

**645-5000 ext. 313**

adam.lee@libertyschool.net

#### Library

Deb Kappner

**645-5000 ext. 375**

deb.kappner@libertyschool.net

#### Maintenance

Allen Flynn

**645-5000 ext. 376**

allen.flynn@libertyschool.net

#### Nurse

Denise Lucas

**645-5000 ext.317**

denise.lucas@libertyschool.net

#### Technology

Michael Smith

**645-5000 ext. 333**

tech@libertyschool.net

## **Problem Resolution Steps and Chain of Command:**

1. An issue with a staff member, talk to the staff member. If the issue is not resolved, please try again. Sometimes people think they have solved the issue on the first try.
2. After talking to the staff member twice, then talk to their Supervisor. See above for those individuals with leadership responsibility.
3. If there is still no resolution, please contact the building Principal. The building Principals oversee everything in their buildings from the curriculum, instruction, schedules, programs (such as Driver's Ed, vocational classes, band, foreign language, etc.), activities, after-school events, discipline, lunch, recess (if applicable), assemblies, school improvement goals, academic & social-emotional support, and health/welfare of students.
4. Finally, if the issue has gone through the above levels and not resolved, contact the Superintendent. The Superintendent oversees the operations and management, finances, grants, human resources, public relations, professional training, and school board meetings of the District.

**Note: School Board members oversee the policies and the operations of the District. They do not resolve day-to-day issues, as that is the responsibility of the administration.**