



*“Soar to Excellence.”*

# **LIBERTY COMMUNITY UNIT #2 SCHOOL**

**505 N. PARK ST. LIBERTY, IL 62347**

**[www.libertyschool.net](http://www.libertyschool.net)**

## **Board of Education**

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## **Administration**

**Kelle Bunch, Superintendent**

**Jody Obert, PreK-6 Principal**

**LaNiece Primus, 7-12 Principal**

***Liberty School District will equip the whole student with knowledge, skills, and character to achieve personal success as they “Soar to Excellence.”***

## **Board Meeting Agenda for August 21, 2023 at 6:30 p.m. in the Chorus Room.**

1. Routine Consent Agenda:
  - A. Approval of the Agenda
  - B. Approval of the following Minutes:  
July 19, 2023 Regular Board Meeting
  - C. Approval of the Bills, Payroll, and Additional Bills
  - D. Approval of the Treasurer's Report
  - E. Approval of the Activity Report
  - F. Approval of the Imprest Fund
  
2. Consent Agenda:
  - A. Approve the Tentative Proposed Budget for FY24.
  - B. Approve the EIS Administrator and Teacher Salary and Benefits Report 2022-23.
  - C. Approve the Sponsorship List for 2023-24.
  - D. Approve the Employee Guide for 2023-24.
  - E. Approve the second reading and adoption of PRESS Policy and Policy 5:220.
  - F. Approve the first reading of the Non-resident Tuition Exemption for Full-time Staff, Policy 7:61.
  - G. Approve rescinding the Resolution Authorizing the Honorable Dismissal of Pre-K Bus Driver.
  - H. Approve the Bus Driver/Monitor Agreement for August 1, 2023-July 31, 2026.
  - I. Approve the Memorandum of Understanding with the Teacher's Union regarding the Teacher Vacancy Grant.
  - J. Approve the job description for the Instructional Coach, funded by the teacher vacancy Grant.
  
3. Reports:
  - A. Superintendent's Report
  - B. Technology Coordinator's Report
  
4. Personnel Report:
  - A. Approve Megan Wellman as the HS Special Olympics Sponsor for 2023-24.
  - B. Approve Kayla Epley as the JH Student Council Sponsor for 2023-24.
  - C. Approve Christina Paszkeit as the Marching Band Assistant for 2023-24.
  - D. Correction: Melissa Obert is MA, Step 21, not Step 20.

### **Superintendent Comments**

#### **Annual Business**

This is the meeting to approve several routine annual items, such as the Tentative Proposed Budget for FY24. Right now, we predict a balance budget. Since we are purchasing two vehicles, one bus and another activity van, there was a concern regarding the Transportation Fund. However, by adding some state funding, this fund is balanced like the rest of the funds.

Other items that we approve once a year are the Employee Guide, the Administrator and Teacher Salary and Benefits Report (ATSB) for 2022-23, and the Sponsor List for 2023-24, after all updates are made. The ATSB Report is submitted to the state regarding salaries and benefits of teachers and administrators.

### **Policy Updates**

We had our second reading and final adoption of PRESS Policy and Policy 5:220, which references substitute teacher positions. The District has four different types of sub teachers. A new policy had to be developed regarding full-time, nonresident staff sending their children to Liberty School tuition-free. The District used to seek a waiver from the state effective for five years. Now, the state has decided this needs to be a local decision. School boards just need to establish a policy about it. The wording was taken from the waiver we have in place regarding tuition exemption for Nonresident, full-time staff sending their children to Liberty CUSD 2.

### **Rescinding a Motion**

It was decided that the motion to eliminate a Pre K bus driver from the July Board meeting be rescinded. With three Pre-K buses, the young students will be on the bus at most 25 minutes. If we were to go to two buses, some students could be on the bus up to one hour. The school board decided to do what is best for students and keep all the good bus drivers we have in Pre-K.

### **Agreements/Contracts**

The Contract with the Liberty Bus Drivers and Monitors has been approved for 2023-2026. Wages are set and several language items were updated. Also, a Memorandum of Understanding with the Teacher's Union was signed. This agreement shows that the teachers understand that funds from the Teacher Vacancy Grant will cover the cost of tuition for staff to seek a degree/endorsement to fill vacant teaching positions.

### **Job Description**

Another opportunity through the Teacher Vacancy Grant is to hire an Instructional Coach. Thus, a job description was developed and approved. Since we just received the approval for this grant, it is likely this position will be filled by a retired teacher or administrator who would like to help teachers with their classroom management and instructional practice. The position is posted and we are excited to see who will apply.



BACK  
TO  
SCHOOL