



“Soar to Excellence.”

LIBERTY COMMUNITY UNIT #2 SCHOOL

505 N. PARK ST. LIBERTY, IL 62347

www.libertyschool.net

Board of Education

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LaNiece Primus, 7-12 Principal

Liberty School District will equip the whole student with knowledge, skills, and character to achieve personal success as they “Soar to Excellence.”

Board Meeting Agenda for July 19, 2023 at 6:30 p.m. in the Chorus Room.

1. Routine Consent Agenda:
 - A. Approval of the Agenda
 - B. Approval of the following Minutes:
June 21, 2023 Regular Board Meeting
 - C. Approval of the June 30, 2023 Bills
 - D. Approval of the July Bills, Payroll, and Additional Bills
 - E. Approval of the Treasurer's Report
 - F. Approve the Financial Summary Report
 - G. Approve the Food Service Report
 - H. Approval of the Activity Report
 - I. Approval of the Imprest Fund

2. Consent Agenda:
 - A. Review keeping closed session minutes closed.
 - B. Authorize the Superintendent to destroy closed session verbatim recordings that have surpassed the required date for keeping on file.
 - C. Approve the Risk Management Plan for 2023-24.
 - D. Approve the standing orders, procedures, and indemnification form for Dr. Tim Smith (epi-pens).
 - E. Approve the first reading of PRESS Policy.
 - F. Approve the Transfer of Lease Levy proceeds to pay July 2023 lease payments from ED Fund to the Debt Service Fund for Delage Lease of \$9,726.36 and American Capital Lease (KS State Bank) for \$8,151.19.
 - G. Approve the Agreement with Republic for trash pick-up, effective August 15, 2023-June 15, 2026.
 - H. Approve the Agreement with Cornerstone for the Employee Assistance Program for 2023-24.
 - I. Approve hiring a Sponsor for JH Student Council for a stipend of \$450.
 - J. Approve the Short-term Substitute Training Agreement with the Regional Office of Education #1.

3. Board Discussion and Action
 - A. Approve the Resolution Authorizing the Honorable Dismissal of Pre-K Bus Driver.
 - B. Consider and take action on the Daily Substitute Teacher rate at \$120 per day (which impacts Daily School Year Substitute and the Long-term Substitute for days 1-20) and for the and Long-term substitute rate at \$220 per day (which impacts Interim Teacher Substitute, Board Approved Leave of Absence Substitute, and Long-term Substitute for days 21 and after) for 2023-24.

4. Reports:
 - A. Superintendent's Report
 - B. Technology Coordinator's Report

5. Personnel Report:
 - A. Correction: Approve Katie Stegner, JH/HS Special Education Coordinator, at Step 19.
 - B. Approve the resignation of Paul Fessler as the Junior High Girls Basketball Assistant Coach, effective June 22, 2023.
 - C. Approve Tom Crow as the Junior High Girls Basketball Assistant Coach for 2023-24.
 - D. Approve Amy Allen moving from full-time Special Education Teacher to Part-time Reading

- Interventionist, effective August 14, 2023.
- E. Approve Kayla Epley as the JH English Teacher at MA, Step 4, effective August 16, 2023.
 - F. Approve Holly Schell and Laura Gibbs as the Co-sponsors for JH Cheerleading for 2023-24.
 - G. Approve the resignation of Christen Hocking as a Pre-K Bus Monitor, effective July 10 2023.
 - H. Approve the resignation of Mackenzie Davison as a Student Custodial Worker during the school, effective July 14, 2023.
 - I. Approve Lynette Schenk as a Daily School Year Substitute for 2023-24, effective August 18, 2023.
 - J. Approve Jamie Mixer as the High School Volleyball Assistant Coach for 2023-24.

Superintendent's Comments

Routine Items:

At every July and January meeting, the Liberty School Board must decide whether to keep Closed Session Minutes closed and to destroy all recordings of Closed Session Minutes going past 18 months, as required by law.

Epi-pen Standing Orders

Dr. Tim Smith provides standing orders, procedures, and indemnification for us to give epi-pens in an emergency. We are very grateful to him.

PRESS Policy

The first reading took place of a new set of policies approved by the Illinois Association of School Board's Legal Team. These policies are then looked over by the Liberty Policy Committee.

Plans and Agreements

The Risk Management Plan was updated and approved to include training for staff/students on school safety and bullying. Other agreements renewed were the employee assistance program with Cornerstone and trash pick-up by Republic. The agreement with Cornerstone allows staff or members of their family to have three sessions a year with a counselor anonymously. The Republic Agreement is for three years. Also, the school board approved the Regional Office of Education to do the Short-term Substitute Teacher training from now until 2028.

Lease Levy Transfer

As we begin the new fiscal year, the school board must approve the transfer of funds from the Ed Fund to the Debt Service for two leases on chromebooks. Both of these leases end at the end of this fiscal year on June 30, 2024.

Board Discussion

The school board approved the elimination of a Pre-K bus route for 2023-24, due to the increase cost of support staff for addressing academic and behavioral needs of Pre-K students. Also, the school board looked at the two substitute teacher rates for Daily and Long-term Substitute Teachers for the up-and-coming school year. They decided to increase the daily rate to \$120 and the long-term rate be \$220.

