

**STATE OF WEST VIRGINIA  
COUNTY OF LOGAN**

A regular meeting of the Logan County Board of Education was held at the Ralph R. Willis Career/Technical Center on Thursday, April 9, 2015 at 6:00 p.m.

**Call to order**

The meeting was called to order by Mark McGrew, Vice President. Those present were, Phyllis Adkins, Debbie Mendez, Dr. Pat White, Phyllis Doty-Secretary, and Shana Thompson-General Counsel for the Board. Board President Jim Frye did not attend meeting.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Shana Thompson.

**Moment of Silence**

A moment of silence was observed.

At 6:09 p.m. Mrs. Mendez made the motion to recess. Dr. White seconded the motion. Motion carried, vote was 4-0. At 6:13 p.m. the meeting was reconvened.

**Public Speakers, Presentations and Recognitions**

Per WV Board of Education Policy 3234 Logan County Board of Education Must Provide Time for Public Comment on the Proposed 2015-2016 Logan County School Calendar.

There were no comments on the proposed 2015-2016 school calendars.

Mr. Scott Justice, Director of Elementary Education, discussed the textbooks that Elementary had chosen for English Language Arts and Handwriting.

Tracy Baisden, Logan High English Language Arts Instructor and Erica Newsome, Chapmanville Regional High English Instructor, discussed the English Language Arts Books that were chosen by High School instructors.

Dr. MacCorkle, Assistant Superintendent, said the Middle School adoption will occur at the next Board of Education meeting.

Anita Sedlock, Coordinator of Child Nutrition, discussed the surveys that students completed regarding the hot lunch program. Surveys revealed that cafeteria staff was courteous. Explained to the Board the advantage of being in the Coop, the board pays a lower cost for food.

Williamson and Shriver – Holden Elementary Project will appear at the next board of education meeting on April 21, 2015.

*Superintendent Phyllis Doty recommended approval of the following action items:*

**Approval of minutes**

Dr. White made the motion to approve the minutes from the Thursday, March 26, 2015 special levy rate meeting.

The special meeting with presentations from potential Geotechnical Firms of Thursday, March 26, 2015.

And the regular meeting of Thursday, March 26, 2015. Mrs. Adkins seconded the motion. Motion carried, vote was 4-0.

Mr. Frye was not in attendance.

**Action Items**

Dr. White made the motion to pull action item D 7 for further discussion. Mrs. Mendez seconded the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance.

- vii. Melissa Frye and Andrea Santos, request to travel to New York, NY July 7 – 13, 2015 to attend Broadway Teachers Workshop

Dr. White made the motion to approve the following action items. Mrs. Mendez seconded the motion. Motion carried, vote was 4-0 Mr. Frye was not in attendance.

- a. Approval of MOU with WVU Cooperative Extension Service
- b. Correction to Vacation Policy 3433 and 4433 ( Waive Three Readings)
- c. Textbook Adoption for High Schools and Elementary Schools
  - i. English Language Arts
  - ii. Handwriting

- iii. Health
- d. Out of State Travel
  - iv. Gifted Students request to travel to Colonial Williamsburg, June 12 -14, 2015
  - v. Chapmanville Regional Choir and Advanced Theater Class request to travel to Baltimore MD and Washington DC June 8 – 11, 2015
  - vi. Logan High Key Club request to travel to Williamsburg VA, Bush Gardens and Virginia Beach, May 22-24, 2015
  - vii. ~~Melissa Frye and Andrea Santos, request to travel to New York, NY July 7 – 13, 2015 to attend Broadway Teachers Workshop~~ – pulled for further discussion.
  - viii. Katharine Ellis request to travel with FIRST Robotics Team 337 to St. Louis, MO April 22-26, 2015 to participate in World Championship.
- e. Parent Volunteers
  - i. Logan High School
  - ii. Man Middle School

*Superintendent Phyllis Doty recommended approval of the following items presented by the Finance Office:*

**Finances**

Mrs. Adkins made the motion to approve the finance items as presented. Mrs. Mendez seconded the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance.

a. Budget Supplement(s) -	\$(1,572.95)
	\$(24,960.59)
	\$7,750.00
	\$12,000.00
b. Budget Transfer(s) –	\$11,133.54
c. Schedule of Invoices:	
i. County -----	\$1,326,346.10
ii. Food Service -----	\$19,212.59

iii.	IASA -----	\$56.50
iv.	Permanent Improvements-----	\$00.00
v.	Vocational -----	<u>\$00.00</u>
	<u>Total</u> -----	\$1,345,615.19

*Superintendent Phyllis Doty recommended approval of posted positions as well as other personnel action(s) that arise which are not as a direct result of the posting, as provided by the Personnel Office:*

**Personnel**

Dr. White made the motion to approve the personnel schedule as presented. Mrs. Adkins seconded the motion. Motion carried; vote was 4-0. Mr. Frye was not in attendance.

**PROFESSIONAL**

**A. ABOLISH**

1. Weightlifting coach – Effective June 30, 2015

**B. CREATE**

1. Director of Transportation/Student Support

**C. CONTRACT AMENDMENT**

1. **Ellis, Ray** – Assistant Business Manager – Supplement \$ 3,364.80 – Effective April 10, 2015
2. **Jude, Jason** – Accountant/Payroll Supervisor – Supplement \$ 3,450.60 – Effective April 10, 2015

**D. EMPLOY PENDING CERTIFICATION/CIB**

Extended Day Tutor - \$25.00 per hour – 1-2 hours per day – 4 days per week

1. **Casey, Crystal** – West Chapmanville Elementary – Effective April 13, 2015  
Athletic
  1. **Bartley, Dionne** – Logan High School – Head track coach – Effective 2014-2015 season
  2. **Bartley, Terren** – Logan High School – Assistant track coach – certified authorized coach at no expense to the board – Effective 2014-2015 season
  3. **Bragg, Michelle** – Chapmanville Middle School – Head cheerleading coach – Effective 2015-2016 season

4. **Christian, Crystal** – Chapmanville Middle School – Head volleyball coach – Effective 2015-2016 season
5. **Fry, Joshua** – Logan High School – Assistant football coach – Effective 2015-2016 season
6. **Hudgins, Kayla** – Logan Middle School – Assistant track coach – Effective 2014-2015 season
7. **Maynard, Jason** – Chapmanville Middle School – Head football coach – Effective 2015-2016 season
8. **Toth, James** – Logan High School – Assistant football coach – Effective 2015-2016 season
9. **Varney, Chadwick** – Chapmanville Middle School – Head golf coach – Effective 2015-2016 season

E. HOUSEKEEPING

**RESIGNATION**

1. **Bryant, Bill** – Substitute teacher – Effective April 2, 2015
2. **Clemens, Amelia** – Substitute teacher – Effective April 10, 2015

F. TERMINATION

1. **Robinson, Adrienne** – Classroom teacher – due to unavailability/non-certification – Effective April 10, 2015

G. CONTRACT RENEWALS

**CONTINUING CONTRACTS**

- |                      |                           |
|----------------------|---------------------------|
| 1. Adkins, Kathy     | 11. Hatcher, Elmo Allen   |
| 2. Adkins II, Mark   | 12. Miller, Bridgett      |
| 3. Barker, James     | 13. Mullins, Gary         |
| 4. Bartley, Dionne   | 14. Picklesimer, Kimberly |
| 5. Bassham, Ashlea   | 15. Price, Rebecca        |
| 6. Browning, Melvine | 16. Ramey, Ellen          |
| 7. Bunch, Amy        | 17. Schroeder, Kristen    |
| 8. Clay, Leah        | 18. Stowers, Chelsey      |
| 9. Elkins, Andrea    | 19. Wiley, Kara           |
| 10. Granger, Pamela  |                           |

April 9, 2015

**THIRD PROBATIONARY**

1. Akers, Alexandria
2. Bailey, Jimi
3. Balentine, Julie
4. Ball, Lora
5. Blankenship, Courtney
6. Blankenship, Kelly
7. Brown, Kimberly
8. Cain, John
9. Campbell, Amy
10. Carter, Isaiah
11. Chapman, Criste
12. Cozart, Kimberly
13. Daniels, Jaclyn
14. Dotson, Vanessa
15. Engle, Velnetta
16. Greene, Kelli
17. Justice, Lori
18. Jarrells, Melody
19. Jude, Jeffrey
20. Keck, Erica
21. Kidd, Bryan
22. Lambert, Jeffrey
23. Lee, Carrie
24. Loggins, Angela
25. Lowery, Brooke
26. Lusk, William
27. Miller, Mariah
28. Music, Leslie
29. Nelson, Anthony
30. O'Jeda, Richard
31. Perkins, Barbara
32. Perry, Kandi
33. Rakes, Joshua
34. Rimmer, Tina
35. Spry, Christy
36. Starr, Sheri
37. Starr, Velma
38. Sutters, Angela
39. Taylor, Donald
40. Trogdon, Ashley
41. West-Dye, Devonna
42. Workman, Jessica

**SECOND PROBATIONARY**

1. Adkins, Angela
2. Adkins, Fonda
3. Bailey, Robin
4. Ball, Crystalyn
5. Blankenship, Talia
6. Boytek, Shawn
7. Bryant, William
8. Butcher, Angela
9. Christian, Crystal
10. Crisp, Briana
11. Davis, Cari
12. Dickerson, Jaclyn
13. Farmer, Kathy
14. Feather, Samantha
15. Frye, Tara
16. Gibson, Robert
17. Gollihue, Stephanie
18. Gore, Kelsey
19. Harvey, Kenneth
20. Hudgins, Kayla
21. Kennedy, Kimberly
22. Kennedy, Mark
23. Lemaster, Caylyn
24. Lewis, Courtney
25. Lockler, Rebecca
26. Maxwell, Betty
27. McCarty, Matthew
28. McGee, Kathy
29. Moray, Stefan
30. Mounts-Blankenship, Melva
31. Newsome, Erica
32. Pennington, Anita
33. Richards, Megan
34. Richardson, Cassandra
35. Robertson, Kayla
36. Rodighiero, Joanna
37. Santer, Debra
38. Small, Lindsey
39. Varney, Chadwick
40. Watts, Amanda
41. Whited, Brooke
42. Young, Tiffany

April 9, 2015

## FIRST PROBATIONARY

1. Dotson, Angela
2. Kidd, Christopher
3. Shuman, Sarah

## SERVICE

### A. EMPLOY

1. **Bailey, Allen** – Man Bus Garage – Extracurricular bus run – special needs (11:30 am pickup from Man High to RRWCTC and 2:00 pm return pick up from RRWCTC to Man High) for 2014-2015 only, effective April 13, 2015 JP 2015-261
2. **Bailey, Allen** – Man Bus Garage – Extracurricular bus run – Man High to Man Middle (9:00 am-10:00 am) for 2014-2015 only, effective April 13, 2015 JP 2015-262
3. **Brock, Jackie** – substitute bus operator – pending certification/paperwork, effective April 13, 2015
4. **Dent, Shawn** – Logan Middle School – custodian from substitute list (3:00 pm -10:30 pm), effective April 13, 2015 JP 2015-267
5. **Doty, Gary** – Logan Elementary – ½ custodian from substitute list (3:30 pm-7:00 pm), effective April 13, 2015 JP 2015-269
6. **Isom, Marvin** - substitute bus operator – pending certification/paperwork, effective April 13, 2015
7. **Kennedy, Loretta** – Chapmanville Bus Garage – Extracurricular bus run (11:00 am senior class pick up at RRWCTC to Chapmanville High, 11:50 am pick up junior class at Chapmanville High to RRWCTC and return pickup at 2:00 pm back to Chapmanville High), effective April 13, 2015 JP 2015-271

### B. TRANSFER

1. **Anderson, Rebecca** - Central Office – executive secretary (8:00 am-4:00 pm) from Logan High School – secretary, effective July 1, 2015 JP 2015-268
2. **Bays-Frazier, Jennifer** - Logan Bus Garage (Run L-1) – bus operator temporary until regular employee returns, (5:00 am-5:30 pm) from Chapmanville Bus Garage – bus operator, effective April 13, 2015 JP 2015-272
3. **Blevins, Mabel** - West Chapmanville Grade – cook II (6:00am-1:30 pm) from Omar Elementary-café manager, effective April 13, 2015 JP 2015-266
4. **Bowens, Janice** – West Chapmanville Grade – aide/ECCAT (8:00 am – 3:30 pm) from ~~Man Elementary~~—administrative transfer - aide/ECCAT, effective April 13, 2015 JP 2015-263
5. **Horn, William** - Man Bus Garage (Run M-11) - bus operator (5:00 am-5:30 pm) from Chapmanville Bus Garage (Run C-15) – bus operator, effective April 13, 2015 JP 2015-270
6. **Robinette, Sacha** – East Chapmanville Grade – custodian (11:30 am–7:00 pm) from West Chapmanville Grade-custodian, effective April 13, 2015 JP 2015-264
7. **Sheppard, Jason** – Buffalo Elementary- custodian (1:30 pm-9:00 pm) from Logan High School-custodian, effective April 13, 2015 JP2015-265

### C. RESCIND REDUCTION IN FORCE ACTION

1. **Washington, Marsha** – will remain at Man Middle School ½ time cook

April 9, 2015

D. RESIGNATION

1. **Thompson, Debra** – Chapmanville Bus Garage , Effective March 28, 2015

E. RETIREMENT

1. **Ramey, Linda** – Logan Bus Garage – bus operator, effective March 30, 2015

F. CORRECTION

1. **Teresa Dingess** – Central Office- Executive Secretary for Curriculum (8:00 am-4:00 pm) effective July 1, 2015, not May 4, 2015 JP2015-244

G. CONTRACT RENEWALS

**CONTINUING CONTRACTS**

1. Adkins, Heather – Bus Operator
2. Allen, Doris – Cook
3. Anderson, Cynthia - Aide
4. Berry, Christina – Secretary
5. Dress, Albert – Custodian
6. Elkins, Sabrina - Aide
7. Fields, Thomas – Custodian
8. Hensley, Alice - Cook
9. Johnson, Jennifer – Custodian
10. Maynard, Brenda - Aide
11. Maynard, Laura – Cook
12. McDaniels, Tonya - Aide
13. McNeely, Mary – Secretary
14. Miller, Shelley - Aide
15. Osborne, Helen - Aide
16. Roberts, Stephanie – Secretary
17. Sheppard, Jason – Custodian
18. Sigmon, Eric – Bus Operator
19. Terry, Francis – Cook
20. Washington, Kevin – Custodian
21. Webb, Lois - Cook

**THIRD PROBATIONARY**

1. Adams, Terri – Bus Operator
2. Beavers, Jennifer – Secretary
3. Browning, Esther - Aide
4. Copley, Rhonda - Aide
5. Copley, Sheila – Cook
6. Cowley, Michael – Custodian
7. Dalton, Vivian – Cook
8. Davis, Susan – ½ Cook & ½ Custodian
9. Dunn, Rachel – Bus Operator
10. Ferrell, Ronnitta – Bus Operator
11. Glandon, Kristi – Aide
12. Hatfield, Pamela - Aide
13. Jeffrey, Robert – Custodian
14. Lawrence, Debra – Bus Operator
15. Marcum Mark – Bus Operator
16. Osborne, Tina – Bus Operator
17. Perry, Cora - Aide
18. Runyon, Angela – Cook
19. Sowers, Colin - Mechanic
20. Townsend, Ronald – Electrician II
21. Estepp, Rhonda – Custodian
22. Williamson, Barbara - Secretary

**SECOND PROBATIONARY**

1. Adkins, Amy – Bus Operator
2. Aleshire, Tonya – Aide
3. Bumgarner, Tracy - Cook
4. Collins, Crystal - Secretary
5. Corns, Mary – Aide
6. Dingess, Lisa - Aide
7. Doty, Timothy – Custodian
8. Ellis, Stacy - Cook
9. Harvey, Danny – Bus Operator
10. Harvey, Zachary – Electrician II
11. Hutchinson, Patrick – Bus Operator
12. Huff, Cassie – Cook
13. Isaacs, Selina – Aide
14. Justice, Jamie – Aide
15. Justice, Teresa – Aide
16. Lambert, Tara – Secretary
17. May, Brandi - Custodian
18. Meeks, James – Custodian
19. Wagner, Carolyn - Aide
20. Walker, Rebecca – Secretary



## **FIRST PROBATIONARY CONTRACT**

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| 1. Allred, Melissa – Secretary    | 4. Dingess, Cecilia – Cook      |
| 2. Ball, Joseph – Custodian       | 5. Horn, William – Bus Operator |
| 3. Collins, Golden – Bus Operator | 6. Washington, Marsha - Cook    |

*Should the need be presented, President Jim Frye (or designee) recommended the Board enter into Executive Session in accordance with WV Code 6-9A-4:*

### **Executive Session – WV Code 6-9A-4**

At 6:56 p.m. Dr. White made the motion to enter into Executive Session in accordance with WV Code 6-9A-4 for the purpose of 1) Facilities and 2) Personnel. Mrs. Mendez seconded the motion. Motion carried. Vote was 4-0. Mr. Frye was not in attendance.

### **Return from Executive Session**

At 7:43 p.m. Mrs. Adkins made the motion to return from executive session. Mrs. Mendez seconded the motion. Motion carried. Vote was 4-0. Mr. Frye was not in attendance.

The following recommendation was made: No action was taken.

Facilities and personnel were discussed in executive session.

### **Action Item**

Dr. White made the motion to approve action item D 7. Mrs. Mendez seconded the motion. Motion carried. Vote was 3-1. Mrs. Adkins abstained.

- vii. Melissa Frye and Andrea Santos, request to travel to New York, NY July 7 – 13, 2015 to attend Broadway Teachers Workshop

### **Board Member/Superintendent Discussion/Comments**

- Mrs. Adkins – Very fortunate to receive a good report in Charleston yesterday. Pleased with progress. Credit to Mrs. Doty and Staff and everyone concerned.
- Mrs. Mendez – I agree with Mrs. Adkins everybody had a part to play. Everyone did good job.
- Dr. White – Thanked staff and teachers involved in textbook adoption process. Thanked Anita Sedlock for her presentation. Thanked everyone for all their hard work
- Mrs. Doty – Thanked her staff. Thanked the Board for their support.

- Mr. McGrew - Thanked Mrs. Doty and staff from top to bottom. Staff has work tirelessly.
- Mr. Frye – Did not attend meeting.

**Announcements**

Choose member name announced the following information:

Special Board of Education meeting will be held on 4/21/2015 at 5:30 p.m. at the Ralph R. Willis Career Technical Center to set the levy rates for 2015-2016.

At 6:00 p.m. the board will have a meeting to conduct business that would have been conducted at the 4/23/2015 meeting.

**Adjournment**

There being no further business, Dr. White made the motion to adjourn, with Mrs. Mendez seconding the motion. Motion carried, vote was 4-0. The meeting adjourned at 7:54. p.m.

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PRESIDENT

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SECRETARY