

**STATE OF WEST VIRGINIA
COUNTY OF LOGAN**

A regular meeting of the Logan County Board of Education was held at Chapmanville East Elementary School on Thursday, November 12, 2015 at 6:00 p.m.

Call to order

The meeting was called to order by Board Vice President Mark McGrew. Those present were, Debbie Mendez, Dr. Pat White, and Phyllis Doty-Secretary.

Phyllis Adkins participated by phone.

Board President Jim Frye and Shana Thompson-General Counsel for the Board were not in attendance.

Pledge of Allegiance

The Pledge of Allegiance was led by Chole Browning.

Moment of Silence

A moment of silence was observed.

Public Speakers, Presentations and Recognitions

East Chapmanville Elementary Jumping Tigers performed for the Board. Members of the team are A J Motto, Bristol Woody, Amber Browning, Addison Brumfield, Damon Moore, Chloe Thompson, Jaiden Mahon, Alaire Evans, and Hannah Fowler. Team Coaches are Dar Thieman and Christy Critchley.

Harless Cook, Director of Guidance and Testing, Test Data – was rescheduled to the November 30, 2015 Board meeting.

Jason Browning, Director of Transportation/Student Services recognized transportation employees that had perfect attendance for the first nine weeks of school, Andrea Thomas, Amos Lewis, Kenzie Conley, Alan Bailey, Roger Adkins, Heather Adkins, Danny Harvey, Golden Collins and Dwight Brumfield were presented with certificates.

Superintendent Phyllis Doty recommended approval of the following action items:

Approval of minutes

Dr. White made the motion to approve the minutes from the Monday, October 19, 2015 special meeting, the Wednesday, October 21, 2015, Monday, October 26, 2015 Man Area LSIC and Monday, November 02, 2015 special meeting. Mrs. Mendez seconded the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance

Action Items

Dr. White made the motion to approve the following action items. Mrs. Adkins seconded the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance.

- a. Contract/Agreements
 - i. University of Charleston MOU
 - ii. University of Cincinnati
 - iii. Approval of Right of Way Easement for Holden Project

- b. Approval to Award Bid to MIRC Construction Company for Addition of Classrooms and a Gymnasium at Holden Elementary School at a Cost of \$3,655,718.00

- c. Approval to Amend Logan County Schools 10 Year Comprehensive Education Facilities Plan to Permit Lincoln Primary Care Access to Provide a School Based Health Clinic at Man Elementary/Middle School

- d. Policy Updates / Revisions (Second Reading)
 - i. 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
 - ii. 2423 School to Work
 - iii. 2623 Student Assessment
 - iv. 3120.09 Volunteers
 - v. 3215 Use of Tobacco by Professional Staff
 - vi. 3281 Personal Property of Staff Members
 - vii. 4215 Use of Tobacco Service Staff
 - viii. 4281 Personal Property of Staff Members (Service)
 - ix. 5114 Nonimmigrant Students and Foreign Exchange Program
 - x. 5130 Withdrawal From School
 - xi. 5350 Student Suicide
 - xii. 5512 Use of Tobacco by Students
 - xiii. 6108 Authorization to Make Electronic Fund Transfers
 - xiv. 7434 Use of Tobacco on School Premises

- xv. 8120 Volunteers
- xvi. 8390 Use of Service Animals
- xvii. 8431 Preparedness for Toxic Hazard and Asbestos Hazard
- e. Out of County Transfers
 - i. Student A from Mingo Central to Logan High School
- f. Out of State Travel
 - Logan Middle School 7th and 8th Grade –
New York, NY, June 3 – 7, 2016
- g. Parent Volunteers
 - i. Buffalo Elementary
 - ii. Justice Elementary
 - iii. Logan Elementary
 - iv. Man Elementary
 - v. Chapmanville Middle School

Superintendent Phyllis Doty recommended approval of the following items presented by the Finance Office:

Finances

Mrs. Adkins made the motion to approve the finance items as presented. Mrs. Mendez seconded the motion. Motion carried, vote was 4-0.

a. Budget Supplement(s) -	\$67,624.17 \$5,000.00 (\$253,256.00) \$17,176.00
b. Budget Transfer(s) –	\$17,791.00 \$33,812.00
c. Schedule of Invoices:	
i. County -----	\$1,641,844.00
ii. Food Service -----	\$20,071.54
iii. IASA -----	\$17,683.14
iv. Permanent Improvements-----	\$85,000.00
v. Vocational -----	<u>\$16,319.75</u>
<u>Total</u> -----	<u>\$1,781,718.43</u>

Should the need be presented, President Jim Frye (or designee) recommended the Board enter into Executive Session in accordance with WV Code 6-9A-4:

Executive Session – WV Code 6-9A-4

No Executive session was held.

Superintendent Phyllis Doty recommended approval of posted positions as well as other personnel action(s) that arise which are not as a direct result of the posting, as provided by the Personnel Office:

Personnel

Dr. White made the motion to approve the personnel schedule as presented. Mrs. Mendez seconded the motion. Motion carried; vote was 4-0. Mr. Frye was not attendance.

PROFESSIONAL

A. CREATE

1. Man Middle School Wrestling Coach

B. EMPLOY

1. **Adkins, William** – substitute teacher – Effective November 16, 2015
2. **Bunch, Bradley** – substitute teacher – Effective November 16, 2015
3. **Dalton, Darla** – substitute teacher – Effective November 16, 2015
4. **Willis, Cortney** – substitute teacher – Effective November 16, 2015

C. ATHLETIC

5. **Campbell, Rodney** – Chapmanville Regional High School – assistant boys' basketball coach – Effective 2015-2016 season
6. **Carter, John** – Chapmanville Middle School – assistant girls' basketball – certified authorized coach at no expense to the board – Effective 2015-2016 season
7. **Dempsey, Tracy** – Chapmanville Regional High School – assistant boys' basketball coach – Effective 2015-2016 season
8. **Deskins, Timothy** – Chapmanville Middle School – assistant boys' basketball – certified authorized coach at no expense to the board – Effective 2015-2016 season
9. **Dingess, Larry** – Chapmanville Regional High School – assistant boys' basketball coach – Effective 2015-2016 season
10. **Fortune, Melissa** – Logan High School – assistant girls' basketball coach – Effective 2015-2016 season

11. **Thompson, Joetta** – Chapmanville Regional High School – head track coach – Effective 2015-2015 season

D. EXTENDED DAY TUTORS - \$25.00 per hour – 1-2 hours per day – up to 4 days per week M – TH

1. **Collins, Wendy** – Justice Elementary School – Effective November 3, 2015
2. **Sargent, Tiffany** – Verdunville Elementary School – Effective November 3, 2015
3. **Williams, Holly** – Hugh Dingess Elementary School – Effective November 3, 2015

E. RETIREMENT

1. **Pack, Lothell** – school psychologist – Effective November 30, 2015

F. RESIGNATION

1. **Cain, John** – Ralph R. Willis Career & Technical Center – Instructor – Effective October 24, 2015
2. **Chambers, Claudene** – Buffalo Elementary School – long-term substitute – multi-categorical – will remain on substitute list – Effective end of day October 27, 2015

G. SUSPENSION

1. **Adkins, Charles** – Man High School – classroom teacher – five days without pay - Effective October 9, 2015 through October 15, 2015 – investigation completed
2. **Cain, John** – Ralph R. Willis Career & Technical Center – Instructor – suspension with pay – October 19, 2015, through October 23, 2015 – pending investigation

H. RESCIND

1. **Mitchell, Tara** – substitute teacher – due to lack of paperwork and unavailability – Effective immediately
2. **Crum, Denise** – Termination voided from the April 21, 2105, agenda – Logan Middle School – classroom teacher – Effective October 26, 2015

I. CORRECTION

1. **Sutherland, Ernestine** – Ralph R. Willis Career & Technical Center – Mentor/Administrative – one semester only – Omitted from the October 8, 2015, personnel schedule

SERVICE

PENDING CIB/PAPERWORK

A. EMPLOY

1. **Adams, Michael**-substitute bus operator, effective November 16, 2015.
2. **Belcher, Ruth**-substitute aide, effective November 16, 2015.
3. **Booth, Charles**-substitute bus operator, effective November 16, 2015.
4. **Browning, Teresa**-substitute aide, effective November 16, 2015.
5. **Brumfield, Dwight**-Chapmanville Bus Garage-Bus Operator-OVERFLOW-Shop Bus run, for 2015-2016 school year only, as needed, effective November 16, 2015 (JP 2016-286).
6. **Endicott, Deborah**-substitute custodian, effective November 16, 2015.
7. **Estep, Terah**-substitute secretary, effective November 16, 2015.
8. **Farley, Alice**-substitute cook, effective November 16, 2015.
9. **Ferguson, Mackinzie**-substitute aide, effective November 16, 2015.
10. **Jeffrey, Robert**-Verdunville Grade School-Custodian-**TEMPORARY UNTIL REGULAR EMPLOYEE RETURNS**-6:00-1:30 from East Chapmanville Grade School-1/2 Custodian, effective November 16, 2015 (JP 2016-281).
11. **Koutsunis, Kevin**-substitute bus operator, effective November 3, 2015.
12. **Sutphin, Michael**-Man High School-Custodian-**TEMPORARY UNTIL REGULAR EMPLOYEE RETURNS** from Chapmanville Regional High School-1/2 Custodian, effective November 16, 2015 (JP 2016-285).
13. **Toppings, Elizabeth**-substitute secretary, effective November 16, 2015.
14. **Welch, Brandi**-substitute aide, effective November 16, 2015.
15. **Welch, Brandi**-substitute secretary, effective November 16, 2015.

B. TRANSFER

1. **Clemmons, Maurice**-Logan Bus Garage-Bus Operator-Bus Run L-21 from Logan Bus Garage-Bus Operator-Bus Run L-5, effective November 16, 2015 (JP 2016-283).
2. **Doty, Gary**-Man Middle School-Custodian-1:30-9:00-from Chapmanville Middle School-Custodian, effective November 16, 2015 (JP 2016-282).
3. **Hager, Raymond**-Logan Bus Garage-Bus Operator-Bus Run L-11 from Man Bus Garage-Bus Operator-Bus Run M-11, effective November 16, 2015 (JP 2016-284)

C. RETIREMENT

1. **Berry, Peggy**-Man High School-Cafeteria Manager, effective October 30, 2015.
2. **Stollings, Sandy**-Chapmanville Middle School-Cafeteria Manager, effective December 31, 2015.

D. RESIGNATION

1. **Sexton, Dustin**-substitute custodian, effective November 4, 2015.
2. **Walls, Sherry**-Chapmanville Bus Garage-Bus Operator-Extra-Curricular Vocational Bus Run (OVERFLOW), effective October 20, 2015.

C. SUSPENSION

1. **Horn, William**-Man Bus Garage-Bus Operator-suspended without pay pending completed investigation, effective October 26, 2015.

Board Member/Superintendent Discussion/Comments

- Mrs. Adkins - I heard that Mrs. Doty did good job presenting to SBA.
- Mr. McGrew – On December 14 we will know if we are building a new school here. Thanked Mrs. Doty and staff for their presentation at the SBA meeting. The 10 year CEFP approved tonight to get a health clinic for the Man area. Asked Mrs. Doty where we were on getting a soccer coach for the Chapmanville area. Congratulated the bus drivers and thanked them for attending tonight. Wished luck to Chapmanville and Man High Football teams and girls volleyball teams and Man and Chapmanville cheerleaders, congratulations for making the state competition Thanked Mr. Glandon and staff for their hospitality.
- Mrs. Mendez - Thanked East Grade Staff for the hospitality tonight. Mr. Browning is doing an excellent job. Glad you are involved with your employees that means a lot to them. Thank you for representing us so well. Pleased Lincoln Primary, will be at a Man area school.
- Dr. White – School to be commended to having jump rope team. Good to see that kids are still doing this. Attended the SBA meeting and I felt really good about our presentation. Some of the SBA committee had visited East Grade.
- Mrs. Doty - Thanked children for great presentation and the hospitality tonight. I would like to thank the bus drivers for the dedication.
- Mr. Frye was not in attendance

Announcements

Mr. McGrew announced the following information:

November 12, 2015

A Special Board of Education meeting will be held on 11/30/2015 at 6:00 p.m. at the Ralph R. Willis Career Technical Center. This meeting has been rescheduled due to the Thanksgiving Holiday.

Adjournment

There being no further business, Dr. White made the motion to adjourn, with Mrs. Mendez seconding the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance. The meeting adjourned at 6:45 p.m.

PRESIDENT

SECRETARY