

**STATE OF WEST VIRGINIA
COUNTY OF LOGAN**

A special meeting of the Logan County Board of Education was held at the Ralph R. Willis Career/Technical Center on Monday, November 30, 2015.

The purpose of this meeting is to allow consideration of items/proceedings that would have normally taken place should the Board have held their regularly scheduled meeting on November 26, 2015 (Thanksgiving Holiday).

Call to order

The meeting was called to order by Board Vice President Mark McGrew. Those present were, Phyllis Adkins, Debbie Mendez, Dr. Pat White, Phyllis Doty-Secretary, and Shana Thompson-General Counsel for the Board. President Jim Frye participated by telephone.

Pledge of Allegiance

The Pledge of Allegiance was led by Mark McGrew.

Moment of Silence

A moment of silence was observed.

Public Speakers, Presentations and Recognitions

Jason Browning, Director of Transportation and Student Services, Bus Operators Kevin Mathis and Helen Browning demonstrated Buster the Bus for Board Members.

Linda McKnight – Explained the Read Aloud WV to the Board. First year in Logan County, Logan Elementary is first school up and running. Students from Logan High School come and read to students. Goal is to expand to all elementary schools.

Cathy Adkins, Director of Attendance – Presented Chapmanville Regional High School's Digital Imagining class, winners of the 2015 Logan County Schools Public Announcement Contest, with a certificate.

Harless Cook, Director of Guidance and Testing, and Dr. Macy Lu MacCorkle, Assistant Superintendent, presented last year test data.

Superintendent Phyllis Doty recommended approval of the following action items:

Approval of minutes

Dr. White made the motion to approve the minutes from the Thursday, November 12, 2015 meeting. Mrs. Adkins seconded the motion. Motion carried, vote was 4-0. Mr. Frye was not in attendance at meeting and abstained from the vote.

Action Items

Dr. White made the motion to approve the following action items. Mrs. Mendez seconded the motion. Motion carried, vote was 5-0.

- a. Policy Updates / Revisions (Third and Final Reading)
 - i. 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
 - ii. 2423 School to Work
 - iii. 2623 Student Assessment
 - iv. 3120.09 Volunteers
 - v. 3215 Use of Tobacco by Professional Staff
 - vi. 3281 Personal Property of Staff Members
 - vii. 4215 Use of Tobacco Service Staff
 - viii. 4281 Personal Property of Staff Members (Service)
 - ix. 5114 Nonimmigrant Students and Foreign Exchange Program
 - x. 5130 Withdrawal From School
 - xi. 5350 Student Suicide
 - xii. 5512 Use of Tobacco by Students
 - xiii. 6108 Authorization to Make Electronic Fund Transfers
 - xiv. 7434 Use of Tobacco on School Premises
 - xv. 8120 Volunteers
 - xvi. 8390 Use of Service Animals
 - xvii. 8431 Preparedness for Toxic Hazard and Asbestos Hazard
- b. Approval of Standards for Elective Class - Public Health Education
- c. Contract/Agreements
 - i. Delores J. Dingess – Child Nutrition - \$20.00 per hour 1 day a week as needed
 - ii. Foster Grandparent Program MOU
- d. Parent Volunteer
 - i. Man Elementary
 - ii. Man Middle School

Superintendent Phyllis Doty recommended approval of the following items presented by the Finance Office:

Finances

Mr. Frye made the motion to approve the finance items as presented. Mrs. Adkins seconded the motion. Motion carried, vote was 4-0. Dr. White abstained from the vote due to a travel reimbursement.

a. Budget Supplement(s) -	\$28,558.95
	\$30,000.00
	\$500.00
	\$12,250.00
	\$1,071.00
b. Budget Transfer(s) –	\$1,025,854.00
c. Schedule of Invoices:	
i. County -----	\$673,923.59
ii. Food Service -----	\$18,336.11
iii. IASA -----	\$3,821.61
iv. Permanent Improvements-----	\$00.00
v. Vocational -----	<u>\$16,423.88</u>
<u>Total</u> -----	\$712,505.19

Superintendent Phyllis Doty recommended approval of posted positions as well as other personnel action(s) that arise which are not as a direct result of the posting, as provided by the Personnel Office:

Personnel

Mr. Frye made the motion to approve the personnel schedule as presented. Dr. White seconded the motion. Motion carried; vote was 5-0.

PENDING CERTIFICATION/CIB

PROFESSIONAL

A. ABOLISH

1. Ralph R. Willis Career & Technical Center – Carpentry – Effective December 1, 2015

B. CREATE

1. Ralph R. Willis Career & Technical Center – General Building Construction Instructor

2. Chapmanville Regional High School – Head Soccer Coach – Effective **2016-2017** season – paid \$750.00 per season
3. Itinerant – Nurse

C. EMPLOY

1. **Bunch, Bradley** - Omar Elementary School – long-term substitute – temporary until regular employee returns – Effective November 19, 2015
2. **Blankenship, Jason** – West Chapmanville Grade – long-term substitute – 4th Grade – Effective November 16, 2015
3. **Blough, Aaron** – Man Middle School – English/Language Arts 5th/6th – Effective December 1, 2015
4. **Lane, Kayla** – Logan High School – long-term substitute – Health – Effective November 12, 2015
5. **Quick, Hailey** – Itinerant – Occupational Therapist – Effective December 1, 2015
6. **Toler, Martha** – Buffalo Elementary School – long-term substitute – multi-categorical – Effective November 13, 2015

D. ATHLETIC

1. **Blevins, Tommy** – Man Middle School – assistant boys’ basketball coach – Effective 2015-2016 season
2. **Browning, Brandon** – Logan High School – assistant boys’ basketball coach – Effective 2015-2016 season
3. **Elkins, Stan** – Logan High School – assistant boys’ basketball coach – certified authorized coach at no expense to the board – Effective 2015-2016 season
4. **Sheppard, James** – Logan Middle School – head wrestling coach – Effective 2015-2016 season
5. **Vance, Larry** – Man High School – head baseball coach – Effective 2015-2016 season
6. **Watts, Stewart** – Chapmanville Regional High School – assistant boys’ basketball coach – certified authorized coach at no expense to the board – Effective 2015-2016 season
7. **Williams, Gregory** – Logan High School – assistant boys’ basketball coach – Effective 2015-2016 season

E. TRANSFER

1. **Brewer, Vernetta** – Chapmanville Middle School – Math 7th/8th – from Logan Middle School - Math 7th/8th – Effective **2016-2017** school year

2. **Johnston, Penny** – East Chapmanville Elementary – 4th grade classroom teacher from South Man Elementary – Kindergarten teacher – Effective **2016-2017** school year
 3. **Napier, Cynthia** – Chapmanville Middle School – multi-categorical – from Logan Middle School – multi-categorical – Effective **2016-2017** school year
 4. **Robertson, Kayla** – South Man Elementary – 4th grade classroom teacher – from Buffalo Elementary – 2nd grade classroom teacher – **Effective 2016-2017** school year
- F. RESIGNATION
1. **Barker, James** – Chapmanville Middle School – head baseball coach – Effective November 5, 2015
- G. RETIREMENT
1. **Thompson, Connie** – Ralph R. Willis Career & Technical Center – LPN Instructor – Effective December 3, 2015
- H. RESCIND
1. **Preston, Glenna** – Man Middle School – long-term substitute – English/Language Arts 5th/6th – will return to the substitute list – Effective December 1, 2015
- I. RECLASSIFIED ENDORSEMENT
1. **Crosby, Michael** – Ralph R. Willis Career & Technical Center - General Building Construction Instructor (carpentry/masonry) – from Masonry Instructor – Effective October 19, 2015

SERVICE

PENDING CIB/PAPERWORK

- A. CREATE
1. Itinerant Special Needs Aide
- B. EMPLOY
1. **Sapp, Zachary**-substitute custodian, effective December 1, 2015.
 2. **Scites, Mark**-Man Bus Garage-Bus Operator-Bus Run-M-11-5:30-5:30-from the substitute list, effective December 1, 2015 (JP 2016-295).
- C. TRANSFER

1. **Hager, Raymond**-Logan Bus Garage-Bus Operator-Bus Run L-5-5:30-5:30-from Logan Bus Garage-Bus Operator-Bus Run L-11, effective December 1, 2015 (JP 2016-294).
2. **Huff, Cassie**-Man High School-Cafeteria Manager-5:30-1:00-from Man High School-Cook, effective December 1, 2015 (JP 2016-297).
3. **Sutphin, Michael**-Chapmanville Middle School-Custodian-2:30-10:00-from Chapmanville Regional High School-1/2 Custodian-3:00-6:30, effective December 1, 2015 (JP 2016-296).
4. **Thomas, Sherri**-Man High School-Custodian-6:30-2:00-from Man Elementary School-Custodian, effective December 1, 2015 (JP 2016-298).

D. RESIGNATION

1. **Stowers, Nancy**-Man High School-Custodian, effective November 9, 2015.

E. CORRECTION

1. **Horn, William**-effective date of suspension-**October 27, 2015-not** October 26, 2015, as stated on November 12, 2015 agenda.

Should the need be presented, President Jim Frye (or designee) recommended the Board enter into Executive Session in accordance with WV Code 6-9A-4:

Executive Session – WV Code 6-9A-4

At 7:05 p.m. Mrs. Adkins made the motion to enter into Executive Session in accordance with WV Code 6-9A-4 for the purpose off facilities issues. Dr. White seconded the motion. Motion carried. Vote was 5-0.

Return from Executive Session

At 7:26 p.m. Mrs. Mendez made the motion to return to regular session. Mrs. Adkins seconded the motion. Motion carried. Vote 4-0. The phone connection with Mr. Frye was not reestablished after the return from executive session.

The following motion was made:

Dr. White made the motion my to give Mark McGrew the authority to represent the Board of Education in regards to proposed funding requests at the School Building Authority meeting to be held on December 14, 2015 in Charleston. Mrs. Mendez seconded motion. Motion carried. Vote was 3-0. Mr. McGrew abstained and the phone connection with Mr. Frye was not reestablished after the executive session.

Board Member/Superintendent Discussion/Comments

- Mrs. Adkins – Enjoyed Buster the Bus. Enjoyed the report from Mr. Cook and Dr. MacCorkle.
- Mr. McGrew – Test data is troublesome. We have good teachers and administration that is working hard working to bring up test scores. Tonight we are now a soccer county.
- Mrs. Mendez- Reports are disturbing but we are on track to correct.
- Dr. White - Thanks all for reports. Congratulations on video. Logan County had honor to show educational documentary dealing with high school education, some aspects of documentary we could incorporate in our county. Glad to hear Mr. Frye tonight.
- Mrs. Doty – Thank my staff for last week, for helping and making sure all classes were covered. Thank all employees for support and dedication to our children.
- Mr. Frye – The connection with Mr. Frye was not reestablished after executive session.

Announcements

Mr. McGrew announced the following information:

The next regular scheduled Board meeting will be held on Thursday, December 10, 2015 at Man Elementary/Middle School starting at 5:00 p.m.

The second Board meeting in December will be held on Tuesday, December 22, 2015 at the Central Office starting at 4:00 p.m.

Adjournment

There being no further business, Dr. White made the motion to adjourn, with Mrs. Adkins seconding the motion. Motion carried, vote was 4-0. The meeting adjourned at 7:33 p.m.

PRESIDENT

SECRETARY