

Creating 21st Century Learners

NOTICE IS HEREBY GIVEN THAT

THE LOGAN COUNTY BOARD OF EDUCATION

WILL MEET IN Special Session TUESDAY, DECEMBER 22, 2015 AT 4:00 P.M.

ADMINISTRATIVE OFFICE OF LOGAN COUNTY SCHOOLS

506 HOLLY AVENUE, LOGAN, WV 25601 (304) 792-2060

The Board reserves the right to amend this agenda with emergency/personnel/financial matters, etc. which may arise after publication.

ANY CITIZEN DESIRING TO ADDRESS THE BOARD MUST REGISTER TO SPEAK 15 MINUTES PRIOR TO THE MEETING. AT THIS MEETING, REGISTRATION MUST TAKE PLACE **BEFORE 3:45 P.M.** INDIVIDUALS WILL BE ALLOTTED FIVE (5) MINUTES.



AGENDA

The purpose of this meeting is to allow consideration of items/proceedings that would have normally taken place should the Board have held their regularly scheduled meeting on December 24, 2015 (Christmas Eve)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE _____
3. MOMENT OF SILENCE
4. COMMUNICATIONS:
 - a. PUBLIC SPEAKERS:
 - i. Lisa Hatten – WV Mission
 - ii. Dr. Maynard – Requested an Executive Session
 - b. PRESENTATIONS/REPORTS:
(None at the time of agenda preparation)

Superintendent Phyllis Doty recommends approval of the following items:

5. APPROVAL OF MINUTES:
 - a. Approval of minutes of the special meeting of 12/8/2015
(All members in attendance)
Motion _____, Second _____ Vote: _____
 - b. Approval of minutes of the meeting of 12/10/2015
(Mr. Frye not in attendance)
Motion _____, Second _____ Vote: _____
 - c. Approval of minutes of the special meeting of 12/14/2015
Motion _____, Second _____ Vote: _____
(Mr. Frye and Mrs. Mendez not in attendance)

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6. ACTION ITEMS:

- a. Approval of Architectural Contract for Auxiliary Gymnasium at Chapmanville Regional High School

- b. Policies / Administrative Guidelines (First Reading)
 - i. Drug Free Work Place (3122.01 / 4122.01)
 - ii. Administrative Guidelines for Use of Sick Days or Personal Leave Days (AG 3431 and AG 4431)

- c. Out of State Travel
 - i. Peggy Vance Request to Travel to Pittsburgh PA, January 8-9, 2016 to attend a Training Session for FIRST Robotics

- d. Parent Volunteers
 - i. Logan High School
 - ii. Logan Middle School
 - iii. Man Elementary

Motion _____, **Second** _____ **Vote:** _____;

Superintendent Phyllis Doty recommends approval of the following items presented by the Finance Office:

7. FINANCES

- a. Budget Supplement(s) - \$00.00

- b. Budget Transfer(s) – \$00.00

- c. Schedule of Invoices:
 - i. County ----- \$657,859.99
 - ii. Food Service ----- \$29,228.06
 - iii. IASA----- \$4,332.36
 - iv. Permanent Improvements ----- \$100,997.05
 - v. Vocational----- \$23,381.08
 - Total ----- \$815,798.54**

Motion _____, **Second** _____ **Vote:** _____;

Invoices are available for review at the Central Office, direct inquires to John Brennan 304.792.2090

Superintendent Phyllis Doty recommends approval of posted positions as well as other personnel action(s) that may arise which are not as a direct result of posting as provided by the Personnel Office:

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8. PERSONNEL

PENDING CERTIFICATION/CIB

PROFESSIONAL

A. EMPLOY

1. **Nelson, Joseph** – substitute teacher – Effective January 4, 2016

B. ATHLETIC

1. **Ferrell, Freddie** – Chapmanville Middle School – head baseball coach – Effective 2015-2016 season
2. **Dillon, Thomas** – Chapmanville Regional High School – head soccer coach – Effective 2016-2017 season
3. **Williamson, Andrew** – Chapmanville Regional High School – assistant boys' basketball coach – certified authorized coach at no expense to the board – Effective 2015-2016 season

C. RESCIND

1. Abolishment of Ralph R. Willis Career & Technical Center – Masonry – Personnel schedule dated December 10, 2015

SERVICE

PENDING CIB/PAPERWORK

A. EMPLOY

1. **Varney, John**-Logan Bus Garage-Bus Operator-Bus L-4-5:30-5:30-**TEMPORARY UNTIL REGULAR EMPLOYEE RETURNS**-will remain on the substitute list, effective January 4, 2016 (JP 2016-308).
2. **Walls, Ronald**-Chapmanville Regional High School-1/2 Custodian-3:00-6:30 from substitute list, effective January 4, 2016 (JP 2016-305).

B. TRANSFER

1. **Anderson, Belinda**-Chapmanville Middle School-Cafeteria Manager-6:00-1:30 from Chapmanville Middle School, Cook, effective January 4, 2016 (JP 2016-307).
2. **Bays-Frazier, Jennifer**-Logan Bus Garage-Bus Operator-Bus Run L-11-5:30-5:30- from Chapmanville Bus Garage-Bus Run-C-3, effective January 4, 2016 (JP 2016-304).
3. **Sansom, Amy**-Man Elementary School-Itinerant Special Needs Aide-8:00-3:30 from Buffalo Elementary School-Itinerant Special Needs Aide, effective January 4, 2016 (JP 2016-306).
4. **Washington, Kevin**-Man Elementary School-Custodian-3:00-10:30-from South Man Grade School-Custodian, effective January 4, 2016 (JP 2016-303).

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5. **Washington, Marsha**-Man High School-Cook II/III-5:30-1:00-from Buffalo Grade School-Cook, effective January 4, 2016 (JP 2016-302).

C. RESIGNATION

1. **Adams, Michael**-substitute bus operator, effective December 9, 2015.

Motion _____, **Second** _____ **Vote:** _____;

Should the need be presented, President Jim Frye (or designee) recommends the Board enter into Executive Session in accordance with WV Code 6-9A-4:

9. EXECUTIVE SESSION – WV Code 6-9A-4

Motion _____, **Second** _____ **Vote:** _____

Time into: _____

- a. Facilities
- b. Personnel Issues
- c. Student Discipline
 - i. Student A

10. RETURN FROM EXECUTIVE SESSION **Time out of:** _____

- a. Action recommendation

Motion _____, **Second** _____ **Vote:** _____

11. BOARD/SUPERINTENDENT'S CONCERNS/DISCUSSIONS/COMMENTS

12. ANNOUNCEMENTS:

- a. **The next regularly scheduled Board of Education meeting will be held on 1/14/2016 at 6:00 p.m. at the Ralph R. Willis Career Technical Center.**

13. ADJOURNMENT:

Motion _____, **Second** _____ **Vote:** _____

Time adjourned: _____

PD:mt