

# Creating 21st Century Learners

NOTICE IS HEREBY GIVEN THAT

## **THE LOGAN COUNTY BOARD OF EDUCATION**

**WILL MEET IN Regular Session THURSDAY, DECEMBER 28, 2017 5:00 P.M.**

**RALPH R. WILLIS CAREER TECHNICAL CENTER**

**THREE MILE CURVE, ROUTE 10, LOGAN, WV 25601 (304) 752-4687**

*The Board reserves the right to amend this agenda with emergency/personnel/financial matters, etc. which may arise after publication.*

**ANY CITIZEN DESIRING TO ADDRESS THE BOARD MUST REGISTER TO SPEAK PRIOR TO THE START OF THE MEETING. INDIVIDUALS WILL BE ALLOTTED FIVE (5) MINUTES.**



## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE** \_\_\_\_\_
- 3. MOMENT OF SILENCE**
- 4. COMMUNICATIONS:**
  - a. PUBLIC SPEAKERS:**  
*(None at the time of agenda preparation)*
  - b. PRESENTATIONS/REPORTS:**  
*(None at the time of agenda preparation)*

*Superintendent Patricia Lucas recommends approval of the following items:*

- 5. APPROVAL OF MINUTES:**
  - a. Approval of minutes of the meeting of 12/14/2017  
(All members in attendance)  
  
**Motion** \_\_\_\_\_, **Second** \_\_\_\_\_ **Vote:** \_\_\_\_\_

### **6. ACTION ITEMS:**

- a. Change Order – 001 Chapmanville Auxiliary Gym Addition \$11,761.16
- b. Policy/Guidelines Review/ Updates - **Second Reading**

8500	Food Services
8501	Wellness Policy
	School Celebration Guidelines
- c. Policy Review / Update Version 9.1 **Final Reading**

1130	Conflict of Interest
1400	Job Descriptions
1530.01	Evaluation of School Leaders
2260.03	Programs of Study for Limited English Proficient Students
2623	Student Assessment
2280	Preschool Program
3113/4113	Conflict of Interest

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3165/4165	Use of Epinephrine by Personnel
3220	Staff Evaluation
4120	Employment of Service Personnel
5320	Immunization
6110	Federal Funds
6110.01	Grant Award
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel Payment and Reimbursement
7300	Disposition of Real Property
7310	Disposition of Surplus Property
7450	Property Inventory
8210	School Calendar
8220	School Day
8330	Student Records
9800	High School Diploma for Veterans

- d. Parent Volunteers – Verdunville Elementary
- e. Darlene Dingess Adkins and Rebecca McNeely request to attend Center for Early Reading Impact Forum, January 16-19, 2018 in Brooklyn NY

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_;**

***Superintendent Patricia Lucas recommends approval of the following items presented by the Finance Office:***

### 7. FINANCES

a. Schedule of Invoices:	
i.	County ----- \$217,759.15
ii.	Purchase Card-----\$64,821.15
iii.	Food Service ----- \$18,897.92
iv.	IASA----- \$24,261.61
v.	Permanent Improvements -----\$6,730.25
vi.	Vocational ----- <u>\$5,673.16</u>
	<b>Total ----- \$338,143.24</b>

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_;**

*Invoices are available for review at the Central Office, direct inquires to John Brennan 304.792.2090*

***Superintendent Patricia Lucas recommends approval of posted positions as well as other personnel action(s) that may arise which are not as a direct result of posting as provided by the Personnel Office:***

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### 8. PERSONNEL PROFESSIONAL

#### PENDING CERTIFICATION/CIB

#### A. EMPLOY

1. **Bailey, Jack (retired)** – Chapmanville Regional High School – Driver's Education – long-term substitute – Effective January 2, 2018
2. **Belcher, Zachary** – substitute teacher – Effective January 2, 2018
3. **Manns, Brenda** – substitute teacher – Effective January 2, 2018
4. **Maynard, Rachel** – Logan Middle School – Art – long-term substitute – Effective January 2, 2018
5. **Noe, Lindsay** – substitute teacher – Effective January 2, 2018
6. **Sedlock, Lara** – substitute teacher – Effective January 2, 2018

#### B. TRANSFER

1. **Dingess, Kristen** – Logan Middle School – Science 7<sup>th</sup>/8<sup>th</sup> – from Chapmanville Middle School – Principal – **Effective 2018-2019 school year**
2. **Vance, Thomasa** – Logan Elementary School – Multi-categorical from Chapmanville Middle School – Multi-categorical – **Effective 2018-2019 school year**

#### C. RESIGN

1. **Barker, Jr., Fletcher R.** – Chapmanville Regional High School – Driver's Education – Effective December 19, 2017
2. **Manns, Brenda** – Hugh Dingess Elementary – 4<sup>th</sup> grade – Effective December 11, 2017

#### D. RESCIND

1. **Hensley, Crystal** – West Chapmanville Elementary – 1<sup>st</sup> grade – long-term substitute – remains on substitute list – Effective November 13, 2017

### SERVICE PENDING CIB/PAPERWORK

#### A. EMPLOY

1. **Gartin, Jr., Thomas**-East Chapmanville Grade School-Custodian from the substitute list, effective January 10, 2018. (JP 2018-248)
2. **Nobles, Charles**-substitute bus operator, effective January 2, 2018

#### B. TRANSFER

3. **Davis, Sherri**-Buffalo Grade School-Custodian-from Chapmanville Regional High School-1/2 Custodian, effective January 10, 2018 due to Stay-Put Rule (JP 2018-246)

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**C. RESIGN**

1. **Roberts, Shelia**-substitute Itinerant Special Needs/Supervisory/Transportation Aide, effective December 12, 2017

**D. RETIREMENT**

1. **Day, Cathy**-Man Bus Garage-Bus Operator-Bus Run M-8, effective December 31, 2017.

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_;**

**9. SUPERINTENDENT'S REPORT**

**10. BOARD MEMBERS CONCERNS/DISCUSSIONS/COMMENTS**

*Should the need be presented, President Paul Hardesty (or designee) recommends the Board enter into Executive Session in accordance with WV Code 6-9A-4:*

**11. EXECUTIVE SESSION – WV Code 6-9A-4 Time into: \_\_\_\_\_**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_**

- a. Facilities
- b. Personnel Issues
- c. Student Discipline

**12. RETURN FROM EXECUTIVE SESSION Time out of: \_\_\_\_\_**

- a. Action recommendation

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_**

**13. ANNOUNCEMENTS:**

- a. The next regularly scheduled Board of Education meeting will be held on 1/11/2018 at 5:00 p.m. at the Ralph R. Willis Career Technical Center

**14. ADJOURNMENT:**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote: \_\_\_\_\_**

**Time adjourned: \_\_\_\_\_**

PL:mt