

**STATE OF WEST VIRGINIA
COUNTY OF LOGAN**

A regular meeting of the Logan County Board of Education was held at the Ralph R. Willis Career/Technical Center on Thursday, December 28, 2017 at 5:00 p.m.

Call to order

The meeting was called to order by Board President Paul Hardesty. Those present were, Jeremy Farley, Debbie Mendez, Dr. Ed White Dr. Pat Joe White, Secretary – Patricia Lucas, Superintendent and Stephanie Abraham, Legal Counsel.

Pledge of Allegiance

The Pledge of Allegiance was led by Stephanie Abraham.

Moment of Silence

A moment of silence was observed.

Public Speakers, Presentations and Recognitions

No public speakers

Superintendent Patricia Lucas recommended approval of the following action items:

Approval of minutes

Mrs. Mendez made the motion to approve the minutes from the Thursday, December 14, 2017 meeting. Dr. Pat J. White seconded the motion. Motion carried, vote was 5-0.

Action Items

Mr. Farley made the motion to approve the following action items. Dr. Ed White seconded the motion. Motion carried, vote was 5-0.

a. Policy/Guidelines Review/Updates – Second Reading

8500	Food Services
8500	Wellness Policy
	School Celebration Guidelines

b. Policy Review / Update Version 9.1 Final Reading

1130	Conflict of Interest
1400	Job Descriptions

1530.01	Use of Epinephrine by Personnel
2260.03	Programs of Student for Limited English Proficient Students
2623	Student Assessment
2280	Preschool Program
3113/4113	Conflict of Interest
3165/4165	Use of Epinephrine by Personnel
3220	Staff Evaluation
4120	Employment of Service Personnel
5320	Immunization
6110	Federal Funds
6110.01	Grant Awards
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel Payment and Reimbursement
7300	Disposition of Real Property
7310	Disposition of Surplus Property
7450	Property Inventory
8210	School Calendar
8220	School Day
8330	Student Records
9800	High School Diploma for Veterans

c. Parent Volunteers – Verdunville Elementary

d. Darlene Dingess Adkins and Rebecca McNeely request to attend Center for Early Reading Impact Forum, January 16-19, 2018 in Brooklyn NY

Superintendent Patricia Lucas recommended approval of the following items presented by the Finance Office:

Finances

Dr. Pat J. White made the motion to approve the finance items as presented

Mrs. Mendez seconded the motion. Motion carried; vote was 5-0.

a. Budget Supplement(s) -	\$00.00
b. Budget Transfer(s) –	\$00.00
c. Schedule of Invoices:	
i. County -----	\$217,759.15
ii. Purchase Card-----	\$64,821.15
iii. Food Service -----	\$18,897.92
iv. IASA -----	\$24,261.61
v. Permanent Improvements-----	\$6,730.25
vi. Vocational -----	\$5,673.16
Total -----	\$338,143.24

Superintendent Patricia Lucas recommended approval of posted positions as well as other personnel action(s) that arise which are not as a direct result of the posting, as provided by the Personnel Office:

Personnel

Mr. Farley made the motion to approve the personnel schedule as presented. Dr. Pat J. White seconded the motion. Motion carried; vote was 5-0.

PROFESSIONAL

PENDING CERTIFICATION/CIB

A. EMPLOY

1. **Bailey, Jack (retired)** – Chapmanville Regional High School – Driver’s Education – long-term substitute – Effective January 2, 2018
2. **Belcher, Zachary** – substitute teacher – Effective January 2, 2018
3. **Manns, Brenda** – substitute teacher – Effective January 2, 2018
4. **Maynard, Rachel** – Logan Middle School – Art – long-term substitute – Effective January 2, 2018
5. **Noe, Lindsay** – substitute teacher – Effective January 2, 2018
6. **Sedlock, Lara** – substitute teacher – Effective January 2, 2018

B. TRANSFER

1. **Dingess, Kristen** – Logan Middle School – Science 7th/8th – from Chapmanville Middle School – Principal – **Effective 2018-2019 school year**

~~2. **Vance, Thomasa** – Logan Elementary School – Multi-categorical from Chapmanville Middle School – Multi-categorical – Effective 2018-2019 school year~~

C. RESIGN

1. **Barker, Jr., Fletcher R.** – Chapmanville Regional High School – Driver's Education – Effective December 19, 2017
2. **Manns, Brenda** – Hugh Dingess Elementary – 4th grade – Effective December 11, 2017

D. RESCIND

1. **Hensley, Crystal** – West Chapmanville Elementary – 1st grade – long-term substitute – remains on substitute list – Effective November 13, 2017

SERVICE PENDING CIB/PAPERWORK

A. EMPLOY

1. **Gartin, Jr., Thomas**-East Chapmanville Grade School-Custodian from the substitute list, effective January 10, 2018. (JP 2018-248)
2. **Nobles, Charles**-substitute bus operator, effective January 2, 2018

B. TRANSFER

3. **Davis, Sherri**-Buffalo Grade School-Custodian-from Chapmanville Regional High School-1/2 Custodian, effective January 10, 2018 due to Stay-Put Rule (JP 2018-246)

C. RESIGN

1. **Roberts, Shelia**-substitute Itinerant Special Needs/Supervisory/Transportation Aide, effective December 12, 2017

D. RETIREMENT

1. **Day, Cathy**-Man Bus Garage-Bus Operator-Bus Run M-8, effective December 31, 2017.

Superintendent's Report No Report at this time

Board Member/Superintendent Discussion/Comments

- Dr. Pat J. White – I am requesting a list of properties that we own as a FYI item at the 1/11/18 meeting. There may be properties that we don't know about, that could be auctioned off.
- Mrs. Mendez - No comment
- Dr. Ed White - We need a conference phone for meetings, may be in violation of state code - everybody in the room must be able to hear the person on the phone.
- Mr. Farley- Thanked Mr. Brennan for the tax updates. I am cautiously optimistic. Revenue so far this year seem to be on par with last year's numbers. Hopefully they stay the same or improve. Happy New Year to everyone.
- Mr. Hardesty – Tax collections are close to last year, but still 4.7 million less than what the collections were in 2015. Glad that Dr. White asked for a list of properties, I would like to know what ones have a reverse clause in them. I also have asked for the junk equipment to be surplus. Want a list put together and sell this junk. Get the old stuff out of the buildings and storage areas. Surplus is a good word. Happy New Year to everyone.

Should the need be presented, President Paul Hardesty (or designee) recommended the Board enter into Executive Session in accordance with WV Code 6-9A-4:

Executive Session – WV Code 6-9A-4

At 5:11 p.m. Dr. Pat J. White made the motion to enter into Executive Session in accordance with WV Code 6-9A-4 for the purpose of facilities. Mrs. Mendez seconded the motion. Motion carried. Vote was 5-0.

Return from Executive Session

At 6:05 p.m. Dr. Pat J. White made the motion to return from executive session. Dr. Ed White seconded the motion. Motion carried. Vote was 5-0.

No decisions made or action was taken in executive session.

Adjournment

There being no further business, Jeremy Farley made the motion to adjourn, with Dr. Ed White seconding the motion. Motion carried, vote was 5-0. The meeting adjourned at 6:05 p.m.

PRESIDENT

SECRETARY