

Self Assessment

Lillie B. Williamson High School Mobile County Board of Education

Mr. Jeffery W. Tolbert, Principal 1567 East Dublin Street Mobile, AL 36605-1740

TABLE OF CONTENTS

Introduction	1
Standard 1: Purpose and Direction	2
Standard 2: Governance and Leadership	. 4
Standard 3: Teaching and Assessing for Learning	7
Standard 4: Resources and Support Systems	11
Standard 5: Using Results for Continuous Improvement	14
Report Summary	16

Introduction

AdvancED's Self Assessment (SA) diagnostic is based on the AdvancED Standards of Quality, which serves as the foundation of the accreditation and continuous improvement process. The SA is a valuable tool for collaboratively engaging staff members and stakeholders in purposeful, honest dialogue and reflection to assess the institution's adherence to the Standards, and guide its continuous improvement efforts. The SA includes the institution's self-ratings of and the evidence cited for each of the indicators, comments that explain the indicator's ratings and an overall narrative for each Standard. The results of the SA are reviewed by the External Review Team as one essential component of the preparation process for the institution's External Review.

Standard 1: Purpose and Direction

The school maintains and communicates a purpose and direction that commit to high expectations for learning as well as shared values and beliefs about teaching and learning.

Overall Rating: 3.0

Indicator	Statement or Question	Response	Evidence	Rating
1.1	The school engages in a systematic, inclusive, and comprehensive process to review, revise, and communicate a school purpose for student success.	The school's process for review, revision, and communication of the purpose statement is documented. The process is formalized and implemented on a regular schedule. The process includes participation by representatives from all stakeholder groups. The purpose statement focuses on student success.	Examples of communications to stakeholders about the school's purpose (i.e. website, newsletters, annual report, student handbook) Communication plan to stakeholders regarding the school's purpose Minutes from meetings related to development of the school's purpose Documentation or description of the process for creating the school's purpose including the role of stakeholders Purpose statements - past and present Agendas, Sign-In Sheets	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
1.2	commit to a culture that is based on shared values and beliefs about teaching and learning and supports challenging, equitable educational programs and learning experiences for all students that include achievement of learning, thinking, and life skills.	Commitment to shared values and beliefs about teaching and learning is evident in documentation and decision making. This commitment is regularly reflected in communication among leaders and staff. Challenging educational programs and equitable learning experiences are implemented so that all students achieve learning, thinking, and life skills necessary for success. Evidence indicates a commitment to instructional practices that include active student engagement, a focus on depth of understanding, and the application of knowledge and skills. School leadership and staff share high expectations for professional practice.	Agendas and/or minutes that reference a commitment to the components of the school's statement of purpose The school's statement of purpose Sign In Sheets	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
1.3	The school's leadership	School leaders implement a	•The school data profile	Level 3
	implements a continuous	documented, systematic continuous		
	improvement process that	improvement process for improving	•Agenda, minutes from	
	provides clear direction for	student learning and the conditions that	continuous improvement	
	improving conditions that support	support learning. All stakeholder groups	planning meetings	
	student learning.	are engaged in the process. School		
		personnel maintain a profile with current		
		and comprehensive data on student and		
		school performance. The profile contains		
		analyses of data used to identify goals		
		for the improvement of achievement and		
		instruction that are aligned with the		
		school's purpose. Improvement goals		
		have measurable performance targets.		
		The process includes action planning		
		that identifies measurable objectives,		
		strategies, activities, resources, and		
		timelines for achieving improvement		
		goals. School leaders hold all school		
		personnel accountable for and evaluate		
		the overall quality of the implementation		
		of all interventions and strategies. The		
		process is reviewed and evaluated.		
		Documentation that the process yields		
		improved student achievement and		1
		instruction is available and		1
		communicated to stakeholders.		1

Areas of strength Include our ACT intervention courses and our intervention block. To sustain this strength, we will continue with our intervention courses. An area of improvement would be senior credentials. To improve on this weakness, we will explore ways to add courses during intervention block, where students can earn credentials and/or certification.

Standard 2: Governance and Leadership

The school operates under governance and leadership that promote and support student performance and school effectiveness.

Overall Rating: 3.0

Indicator	Statement or Question	Response	Evidence	Rating
2.1	The governing body establishes policies and supports practices	Policies and practices support the school's purpose and direction and the	•Student handbooks	Level 3
	that ensure effective administration of the school.	effective operation of the school. Policies and practices promote effective	•Staff handbooks	
		instruction and assessment that produce equitable and challenging learning	•School handbooks	
		experiences for all students. There are policies and practices regarding professional growth of all staff. Policies	•Agendas and Sign in Sheets	
		and practices provide requirements, direction for, and oversight of fiscal management.		

Indicator	Statement or Question	Response	Evidence	Rating
2.2	The governing body operates responsibly and functions effectively.	ensure that its decisions and actions are in accordance with defined roles and responsibilities, a code of ethics, and free of conflict of interest. Governing body members participate in a systematic, formal professional development process regarding the roles and responsibilities of the governing body and its individual members. The governing body complies with all	Communication plan to inform all staff on code of ethics, responsibilities, conflict of interest List of assigned staff for compliance Communications about program regulations Governing code of ethics Agendas and sign in sheets	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
2.3	The governing body ensures that the school leadership has the autonomy to meet goals for achievement and instruction and to manage day-to-day operations effectively.	and respects the autonomy of school leadership to accomplish goals for improvement in student learning and	Roles and responsibilities of school leadership School improvement plan developed by the school Stakeholder input and feedback Communications regarding board actions Agendas and minutes of meetings Sign in Sheets and Surveys	Level 3

Statement or Question	Response	Evidence	Rating
Leadership and staff foster a culture consistent with the school's purpose and direction.	Leaders and staff align their decisions and actions toward continuous improvement to achieve the school's	•Examples of collaboration and shared leadership	Level 3
	held to high standards in all courses of study. All leaders and staff are	•Examples of decisions aligned with the school's statement of purpose	
	culture is characterized by collaboration	•Examples of decisions in support of the school's continuous improvement plan	
	Leadership and staff foster a culture consistent with the	Leadership and staff foster a culture consistent with the school's purpose and direction. Leaders and staff align their decisions and actions toward continuous improvement to achieve the school's purpose. They expect all students to be held to high standards in all courses of study. All leaders and staff are collectively accountable for student learning. School leaders support innovation, collaboration, shared leadership, and professional growth. The	Leadership and staff foster a culture consistent with the school's purpose and direction. Leaders and staff align their decisions and actions toward continuous improvement to achieve the school's purpose. They expect all students to be held to high standards in all courses of study. All leaders and staff are collectively accountable for student learning. School leaders support innovation, collaboration, shared leadership, and professional growth. The culture is characterized by collaboration decisions and shared leadership and shared leadership statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions aligned with the school's statement of purpose examples of decisions al

Indicator	Statement or Question	Response	Evidence	Rating
2.5	effectively in support of the school's purpose and direction.	Leaders communicate effectively with appropriate and varied representatives from stakeholder groups, provide opportunities for stakeholders to shape decisions, solicit feedback and respond to stakeholders, work collaboratively on school improvement efforts, and provide and support meaningful leadership roles for stakeholders. School leaders' efforts result in measurable, active stakeholder participation; engagement in the school; a sense of community; and ownership.	Minutes from meetings with stakeholders Involvement of stakeholders in a school improvement plan	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
2.6	Leadership and staff supervision and evaluation processes result in improved professional practice and student success.	improving professional practice and improving student success. Supervision and evaluation processes are regularly implemented. The results of the supervision and evaluation processes are used to monitor and effectively adjust professional practice and improve student learning.	Examples of professional development offerings and plans tied specifically to the results from supervision and evaluation Governing body policy on supervision and evaluation Supervision and evaluation Supervision and evaluation documents with criteria for improving professional practice and student success noted Job specific criteria	Level 3

Notable areas of strength for our school are: the governing body complies with all policies, procedures, laws, and regulations as a cohesive unit; Policies and practices support the schools' purpose and direction and the effective operation of the school. To sustain our areas of strength, we will Continuously survey our families needs and offer courses to prepare our students to be college and career ready. Our ACT Intervention Classes, the Academy of Maritime, Engineering and Entrepreneurship, and Our Fine Arts Department support our schools purpose and direction. However, we could improve on consistency from middle school to high school in order to improve the culture of the entire school, also school wide (6-12) Professional growth is limited to Professional days for the system. Since our transition to a 6-12 school, with different start and release times, it is difficult unless 6-12 ACIP team members take professional days to collaborate, share, review, and plan. The District has placed professional days into the calendar that we utilize and we have allocated money in our budgets to

Self Assessment

Lillie B. Williamson High School

pay for substitutes so that we can meet during the school day.

Standard 3: Teaching and Assessing for Learning

The school's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning.

Overall Rating: 2.58

Indicator	Statement or Question	Response	Evidence	Rating
3.1	The school's curriculum provides equitable and challenging learning experiences that ensure all students have sufficient opportunities to develop learning.	Curriculum and learning experiences in each course/class provide all students with challenging and equitable opportunities to develop learning skills, thinking skills, and life skills. There is some evidence to indicate curriculum and learning experiences prepare students for success at the next level. Like courses/classes have equivalent learning expectations. Some learning activities are individualized for each student in a way that supports achievement of expectations.	Learning expectations for different courses Posted learning objectives Representative samples of student work across courses Course schedules Enrollment patterns for various courses	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.2	Curriculum, instruction, and assessment are monitored and adjusted systematically in response to data from multiple assessments of student learning and an examination of professional practice.	Using data from student assessments and an examination of professional practice, school personnel monitor and adjust curriculum, instruction, and assessment to ensure vertical and horizontal alignment and alignment with the school's goals for achievement and instruction and statement of purpose. There is a process in place to ensure alignment each time curriculum, instruction, and/or assessments are reviewed or revised. The continuous improvement process ensures that vertical and horizontal alignment as well as alignment with the school's purpose are maintained and enhanced in curriculum, instruction, and assessment.	Curriculum guides A description of the systematic review process for curriculum, instruction, and assessment Common assessments Standards-based report cards Lesson plans aligned to the curriculum	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.3	Teachers engage students in their learning through instructional strategies that ensure achievement of learning expectations.	Teachers sometimes use instructional strategies that require student collaboration, self-reflection, and development of critical thinking skills. Teachers personalize instructional strategies and interventions to address individual learning needs of groups of students when necessary. Teachers sometimes use instructional strategies that require students to apply knowledge and skills, integrate content and skills with other disciplines, and use technologies as instructional resources and learning tools.	Teacher evaluation criteria Agenda items addressing these strategies Professional development focused on these strategies Examples of teacher use of technology as an instructional resource Examples of student use of technology as a learning tool Findings from supervisor walk-thrus and observations	

Indicator	Statement or Question	Response	Evidence	Rating
3.4	School leaders monitor and support the improvement of instructional practices of teachers to ensure student success.		Documentation of collection of lesson plans and grade books Supervision and evaluation procedures Peer or mentoring opportunities and interactions Administrative classroom observation protocols and logs	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.5	Teachers participate in collaborative learning communities to improve instruction and student learning.	All members of the school staff participate in collaborative learning communities that meet both informally and formally. Collaboration often occurs across grade levels and content areas. Staff members have been trained to implement a formal process that promotes discussion about student learning. Learning from, using, and discussing the results of inquiry practices such as action research, the examination of student work, reflection, study teams, and peer coaching occur regularly among most school personnel. School personnel indicate that collaboration causes improvement results in instructional practice and student performance.	Agendas and minutes of collaborative learning committees Calendar/schedule of learning community meetings Peer coaching guidelines and procedures	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.6		process that informs students of learning expectations and standards of performance. Exemplars are sometimes	Examples of learning expectations and standards of performance Examples of assessments that prompted modification in instruction	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
3.7	Mentoring, coaching, and induction programs support instructional improvement consistent with the school's values and beliefs about teaching and learning.	Some school personnel are engaged in mentoring, coaching, and induction programs that are consistent with the school's values and beliefs about teaching, learning, and the conditions that support learning. These programs set expectations for school personnel.	Records of meetings and walk thrus/feedback sessions Professional learning calendar with activities for instructional support of new staff Descriptions and schedules of mentoring, coaching, and induction programs with references to school beliefs and values about teaching and learning	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
3.8	The school engages families in meaningful ways in their children's education and keeps them informed of their children's learning progress.	Programs that engage families in meaningful ways in their children's education are designed and implemented. School personnel regularly inform families of their children's learning progress.	List of varied activities and communications modes with families, e.g., info portal, online, newsletters, parent centers, academic nights, open house, early release days Calendar outlining when and how families are provided information on child's progress	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.9	advocate in the school who supports that student's educational experience.	structure that gives them interaction with individual students, allowing them to build relationships over time with the student. Most students participate in the structure. The structure allows the school employee to gain insight into the student's needs regarding learning skills,	Curriculum and activities of formal adult advocate structure	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
3.10	Grading and reporting are based on clearly defined criteria that represent the attainment of content knowledge and skills and are consistent across grade levels and courses.	Teachers use common grading and reporting policies, processes, and procedures based on clearly defined criteria that represent each student's attainment of content knowledge and skills. These policies, processes, and procedures are implemented consistently across grade levels and courses. Stakeholders are aware of the policies, processes, and procedures. The policies, processes, and procedures are regularly evaluated.	Sample communications to stakeholders about grading and reporting Policies, processes, and procedures on grading and reporting Policies, processes, and procedures on grading and reporting	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.11	All staff members participate in a continuous program of professional learning.	learning that is aligned with the school's purpose and direction. Professional development is based on an assessment of needs of the school. The program	Evaluation tools for professional learning Brief explanation of alignment between professional learning and identified needs	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.12	The school provides and coordinates learning support services to meet the unique learning needs of students.	School personnel use data to identify unique learning needs of special populations of students based on proficiency and/or other learning needs (such as second languages). School personnel are familiar with research related to unique characteristics of learning (such as learning styles, multiple intelligences, personality type indicators) and provide or coordinate related learning support services to students within these special populations.	List of learning support services and student population served by such services Training and professional learning related to research on unique characteristics of learning Data used to identify unique learning needs of students	Level 2

Areas of strength include: ongoing PD and Data meetings to review student data and plan weekly, and the Learning Supports that we have in place for our students and families. In order to sustain these programs, we will continue to offer PD, Weekly Dara meetings and review our learning supports to make sure we are educating and supporting the whole child. An area that is in need of improvement would be tracing and learning styles, specifically varied instructional strategies. We have employed an Instructional Specialist to help insure that teachers are teaching with rigor and relevance in each area with fidelity. Core area teachers have been assigned common planning times to collaborate. The school leadership team will meet to analyze perception data and implement plans of improvement.

Standard 4: Resources and Support Systems

The school has resources and provides services that support its purpose and direction to ensure success for all students.

Overall Rating: 2.71

Indicator	Statement or Question	Response	Evidence	Rating
4.1	Qualified professional and support staff are sufficient in number to fulfill their roles and responsibilities necessary to support the school's purpose, direction, and the educational program.	Policies, processes, and procedures describe how school leaders are to access, hire, place, and retain qualified professional and support staff. School leaders determine the number of personnel necessary to fill the roles and responsibilities necessary to support the school purpose, educational programs, and continuous improvement. Sustained fiscal resources are available to fund most positions critical to achieve the purpose and direction of the school.	School budgets for the last three years Policies, processes, procedures and other documentation related to the hiring, placement and retention of professional and support staff Documentation of highly qualified staff	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
4.2	Instructional time, material resources, and fiscal resources are sufficient to support the purpose and direction of the school.	Instructional time, material resources, and fiscal resources are focused on supporting the purpose and direction of the school. Instructional time is protected in policy and practice. School leaders work to secure material and fiscal resources to meet the needs of all students. School leaders demonstrate that instructional time, material resources, and fiscal resources are allocated so that all students have equitable opportunities to attain challenging learning expectations. Efforts toward the continuous improvement of instruction and operations include achieving the school's purpose and direction.	School calendar	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.3	The school maintains facilities, services, and equipment to provide a safe, clean, and healthy environment for all students and staff.	School leaders have adopted or created clear expectations for maintaining safety, cleanliness, and a healthy environment and have shared these definitions and expectations with stakeholders. School personnel and students are accountable for maintaining these expectations. Measures are in place that allow for continuous tracking of these conditions. Improvement plans are developed and implemented by appropriate personnel as necessary to improve these conditions. Results of improvement efforts are evaluated.	Documentation of compliance with local and state inspections requirements Documentation of emergency procedures such as fire drills, evacuation and other emergency procedures. System for maintenance requests Maintenance schedules	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.4	Students and school personnel use a range of media and information resources to support the school's educational programs.		Budget related to media and information resource acquisition Data on media and information resources available to students and staff Schedule of staff availability to assist students and school personnel related to finding and retrieving information	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.5	The technology infrastructure supports the school's teaching, learning, and operational needs.	The technology infrastructure meets the teaching, learning, and operational needs of most stakeholders. School personnel have a technology plan to improve technology services and infrastructure.	•Technology plan and budget to improve technology services and infrastructure •Policies relative to technology use	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
4.6	The school provides support services to meet the physical, social, and emotional needs of the student population being served.	School personnel implement a process to determine the physical, social, and emotional needs of each student in the school. School personnel provide or coordinate programs to meet the needs of students as necessary. Measures of program effectiveness are in place, and school personnel use the data from these measures to evaluate all programs. Improvement plans related to these programs are designed and implemented when needed to more effectively meet the needs of students.	Student assessment system for identifying student needs Social classes and services, e.g., bullying, character education List of support services available to students	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.7	support the counseling, assessment, referral, educational, and career planning needs of all students.	School personnel implement a process to determine the counseling, assessment, referral, educational, and career planning needs of all students. School personnel provide or coordinate programs necessary to meet the needs of students whenever possible. Measures of program effectiveness are in place, and school personnel use the data from these measures to evaluate all programs. Improvement plans related to these programs are designed and implemented when needed to more effectively meet the needs of students.	List of services available related to counseling, assessment, referral, educational, and career planning Description of IEP process Description of referral process	Level 3

Self Assessment

Lillie B. Williamson High School

Areas of strength are our access to technology assistive programs such as Nearpod, Gizmo, Algebra Nation. To sustain the areas of strength, we will diligently to continue to locate new and improved resources to accommodate all students, thereby increasing student achievement and their quality of life. Areas of need would be family support. We will also seek more professional development opportunities for teachers and workshops for parents in hopes of helping them learn how to serve our the children together.

Standard 5: Using Results for Continuous Improvement

The school implements a comprehensive assessment system that generates a range of data about student learning and school effectiveness and uses the results to guide continuous improvement.

Overall Rating: 2.6

Indicator	Statement or Question	Response	Evidence	Rating
5.1	The school establishes and maintains a clearly defined and comprehensive student assessment system.	School personnel use an assessment system that produces data from multiple assessment measures about student learning and school performance. The system generally provides consistent measurement across classrooms and courses. Some assessments, especially those related to student learning, are proven reliable and bias free. The system is evaluated for effectiveness in improving instruction, student learning, and the conditions that support learning.	tools/protocols	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
5.2	apply learning from a range of data sources, including comparison and trend data about	Systematic processes and procedures for collecting, analyzing, and applying learning from multiple data sources are used consistently by professional and support staff. Data sources include comparison and trend data that provide a complete picture of student learning, instruction, the effectiveness of programs, and the conditions that support learning. School personnel use data to design, implement, and evaluate continuous improvement plans to improve student learning, instruction, the effectiveness of programs, and organizational conditions.	Written protocols and procedures for data collection and analysis Examples of use of data to design, implement, and evaluate continuous improvement plans and apply learning List of data sources related to student learning, instruction, program effectiveness, and conditions that support learning Item Analysis	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
5.3	Professional and support staff are trained in the evaluation, interpretation, and use of data.	All professional and support staff members are assessed and trained in a rigorous professional development program related to the evaluation, interpretation, and use of data.	Policies specific to data training Professional learning schedule specific to the use of data Documentation of attendance and training related to data use Training materials specific to the evaluation, interpretation, and use of data	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
5.4	The school engages in a continuous process to determine verifiable improvement in student learning, including readiness for and success at the next level.	A process exists for analyzing data that determine improvement in student learning, including readiness for and success at the next level. Results indicate mixed levels of improvement, and school personnel sometimes use these results to design, implement, and evaluate the results of continuous improvement action plans related to student learning, including readiness for and success at the next level.	Agendas, minutes of meetings related to analysis of data Sign in Sheets, Item Analysis, Data Meeting Schedule	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
Leadership monitors and communicates comprehensive information about student learning, conditions that support student learning, and the achievement of school improvement goals to stakeholders.	improvement goals. Leaders regularly communicate results using multiple delivery methods to all stakeholder groups.	Communication plan regarding student learning, conditions that support learning, and achievement of school improvement goals to stakeholders Sample communications to stakeholders regarding student learning, conditions that support learning, and achievement of school improvement goals		
		School quality control procedures for monitoring information about student learning, conditions that support learning, and the achievement of school improvement goals Student surveys		

Areas of strength include: weekly Data meetings and Staff Trainings and Book Studies. Areas that are in need of improvement include: the CFA process for new teachers. To sustain the areas of strength, we will train all staff members in the current assessment system used by the district and disaggregate data to make sure that all teachers can interpret and use data. To improve the areas of need, we will request district CFA training and a refresher course.

Report Summary

Scores By Section

