

MSD of NEW DURHAM TOWNSHIP
School Board Meeting Minutes
August 9, 2017

Those in Attendance:

Board Members

Lynn Wilson
Mark Parkman
Vicki Hannon
Karen Jedrysek
Gurpreet Singh

Staff

Dr. Curtiss Strietelmeier

Call to Order

School Board President Lynn Wilson called the meeting to order at 6:05 p.m.

Pledge of Allegiance

School Board President Lynn Wilson led the Pledge of Allegiance at 6:05 p.m.

Roll Call

Roll call was taken by School Board President Lynn Wilson, with all members present.

Approve Minutes from July 12, 2017, Regular School Board Meeting and July 19, 2017, School Board Work Session

Superintendent Dr. Curtiss Strietelmeier reported he hasn't given the minutes from the July 12th regular school board meeting and the July 19th school board work session as he hasn't forwarded them to the board members. He reported there are some changes to the minutes. School board president Lynn Wilson stated no action will be taken tonight on the July 12th regular school board meeting and July 19th school board work session.

Approve Financial Report

Board president Lynn Wilson asked if anyone had any questions or comments regarding the financial report. Board vice president Mark Parkman asked about the soffit cost. Mark Parkman made a motion to approve the voucher docket as presented. Gurpreet Singh seconded. Motion carried 5-0. Filed for audit.

Correspondence

Board secretary Vicki Hannon read a thank you card from special education bus driver Lynda Kleine thanking the board and administration for the forty (40) year plaque. Mrs. Kleine wrote she will miss Westville Schools and remembers all the fond memories. Board president Lynn Wilson read a letter from Indiana Association of School Business Officials honoring Todd Ott for completing the seventy (70) hours voluntary certification program to become facilities director. IASBO director Denny Costerison also commended Mr. Ott for his dedication to IASBO principles.

Public Forum

Mrs. Kara Bishop asked if the parking lot will have painted parking lines, as well as, entrance and exit lines. Superintendent Dr. Curtiss Strietelmeier reported the parking lot will be repaved from the bottom up and also needs lane restriping. Varsity baseball coach Chris Piasky asked if funding is available for draining water out of the baseball dugouts. He is concerned after hosting baseball travel teams this summer about drain water rising in the baseball dugouts. Board vice president Mark Parkman stated a snake will be utilized to unclog the drains. A question and answer period followed.

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Superintendent Report

Superintendent Dr. Curtiss Strietelmeier reported the following:

- He reported opening day for teachers is tomorrow with three (3) sessions of professional development including Google classrooms, brain-based research, curriculum mapping and building relationships. He reported opening staff day is scheduled on Friday, August 11th at 7:45 a.m. in the cafeteria and invited board members to attend. He reported first (1st) day for students is Monday, August 14th.
- Dr. Strietelmeier introduced Marc van Dongen from Midwest Wind & Solar to give a presentation regarding roof-top solar panels on two (2) school roofs. A question and answer period followed. Board member Gurpreet Singh left the meeting at 6:30 p.m.

Old Business

A. NEOLA Policy Update #3220.01 – Teacher Appreciation Grants

Superintendent Dr. Curtiss Strietelmeier reported NEOLA Policy Update #3220.01, Teacher Appreciation Grants requires A or B checkmark on page two (2). He has checked the A option. Vicki Hannon made a motion to approve NEOLA Policy Update #3220.01, Teacher Appreciation Grants as modified. Karen Jedrysek seconded. Motion carried 4-0.

B. NEOLA Policy Update #5111 – Legal Settlement & Transfer Students

Superintendent Dr. Curtiss Strietelmeier reported NEOLA Policy #5111 is presented for approval tonight. Options checked are letter B with zero (0) charge on page 7, no check on #9, dates 5/14 through 8/1. A question and answer period followed. This agenda item was tabled for approval until the September 13th board meeting.

C. NEOLA Policy Updates

Superintendent Dr. Curtiss Strietelmeier reported the following NEOLA policy updates are presented for approval. He stated these policies and administrative guidelines are federal and state law compliant: November 2016 Policy Update Overview, 3120.08, 3121 (policy and administrative guidelines), 3124, 3419, 3419.01, 3419.02, 3419.03, 4120.08, 4121, 4419, 4419.01, 4419.02, 4419.03, 4420, 5340.01, 5460, 5530, and 5830. Subjects include drug prevention, student fundraising (30 minutes), crowd funding, and graduation requirements. A question and answer period followed. Policies 3420 and 5111 were pulled back for approval. Mark Parkman made a motion to approve all policies with the exception of 3420 and 5111 as presented. Karen Jedrysek seconded. Motion carried 4-0.

New Business

A. 2017 Budget Summary

Superintendent Dr. Curtiss Strietelmeier presented an overview of the 2017 budget to date. He reported seven (7) months of data and projection for the 2018 budget. He reported 3rd grade has 84 students to date. He reported with three (3) teacher retirements, three (3) new teachers are hired, lowering General Fund costs. He reported health costs increased three percent (3%). He reported special education costs increased, however custodial costs decreased. He reported the capital projects fund increased. He reported student count to date is 889 and official ADM count day is Friday, September 15, 2017. A question and answer period followed.

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B. Donation

Superintendent Dr. Curtiss Strietelmeier reported the administration recommends approval of a donation from Westville Tri Kappa to the Westville Media Center in the amount of \$500. He reported the donation will benefit the Makerspace program and support the Library Sleepover. Vicki Hannon made a motion to approve the \$500 donation from Westville Tri Kappa to the Westville Media Center as presented. Lynn Wilson seconded. Motion carried 4-0.

C. Evaluations Report

Superintendent Dr. Curtiss Strietelmeier presented information that states by law, principals “must report in the aggregate the results of staff performance evaluations for the school for the previous school year to the superintendent and the governing body for the school corporation before August 15 of each year on the schedule determined by the governing body.” Furthermore, Indiana law requires the “report must be presented in a public meeting of the governing body.” Dr. Strietelmeier stated elementary principal Brian Ton will present the SLO information for the 2016-17 school year. Mr. Ton reported they are waiting on growth scores for some teachers. He reported three (3) buildings are ninety-five percent (95%) completed. He reported scores 2.5 – 3.4 include teachers rate effective, 3.5-4.0 highly effective in teaching. Mr. Ton reported the averages are in excellent shape. A question and answer period followed. Mr. Ton reported no Westville teachers need improvement with the exception of one (1) teacher’s math score at 2.4, however, the tenth (.1) of a point will be added with growth/school grade. He reported Westville Elementary has been a ‘B’ school.

D. Bus Drivers Raise

Superintendent Dr. Curtiss Strietelmeier reported the administration is presenting information on a bus driver \$1.00 per hour salary raise for the 2017-18 school year. He reported currently the bus drivers are paid \$62 per hour and he would like to raise it to \$63 per hour. He reported the school corporation has lost three (3) bus drivers this year through retirement and resignations. He reported the school corporation needs to be competitive looking for new drivers. He presented information from area school corporations, South Central and Tri-Township. He reported South Central starts at \$18.83 per hour and also offer PERF and \$20,000 life insurance for a good package. He reported Tri-Township offers \$20 per hour and no life insurance. He reported raising the bus driver beginning salary by \$1.00 per hour won’t bring us current with area school corporations. He stated the salary increase will help in keeping our bus drivers committed to our school corporation. He reported our school bus drivers receive an annuity and didn’t want PERF due to restriction of a buy-in with a minimum amount of years. He stated this agenda item will be brought for approval at the September 13th board meeting.

E. Teacher Background Check Payments

Superintendent Dr. Curtiss Strietelmeier reported state law requires teacher background checks every five (5) years. He reported the board will need to decide if the school corporation will reimburse teachers for this requirement. He stated he recommends reimbursement of the background check for teachers to show appreciation for their hard work and commitment. A question and answer period followed. Dr. Strietelmeier stated the administration recommends approval to reimburse teacher background check payments as presented. Karen Jedrysek made a motion to approve the reimbursement of teacher background check payments as presented. Vicki Hannon seconded. Motion carried 4-0.

F. NEOLA Policy First Reading

Superintendent Dr. Curtiss Strietelmeier reported NEOLA Policy First Reading for information includes NEOLA Policy Update Overview, 6605 policy, administrative guideline, 6700 police, administrative guideline, 7430, form 5, 8120, policy, administrative guideline, form 1, form 2, 8120A, administrative guideline, 8120B, administrative guideline, 8121, policy, administrative guideline, form 1, form 2, form 3, 8121A, administrative guideline, 8330, policy, 8340, policy, administrative guideline, 8400, policy, 8405, policy, 8455, policy, 8600B, administrative guideline, 8600C, administrative guideline, and 9700, policy, administrative guideline. He reported these readings will be the end of volume 29, section 1 and will be brought for approval at the September 13th board meeting. He stated volume 29, section 2 will be started at the September meeting.

G. Junior High Fees

Superintendent Dr. Curtiss Strietelmeier reported the 2017-2018 junior high course fees are presented for board approval. Mark Parkman made a motion to approve the 2017-2018 junior high course fees as presented. Lynn Wilson seconded. Motion carried 4-0.

H. Guaranteed Energy Savings Project

Superintendent Dr. Curtiss Strietelmeier reported there are two (2) ways of going forward on the solar project. He stated one (1) way is to pay for it out of the proceeds of the lease rental as a construction bond. He reported the Guaranteed Energy Savings Project is the alternative route. He reported the project has to be advertised two (2) times in two (2) local newspapers. He reported a thirty-one (31) day waiting period is required for public comment. He reported the administration recommends approval to advertise the Guaranteed Energy Savings project to start the roof and ground solar as a starting project. He reported this step is approving the newspapers advertisement. Mark Parkman made a motion to approve the advertisement of the Guaranteed Energy Savings project as presented. Karen Jedrysek seconded. Motion carried 4-0.

Personnel

A. Appointments

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|--------------------------|--|
| - Christian Porter | Boys' C-Team Basketball Coach |
| - Janis (Casto) Rau | Transportation Supervisor |
| - Kathleen (Kelly) Green | Elementary Teacher |
| - Jensen Berke | Elementary Teacher |
| - Angie Benefield | Sub Bus Driver |
| - Lynda Kleine | Sub Bus Driver |
| - Angie Barthel | Little School Aide |
| - Alexandra Coulter | Elementary Instructional Aide |
| - Janet Couture | Elementary Instructional Aide |
| - Katie Jenkins | Part-time School Nurse |
| - Victoria Wienhoft | Sub Bus Aide |
| - Stephanie Fenters | Elementary Teacher |
| - Victoria DeMan | 3rd Grade Reading Teacher/Half-Time PE Sub Teacher |

Superintendent Dr. Curtiss Strietelmeier reported the administration is recommending approval of the appointments as presented. Elementary Principal Brian Ton introduced Kelly Green, Jensen Berke, and Stephanie Fenters as elementary teachers, Janet Couture and Alexandra Coulter as instructional assistants, and Angie Barthel as little school aide. Mr. Ton also

introduced Victoria DeMan as half-time physical education substitute teacher and 3rd grade reading teacher. Dr. Strietelmeier appreciates Lynda Kleine and Angie Benefield helping out as substitute bus drivers until the school corporation can hire more bus drivers. Vicki Hannon made a motion to approve the appointments as presented. Lynn Wilson seconded. Motion carried 4-0.

B. Leaves

- **Gina Orłowski** **Extended Leave**
- **Jon Gerolium** **FMLA Leave/Extended Leave**

Superintendent Dr. Curtiss Strietelmeier reported the administration recommends approval of the extended leave of part-time elementary PE teacher Gina Orłowski for the 2017-18 school year. Dr. Strietelmeier reported high school Spanish teacher Jon Gerolium is eligible for FMLA leave and extended leave as presented. Karen Jedrysek made a motion to approve the extended leave of Gina Orłowski and the FMLA leave/extended leave of Jon Gerolium as presented. Lynn Wilson seconded. Motion carried 4-0.

C. Resignations

- **Katie Ramey** **School Nurse**
- **Jessica Rhoda** **Elementary Instructional Aide**
- **Raven Bond** **Elementary Instructional Aide**

Superintendent Dr. Curtiss Strietelmeier reported the administration recommends approval of the resignations of Katie Ramey as school nurse, Jessica Rhoda and Raven Bond as elementary instructional aides as presented. Mark Parkman made a motion to approve the resignations as presented. Karen Jedrysek seconded. Motion carried 4-0.

Adjournment

The board meeting was adjourned at 7:24 p.m.

Next Meeting Date: **September 13, 2017**
Regular School Board Meeting - Media Center

Vicki L. Hannon, Secretary

Date