

# METROPOLITAN SCHOOL DISTRICT of NEW DURHAM TOWNSHIP

207 E. Valparaiso Street, Westville, Indiana 46391-9712

Phone (219) 785-2239 • Fax (219) 785-4584

## Administration

Curtiss A. Strietelmeier, Ph.D., Superintendent  
Alissa Schnick, Secondary Principal  
Brian Ton, Elementary Principal  
Joshua Goeringer, Athletic Director/Asst. Principal

## Board of Trustees

Lynn M. Wilson, President  
Mark Parkman, Vice President  
Vicki Hannon, Secretary  
Karen Jedrysek, Deputy Secretary  
Gurpreet Singh, Member

## Little School Partnership

The Westville Little School is a partnership between the MSD of New Durham Township, Dunebrook, and Purdue University Northwest. Each entity brings to this collaboration a strength unique to their organization. Dunebrook offers the family support often needed by parents of young children. Purdue University provides the curriculum and instructional vision to ensure these students are prepared for kindergarten and the years beyond. The MSD of New Durham Township contributes the necessary coordination of resources and local support for our newest Blackhawks and their families.

## Little School Philosophy

The Westville Little School focuses on learning through play and discovery.

## Drop Off and Pick Up

Each car should enter through the school parking lot

The first car will stop at the ramp to the school

Cars will line up behind the first car

-- Please place your name card in the window so the teacher will know which student to bring next

For drop off, the teacher will meet the child at the car and walk them up the ramp into the school

For pick up, the teacher will walk the child from the school to the car

The car in the front of the line will exit after their child has been dropped off or picked up

The next car in line will then move up and the line will continue to progress until all students have been picked up or dropped off.

If your child can buckle themselves into the car, please have them do so

## Tuition

Tuition for the Westville Little School is

- 3yr olds/\$25 per week

- 4yr olds/\$35 per week

## Payments may be paid bi-monthly or monthly

- If paying bi-monthly please pay by the 15th and 30th of each month

- If paying monthly please pay by the 30th of each month

- Payment questions can be directed to Mrs. Kathy Riffett in the district office (219-785-2239)

- Checks can be turned in to Mrs. Ramer or Mrs. Riffett

- Please make check out to MSD of New Durham Township

- Payments are based on weeks. Missing a day will not be discounted from tuition. Missing a week (vacation) and then returning the following week will not be discounted from tuition

## Weather Delay

If there is a weather delay or cancelation you will receive a phone call and email

- Delays and Closures will also be repeated on the radio and posted on South Bend TV

- 2 Hour delay for school will result in a 9:00 am start time for the Little School

- Closure for school will also be a closure for the Little School

- Closure days will be added to the week of May 28.

### **School Calendar**

Follow Westville School Calendar for holidays

- No School Thursday, Oct. 19 and Friday, Oct. 20/Westville October Break
- No School Wednesday, Nov. 22, Thursday, Nov. 23, and Friday, Nov. 24/Thanksgiving
- No School Friday, Dec. 22 – Friday, Jan. 5 / Winter Break
- No School Friday, March 30 – Friday, Apr. 6 / Spring Break
- Last Day for Little School May 25, 2016
- This day may change based on school closures

### **Communication**

Each month Mrs. Ramer will distribute a newsletter for the children. This should provide you an update of what has happened in the school that month and what to look forward to in the upcoming weeks.

The Little School phone number is

- 219-785-2239 ext. 2050

Mrs. Ramer's Contact Information is

- 219-785-1348 or 219-785-2239 ext. 5050
- kramer@westville.k12.in.us

Dunebrook Contact

- Ms. Jeanne Ann Cannon
- 219/874-0007, X318
- jcannon@dunebrook.org

Westville Schools Contact

- Mrs. Kathy Riffett (Tuition and Enrollment)
- 219-785-2564
- kriffett@westville.k12.in.us

- Dr. Curtiss Strietelmeier

- 219-785-2239
- cstriet@westville.k12.in.us