

Macon County School System
Application to Attend State or Regional Workshops or Conferences

Date _____

Name of Applicant _____ Applicant's School _____

Name of Workshop or Conference _____

Date/Dates of Workshop _____

Funding Source for Workshop (Title I; Title II, Part A; Title IV, Part D; SPED; Vocational; School; etc.) _____

Briefly describe or explain the reason for attending this workshop:

After attending the above mentioned workshop or conference, will the applicant be willing to present a session to other school personnel about the information gained as a result of attending this workshop?
 Yes (At my school) Yes (At the system level) Yes (At either school/system)

No, I am not interested in presenting a session related to the workshop or conference attended.

Is this the first time the applicant has attended this type of workshop or conference? _____
If not, how many other times has the applicant attended this workshop or conference? _____

Has the applicant attended any other workshops, conferences, professional development activities during this school year (August-May when school is in session)? _____

If approved for attendance to this workshop, the applicant does understand that missing additional school days either immediately before or after the workshop will not be allowed unless an emergency should occur (Ex. Sickness).

Administrators will check yes or no relating to approval of workshop/conference.

Teacher Signature/Date

Principal Signature/Date
() Yes () No

Supervisor Signature/Date
() Yes () No

Director Signature/Date
() Yes () No