

**Office Use Only**

Date/Time: \_\_\_\_\_

Grade preference: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

Recommend to Board:    Y    N

**Mannington Township School District**

495 Route 45, Mannington, NJ 08079

Phone: (856) 935-1078      Fax: (856) 935-3747

www.manningtonschool.org

**Employment Application**

Position(s) for which you are applying: \_\_\_\_\_

Name *(please print)* \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

**Education:**

Name of School	Address/Location	# of Years Attended	Diploma/Degree

**Work Experience: *(List present/last employment first)***

Dates	Name and Location	Nature of Position	Salary

Are you over the age of 18?    \_\_\_ Yes \_\_\_ No

Are you authorized to work in the United States?    \_\_\_ Yes \_\_\_ No

When are you available? \_\_\_\_\_

**References:** Please list three people who have a definite knowledge of your ability, training, and character:

Name	Complete Address/Telephone #	Position

**Criminal History Record Check:**

Have you ever been convicted of a felony, misdemeanor, or any offense other than a minor traffic violation?  Yes  No If yes, please explain: \_\_\_\_\_

ALL CANDIDATES MUST SATISFACTORILY COMPLETE THE REQUIRED CRIMINAL HISTORY RECORD CHECK.

If you have already completed a criminal history record check, Please attach a copy of your criminal history record check information to this application form. Chapter 116 of P.L. 1986 states that no local board of education employ any person unless it has first been determined that no criminal record exists in the following areas: (1) sexual offenses or child molestation (NJS 2C:14-1 ET SEQ.; (2) endangering the welfare of children or incompetents (NJS 2C:24-4 and NJS 2C:24-7).

**Child Abuse/Sexual Misconduct:**

- 1) Have you ever been the subject of any child abuse or sexual misconduct investigation (unless the investigation resulted in a finding that any such allegations were deemed false and/or unsubstantiated);
- 2) Have you ever been disciplined, discharged, non-renewed, asked to resign from employment, resigned from or was otherwise separated from any employment due to allegations, a pending investigation or an adjudication of child abuse or sexual misconduct; or
- 3) Have you ever had a license or certificate suspended, surrendered, or revoked due to allegations, a pending investigation or an adjudication of child abuse or sexual misconduct?

Yes  No If yes, please explain: \_\_\_\_\_

**Notification of Penalties** for an applicant who willfully provides false information or willfully fails to disclose the information requested above. For such willful acts or any failure to disclose, the applicant could be:

- a) subject to discipline up to, and including, termination or denial of employment;
- b) deemed in violation of N.J.S.A. 2C:28-3(a) – which pertains to an unsworn falsification to authorities (“A person commits a crime of the fourth degree if he makes a written false statement which he does not believe to be true, on or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable.”); and
- c) subject to a civil penalty of not more than \$500.00.

I do hereby make application for employment in the Mannington Township School District and assert that the facts set forth in my application are true and complete. I understand that if employed, false statement on this application shall be considered sufficient cause for dismissal.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Return this application to: Mannington Township School  
495 Route 45  
Salem, NJ 08079

Affirmative Action/Equal Opportunity Employer

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W-4 _____	I-9 _____	Direct Deposit _____	Fingerprinting _____	Certification _____
Health Form _____	Mantoux Date _____	Date Board Approved _____		