

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – November 15, 2016

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, November 15, 2016.

Mrs. Skwirut, President, called the meeting to order at 7:05 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Members Excused: None Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

1. Student of the Month Recognitions
2. 2015-216 Audit - Mr. Raymond Colavita

AUDIENCE PARTICIPATION I - None

CORRESPONDENCE

1. Summary of the Election Results (Official votes were received on 11/15/16)
 Patricia Skwirut (560 votes) was re-elected for a three year term
 Michael Bower (551 votes) was elected for a three year term
 Robert DiGregorio (580 votes) was re-elected for a three year term
 Installation of the members will be in January at the reorganization meeting.

APPROVAL OF MINUTES

Motion by Ms. Porter and seconded by Mr. Buzby that the Board of Education approve the regular meeting minutes and executive session minutes of October 18, 2016.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mr. Buzby and seconded by Mr. Robinson that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

(pages) 5776-5786

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of September 30, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary

line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2016.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of September 2016. (page) 5787
3. **Transfers** – Approve the transfer list for the month of October 2016. (page) 5788
4. **Bills To Be Paid** – Approve payroll and agency for October 2016 and the bills list for November 2016. (pages) 5789-5790
Further, approval to pay any necessary warrants for the month of December 2016 with the payment list presented at the January 2017 meeting for final approval per the recommendation of the Superintendent and the Business Administrator.
5. **Maintenance Agreement** - Approve the agreement with SPS Mechanical, Inc. for Preventative Maintenance Services on mechanical equipment (boilers) and inspection of plumbing. Agreement is from November 15, 2016 through November 15, 2017 at the annual rate of \$1,992.
6. **EMC Software** - Approve the EMC Software License Agreement for the 2016-2017 school year at a total cost of \$9,100.
7. **World Language Shared Services** - Approve the termination of the Shared Services Agreement with Lower Alloways Creek Board of Education for a part-time World Language Teacher, due to their resignation (prior to beginning employment).
8. **Alternative Middle School** - Approve the Tuition Contract Agreement with Salem County Special Services School District for one student (SID 9733081363) to attend Alternative Middle School for the 2016-2017 school year. Total tuition cost is \$22,500.
9. **Alliance for Competitive Telecommunications** - Approve the Participation Agreement for Cooperative Purchasing of Telecommunications Services with ESCNJ and NJASBO through the Alliance for Competitive Telecommunications (ACT).

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

Motion by Mrs. Richman and seconded by Ms. Porter that the Board of Education approve the following financial item:

10. **Audit** - Accept and approve the 2015-2016 Audit, CAFR, Management Report and Audit Synopsis as presented and discussed, noting there are no recommendations and no corrective action plan is needed.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**

- a. SCSBA "Pathways to Success" November 22nd at 6:00 pm
Ms. Williams and Ms. Porter are registered

2. **Committee Reports**

- a. Policy Committee reviewed the policies on this agenda.

3. **Unfinished Business**

- a. Board Self-Evaluation - Results will be presented at the next meeting.

4. **New Business**

Motion by Mrs. Richman and seconded by Mr. DiGregorio that the Board of Education approve the following items:

- a. Approval for Patricia Skwirut and Eric Buzby to attend the NJSBA "Bargaining at the Table" on December 2, 2016 at a cost of \$149 each.
- b. Approval to schedule the Board of Education Reorganization and Regular Monthly Meeting for Tuesday, January 3, 2017 at 7:00 pm.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (2) Mr. Buzby and Mrs. Skwirut (#4a). Motion carried.

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the following items:

A. **Professional Personnel**

- 1. Approve the appointment of Natalya Franklin as the part-time World Language Teacher (Russian) effective November 17, 2016 through June 30, 2017 at an annual salary of \$21,947.60 Step 1 MA (40%), prorated for this contract based on start date. No health benefits.

B. **Other**

- 1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS
4112.8	Instructional Personnel: Nepotism	Revision
4212.8	Support Personnel: Nepotism	Revision
5118	Students: NonResident Students	Revision
5141.25	Students: Administration of Medical Marijuana	Revision
6171.45	Instructional Program: Independent Educational Evaluations	Revision
4151.3	Instructional Personnel: Light Duty Assignments Due to Injury or Illness	1st Reading
4251.3	Support Personnel: Light Duty Assignments Due to Injury or Illness	1st Reading

2. **Facilities Use** – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
T.E.A.M.	12/5/16 to 12/7/16	9:00 am - 3:00 pm	Library	Holiday Shop	Rebecca Gower Ferguson
Red Cross	2/27/16	12:00 pm - 7:30 pm	Driveway and Foyer	Blood Drive	Jody Viereck

3. **Field Trip** – Approve the following requests:

DATE	GRADE(S)	# OF STUD	LOCATION	TEACHER(S)	PER STUDEN T COST	BUS COST	ESTIMATED SUB COST
12/21/16	8	14	Salem Community College (SCVTS)	Mrs. McCormick	n/a	n/a	n/a
12/13/16	Pre-K to 3, Band & Chorus	130	Salem High School	Mr. Delia, Classroom Teachers & Aides	n/a	Board	\$40
11/21/16	4th - 8th Grades	20-30	Lincoln Financial Field	Ms. Nessen & Mrs. Bass	n/a	n/a	\$125
5/18/17	8th Grade	14	Cooper University Hospital	Mrs. Moore & Ms. Nessen	n/a	Board	\$170

4. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ESTIMATED SUB COST
Mrs. Giova	EIRC	Meeting Standards: Mathematics K-8	11/30/16	\$149	X	\$85
Mrs. Sakewicz-Frank & Mrs. Viereck	51 Cheney Road	Healthy Gardens, Healthy Schools	12/6/16	n/a	X	\$85
Mr. Stamm	Quinton Township School	Inter-District PLC	12/15/16	n/a	X	\$42
Mr. Stamm	Rowan University	Education: A Living System	3/3/17	\$179	X	\$85

5. **Mentoring** - Approve payment to the following mentors:

Jodi Viereck for Hayden Delia
 Lisa Ridgway for Jessica Dyer
 Liz Carullo for Noelle Kitchin
 Kim Richman for Carmela Spano

- 6. **QSAC** - Approve by Resolution the submission of the QSAC Equivalency Application N.J.A.C. 6A:5 required in the QSAC Equivalency Process for High Performing Districts.
- 7. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of October 15, 2016 to November 14, 2016, noting that there were no incidents.
- 8. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of September 17, 2016 to October 14, 2016, noting that there were no incidents.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Mr. DiGregorio that the Board of Education approve the Superintendent’s Report including:

(pages) 5791 – 5792

- Fire Drill - 11/03/16
- Security Drill - Not held yet for November

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

- 1. School Report
- 2. Board of Education Reorganization and Regular Monthly Meeting
- Tuesday, January 3, 2017 at 7:00 pm

(page) 5793

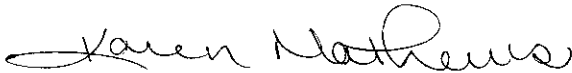
AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Ms. Porter and seconded by Mr. Buzby that the Board of Education meeting be adjourned at 8:04 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary