

**MANNINGTON BOARD OF EDUCATION
REGULAR MEETING AGENDA
Tuesday, November 21, 2017 – 7:00 PM**

I. PLEDGE TO THE FLAG

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Mannington Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Mannington Township School, and the SJ Times.

III. ROLL CALL

Board Secretary will roll call the attendance:

Michael Bower ___ Eric Buzby ___ Robert DiGregorio ___ Carmen Porter ___
Melanie Richman ___ Scott Robinson ___ Patricia Skwirut ___

IV. PRESENTATIONS

1. Students of the Month
1. 2016-2017 Audit - Mr. Raymond Colavita

V. AUDIENCE PARTICIPATION I

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting.
4. Identify the agenda item that you wish to comment on.
5. All questions are to be directed to the Board President.
6. Time limit for discussion is 5 (five) minutes per person.
7. Total time limit for public discussion is 30 minutes.

VI. CORRESPONDENCE

1. Summary of the Election Results:
Carmen Porter (384 votes) was elected for a three year term
Eric Buzby (416 votes) was re-elected for a three year term
Installation of the members will be in January at the reorganization meeting.

VII. APPROVAL OF MINUTES

The Superintendent and Business Administrator recommend that the Board of Education approve the [regular meeting minutes](#) of October 17, 2017.

Motion: _____ *Second:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

VIII. FINANCIAL

The Superintendent and Business Administrator recommend that the Board of Education approve the following items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of September 30, 2017 and after review of the [Secretary's Monthly Financial Report](#) and upon consultation with the appropriate district officials, to the best of the Board's

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knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2017.

2. **Cash Reconciliation Report** - Approve the [cash reconciliation report](#) for the month of September 2017.
3. **Transfers** – Approve the [transfer list](#) for the month of October 2017.
4. **Bills To Be Paid** – Approve [payroll and agency](#) for the month of October 2017 and the [bills list](#) for the month of November 2017.
Further, approval to pay any necessary warrants for the month of December 2017 with the payment list presented at the January 2018 meeting for final approval per the recommendation of the Superintendent and the Business Administrator.
5. **OT/PT/Speech Contract** – Approve the itinerant services agreement with Salem County Special Services and the rates for related services/evaluations on an as needed basis for the 2017-2018 school year.
6. **Budget Calendar** - Approve the [2018-2019 tentative Budget Calendar](#) pending any changes mandated or released by the State Department of Education.

Motion: _____ Second: _____

Roll call vote: MB ___ EB ___ RD ___ CP ___ MR ___ SR ___ PS ___

7. **Audit** - Accept and approve the 2016-2017 Audit, [CAFR](#), [Management Report](#) and [Audit Synopsis](#) as presented and discussed, noting there are no recommendations and no corrective action plan is needed.

Motion: _____ Second: _____

Roll call vote: MB ___ EB ___ RD ___ CP ___ MR ___ SR ___ PS ___

IX. BOARD OF EDUCATION BUSINESS

1. **Correspondence**

- a. [NJ School Boards Association](#) -
Completion of Governance I: New Board Member Orientation by Michael Bower
- b. [Foundations for Success](#) - NJSBA new program on school finance, student achievement and school law. December 4, 2017 from 6 pm to 9 pm
School Finance = Governance II
Student Achievement = Governance III
School Law = Governance IV
Note: Mrs. Skwirut needs Gov IV and Mr. Robinson needs Gov II by 12/31/18.
(Can be completed online instead)

2. **Committee Reports** - None

3. **Unfinished Business**

a. Board Self-Evaluation Results

Note: If you haven't completed it yet, please complete prior to the meeting by logging on to www.njsba.org and scrolling to the bottom of the page to "Online Evaluations for Superintendents and Boards". [FAQ about Board Self-Evaluation](#)

4. **New Business**

a. Approval to schedule the Board of Education Reorganization Meeting for Tuesday, January 2, 2018 at 7:00 pm.

Motion: _____ Second: _____

Roll call vote: MB ___ EB ___ RD ___ CP ___ MR ___ SR ___ PS ___

X. **SUPERINTENDENT'S RECOMMENDATIONS**

The Superintendent recommends that the Board of Education approve the following items:

A. **Professional Personnel** - Approve hiring Mary Kate Fitzpatrick as a long-term substitute teacher for the position of Part-time World Language Teacher at a rate of \$125 per day, effective on or about December 1, 2017.

B. **Other**

1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS	REASON
5131.9	Students Harassment, Intimidation and Bullying	Revision	Required
1410	Community Relations Local Unions	Revision	Required
6161.3	Instructional Program Complaints Regarding No Child Left Behind Programs	Delete	No longer needed
6147.1	Instructional Program Evaluation of Individual Student Progress	Revision	Required Change from NCLB to ESSA
5131.5	Students Vandalism & Violence	Revision	Required Change from NCLB to ESSA
3220/3230	Business & Non-Instructional Operations State Funds/Federal Funds	Revision	Required Change from NCLB to ESSA

2. **Facilities Use** – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
American Red Cross	2/26/18	1:00 pm to 8:00 pm	Driveway, outdoor area and lobby near the Cafeteria	Annual MTS Blood Drive	Jody Viereck
Mannington Rec League	TBD	Afterschool	All-Purpose Room	Basketball Practice	Robert DiGregorio & Kristi Hunter

3. **Field Trip** – Approve the following requests:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	BUS COST	ANTICIPATED SUB COST
11/15/17 & 11/16/17	7th	15	Camp Edge - COPE Trip	Mrs. Moore & Miss Nessen	\$50 (est.)	\$125	\$210
12/20/17	8	17	Salem Community College (SCVTS)	Mr. Stamm	n/a	n/a	n/a
12/20/17	Pre-K to 3, Band & Chorus	130 (est.)	Salem High School	Mrs. Kim, Classroom Teachers & Aides	n/a	Board	\$42.50

4. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Miss Dyer	Camden County College	2017 Elementary Educator's Symposium	12/8/17	\$159	X	\$85
Mrs. Moore	Camden County VoTech	PEOSH/NJADP Indoor Air Quality Training	3/2/18	\$0	X	\$125

5. **Student Admission** - Permission to accept Nathan Bradway (7th Grade) as a non-resident (parent paid) tuition student for the remainder of the 2017-2018 school year, pending completion of the registration process.
6. **Evacuation Plan** - Approve the revision to the Evacuation Plan to include the use of CO detectors.
7. **Uniform Memorandum of Understanding** - Approve the Uniform Memorandum of Understanding between school administrators and law enforcement officials for the 2017-2018 school year.
Further, approve the Uniform Memorandum of Understanding for Live Streaming Video Surveillance for the 2017-2018 school year, pending County Superintendent recommendation.
8. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of [September 16, 2017 to October 10, 2017](#).
9. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of [October 11, 2017 to November 17, 2017](#).

Motion: _____ Second: _____

Roll call vote: MB____ EB____ RD____ CP____ MR____ SR____ PS____

XI. FOR YOUR INFORMATION

1. [School Report](#)
2. [Mannington Messenger](#) - Sept./Oct.
3. Staff Commendations
 - a. Mrs. Carullo and Mrs. Stiles for coordinating the Thanksgiving Baskets
 - b. Mrs. Anderson for receipt of a mini-grant for Flexible Classroom Seating
4. Noteworthy Items
 - a. Mr. DiGregorio and Mrs. Richman participated in the Educator for a Day program as part of American Education Week.
5. Important Dates:
 - a. Reorganization and Regular Monthly Meeting - Tuesday, January 2, 2018

XII. AUDIENCE PARTICIPATION II

1. Sign in at the room entrance.
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4. Identify the agenda item that you wish to comment on.
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XIII. RECESS INTO EXECUTIVE SESSION

Mannington Board of Education Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. **Confidential Matters (Student) per Statute or Court Order**
- _____ 2. **Matters that would Impact Rights to Receive Federal Funds**
- _____ 3. **Unwarranted Invasion of Individual Privacy**
- _____ 4. **Collective Bargaining with the Mannington Education Association**
- _____ 5. **Acquisition of Real Property or Investment of Public Funds**
- _____ 6. **Tactics or Techniques utilized in Public Safety Procedures**
- _____ 7. **Litigation, Contract Negotiations or Attorney/Client Privilege**
- _____ 8. **Personnel Matters**
- _____ 9. **Imposition of Penalties Upon an individual**

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ *Second:* _____ *Time:* _____

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Voice Vote: Yes: _____ No: _____ Abstain: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of meeting.

Motion: _____ *Second:* _____ *Time:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

XV. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ *Second:* _____ *Time:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____