

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, March 20, 2018.

Mr. Buzby, Vice President, called the meeting to order at 7:03 p.m.

Mr. Buzby led the group in the pledge to the flag.

Mr. Buzby read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mr. Robinson, and Mrs. Skwirut.
Members Excused: Ms. Porter, Mrs. Richman Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

Student of the Month Recognitions

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mrs. Skwirut and seconded by Mr. Bower that the Board of Education approve the regular meeting minutes of February 20, 2018.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Skwirut and seconded by Mr. Robinson that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of January 31, 2018 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2018. *(pages 6177-6187)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of January 2018. *(pages 6188-6190)*

3. **Transfers** – Approve the transfer list for the month of February 2018. (page 6191)
4. **Bills To Be Paid** – Approve payroll and agency for the month of February 2018 and the bills list for the month of March 2018. (pages 6193-6194)
5. **NJSIG - ERIC South** - Approve the resolution for the renewal of the district's membership in the NJ School Insurance Group ERIC South sub-fund effective July 1, 2018. (pages 6195-6199)
6. **Sports Transportation** - Approve the Joint Transportation Agreement with the Lower Alloways Creek Board of Education to provide sports transportation from SCVTS to Salem High School for one student for the spring sports season.
7. **Capital Project** - Resolved that the Mannington Township Board of Education (Board) authorizes the School Business Administrator/Board Secretary, and Remington and Vernick Engineers to prepare and apply for Other Capital Projects on the Board's behalf with the New Jersey Department of Education (NJDOE) and make any necessary Long Range Facilities Plan Amendments for the following projects:
 - i. Mannington BOE Parking Lot Renovations – State Project. # - 2950-050-18-1000

The Board of Education also acknowledges that "Other Capital Projects" are ineligible for state funding and are exclusively locally funded projects. (page 6200)
8. **Parking Lot Renovations** - Approve, by resolution, the award of the Parking Lot Renovations bid to GWP Enterprises, Inc. at a total cost of \$213,756.35*, pending review and approval by the district solicitor and availability of district monies for the project. (page 6201)

*(Base Bid \$168,491.75, Alternate Add A1 \$13,968.10, Alternate Add A2 \$31,296.50)

Further, approve by resolution the withdrawal from the Capital Reserve Account for the total cost of the project. (page 6202)
9. **Preliminary Budget Submission** – After finance committee review of the proposed 2018-2019 budget and upon discussion with the full board, it is recommended that the Mannington Board of Education approve by Resolution the submission of the 2018-2019 budget to the Salem County Office of Education for Executive County Superintendent approval, noting that the budget is within the statutory cap and reflects a 2% increase in the Tax Levy and utilization of the Health Care Cost Adjustment and Banked Cap. (page 6203)

Further, to approve scheduling the public hearing on the 2018-2019 budget for Tuesday, April 24, 2018 at 7:00 p.m. with the regular monthly meeting to follow. (Note: 4th Tuesday of April to comply with Public Hearing date requirements)
10. **Educational Services Agreement** - Approve the Educational Services Agreement with EI US, LLC to provide educational services for one Mannington student (#2021010) at a rate of \$44.00 per hour.

11. **Parent Paid Tuition Rates** – Approve Regular Education Non-Resident (Parent Paid) Tuition Rates for the 2018-2019 school year as follows:

- i. \$3,000 for the first child;
- ii. \$2,500 for the second child;
- iii. \$2,000 for each additional child in the same family.

Further, approve Special Education Non-Resident (Parent Paid) Rates at the Regular Education Non-Resident (Parent Paid) Tuition Rates plus additional amounts for Special Education Services provided.

Roll Call vote: Ayes (5) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mr. Robinson and Mrs. Skwirut.
Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

- 1. **Correspondence** - None
- 2. **Committee Reports** - None
- 3. **Unfinished Business**
 - a. Online Ethics Financial Disclosure Forms - Completed by April 30th.
- 4. **New Business** - None

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mrs. Skwirut and seconded by Mr. Digregorio that the Board of Education approve the following items:

A. **Professional Personnel**

- 1. Accept the letter of notification of retirement from Nancy Anderson, effective June 30, 2018. Mrs. Anderson has been a teacher at Mannington School for 35 years. Further, approve payment of accumulated sick time as per negotiated contract and upon confirmation of days remaining.

B. **Support**

- 1. Approve the following substitute at the 2017-2018 board approved rates:
Katherine vanTonder - teacher and aide

C. **Other**

- 1. **Facilities Use** – Approve the following request:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
TEAM	5/12/18	10:00 am to 2:00 pm	Backyard	Cow-munity Day	Joyce Pompper

- 2. **Field Trip** – Approve the following requests:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD COST	BUS COST	ANTICIPATED SUB COST
4/20/18	7 & 8	34	Teen Arts Festival, Appel Farms	Mrs. Sakewicz-Frank, Miss Fair & Mr. Stamm	\$225 total (paid by Arts Fund)	\$150 (est.)	\$85

5/10/18	6	14	Phillies Weather Day Philadelphia, PA	Mrs. Anderson	\$10.00 (paid by TEAM)	\$250 (est.)	n/a
5/16/18	5	19	Cumberland County Historical Society Greenwich, NJ	Mrs. Carullo	\$4.00 (paid by TEAM)	\$150 (est.)	n/a
5/29/18	7	16	Biz Town/Junior Achievement Wilmington, DE	Miss Fair	Included with Curriculum	\$150 (est.)	n/a
5/30/18	5	19	Biz Town/Junior Achievement Wilmington, DE	Mrs. Carullo	Included with Curriculum	\$150 (est.)	n/a

3. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Mathews	Mount Laurel, NJ	Audit Review	4/17/18	\$100	X	n/a
Mrs. Moore	Vineland, NJ	Domestic Minor Sex Trafficking 101	4/25/18	\$45	X	n/a (evening workshop)

4. **Student Admission** - Approve the request for Emma Hlavka - Grade 2 and Riley Hlavka - Grade 3, to be enrolled as non-resident (parent paid) tuition students for the remainder of the 2017-2018 school year.

5. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2018-2019 school year:

Student	Grade	Student	Grade	Student	Grade
Wesley Hewitt	2	Brayden Call	4	Tyler Land	4
Bethany Mason	2	Alyssa DiCarolis	4	Anabel Schaal	4
Matthew Mason	2	Olivia C. Foster	4	Jacey Beal	6
Logan Schaal	2	Sharif Frisby	4	Cody Messina	7
Mallory Paulding	3	Xavier Jones	4	Casey Shorts	8

(Letters of request have been received from these families)

6. **Assurance Statement** - Approve by Resolution the Assurance Statement for Special Education Policies and Procedures. (page 6204)

7. **HIB** - Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of December 23, 2017 to January 16, 2018.

8. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of January 17, 2018 to February 15, 2018.

9. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of February 16, 2018 to March 15, 2018.

*Roll Call vote: Ayes (5) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mr. Robinson and Mrs. Skwirut.
Nays (0). Abstain (0). Motion carried.*

FOR YOUR INFORMATION

1. Fire Drill - 2/20/18
2. Security Drill - 2/27/18
3. School Report *(page 6205)*
4. Important Dates:
 - a. T.E.A.M. Murder Mystery Dinner - March 24, 2018 at 7:00 pm at Alloway Elks
 - b. Public Hearing on the Budget and Regular Monthly Meeting - Tuesday, April 24, 2018 at 7:00 pm *(Note: This is the 4th Tuesday of the month)*
 - c. T.E.A.M. Cow-munity Day - May 12, 2018

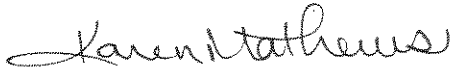
AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Bower and seconded by Mr. Robinson that the Board of Education meeting be adjourned at 8:04 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary