

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – January 20, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, January 20, 2015.

Ms. Porter, Vice-President, called the meeting to order at 7:00 p.m.

Call to Order

Ms. Porter led the group in the pledge to the flag.

Pledge to Flag

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp and Mrs. Van Dover. Members Excused: Mrs. Skwirut Members Absent: None

Roll Call

Also Present: Mrs. Constance McAllister, Superintendent, Ms. Kristin Williams, Principal and Mrs. Donna Dolbow, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

Presentations

1. Student of the Month Recognitions  
Juan Velasquez, Gavin Sloat and Will Oakes
2. NJSBA Recognition and thanks to Board Members for services – Mrs. McAllister read thank you.

AUDIENCE PARTICIPATION I

Audience Participation

1. Kelly Mitchell addressed board about concerns with PARCC Testing.

PRINCIPAL'S REPORT – Ms. Williams

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Principal's Report  
Drills

1. Drills - Fire Drill 12/12/14; Security Drill 12/16/14

APPROVAL OF MINUTES

Approval of Minutes

Motion by Mrs. Van Dover and seconded by Mrs. Shimp that the Board approve the regular meeting minutes and the executive session minutes of December 16, 2014, and the reorganization meeting minutes of January 5, 2015.

*Unanimously approved by voice vote. Motion Carried.*

FINANCIAL

Financial

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Budget Summary Report** Budget Summary Report
2. **Board Secretary/Financial Certification** – None Board Secretary/Financial Certification
3. **Cash Reconciliation** – None Cash Reconciliation
4. **Transfers** – Approve the transfer lists for December 2014 and January 2015. Transfers  
(Page 5265)
5. **Bills To Be Paid** – Approve payroll and agency for December 2014 and the bills list for January 2015. Bills To Be Paid  
(Pages 5266-5267)
6. **E-Rate** - Approve entering into agreement with E-Rate Exchange, LLC for Funding Year 2015 at a rate of \$500 plus 3% of committed funding. E-Rate

*Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.*

Motion by Mrs. Richman and seconded by Mr. Buzby that the Board of Education approve the following financial items:

- SCVTS Tuition
7. **SCVTS Tuition** - Approve entering into tuition contract agreement with Salem County Vocational School for the 2014-2015 school year in the amount of \$40,500 for 27 full time students @ \$1,500 each.
- Education Inc.
8. **Education Inc.** - Approve entering into agreement with Education Inc. for 10 hours service per week at \$44 per hour for a Mannington high school student receiving educational services. Effective January 20, 2015 until discharge.

*Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.*

#### BOARD OF EDUCATION BUSINESS

- Committee Reports
1. **Committee Reports**
- a. Personnel Committee – January 20, 2015 at 6:00 p.m. (prior to meeting) Met regarding administrative contracts. Will update in executive session to board.
- Unfinished Business
2. **Unfinished Business** - None
- New Business
3. **New Business**
- a. Mitchell family request: Letters to and from Ms. Williams; and handout from the family.
- b. NJSBA Board Member Annual Training and Acknowledgement of Code of Ethics. All board members signed an acknowledgement at this meeting.
- c. Ethics Disclosure - reminder online completion due by April 30 for incumbent members and due within 30 days of oath of office for new board members.
- Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education approve the following item:
- d. Revise 2015 Meeting schedule to reflect change in February meeting to Wednesday, February 18, 2015 at 7:00 p.m. replacing previously approved date of Tuesday, February 17, 2015.

*Unanimously approved by voice vote. Motion Carried.*

Superintendent's Report

#### SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve the following personnel items:

Professional Personnel

#### **Professional Personnel**

1. **Leave of Absence** – Approve Leave of Absence, as per letter of request dated January 7, 2015, to staff member (name on file) for January and February using accumulated sick time during the leave. It is anticipated confirmation of return date will be made to Principal by mid-February and any extension of Leave of Absence must be further approved by the board.
2. **Negotiated Contract Agreement** – Approve the execution of the negotiated contract agreement between Mannington Board of Education and the Mannington Education Association for a three (3) year agreement effective July 1, 2014 through June 30, 2017. The Mannington Education Association ratified the contract on December 22, 2014.

The agreement provides for salary increases (inclusive of increments) of 2.4% for 2014-2015; 2.4% for 2015-2106; and 2.5% for 2016-2017.

Also, to approve non-contractual staff and Principal salary increases at the rate of 2.4% for 2014-2015. These staff had received 2% increases, therefore retro increase will be at 0.4%.

**Support Personnel**

Support Personnel

1. Approve Cynthia Foster and Gregory Lindeman as substitute teachers at the 2014-2015 board approved rate.

**Other**

Other

1. Policies – Approve the following policy according to status:

CODE	POLICY	STATUS
6171.45	Instructional Program – Independent Educational Evaluations	1 <sup>st</sup> Reading

2. Field Trips – Approve the following request for the 2014-2015 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
1/13/15 & 2/24/15	6-8		Academic League	Elaine Cooke	n/a	n/a	\$125 each	Board	\$80 (2 - ½ days)

3. Facilities Use – Approve the following requests for the 2014-2015 year:

ORG.	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
8th Grade Parents	1/16/15	5:00 pm - 9:30 pm	Kitchen	Snacks for Bingo	Alecia Bass
Grade 2 & 3 American Red Cross	2/12/15	12:48 pm - 9:00 pm	Cafeteria Entrance, Multi-Purpose Room	4th Annual Blood Drive	Jody Viereck
T.E.A.M.	2/27/15	6:00 pm - 9:30 pm	Cafeteria	Sweatheart Dance	Casey Maxwell

4. Workshops – Approve the following workshops for the 2014-2015 school year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Casey Maxwell & Vivian Cleveland	Quinton Township School	Pre-K Classroom Visit	1/26/15	n/a	✓	\$160
Kim Richman	Quinton Township School	Kindergarten Classroom Visit	1/26/15	n/a	✓	\$80
Marge McCormick	Monroe Twp, NJ	Winter Conference: "Improving Instruction/Success on PARCC"	2/3/15	\$179	✓	\$80

Kristin Williams	Monroe Twp, NJ	The Core Six Essential Strategies for Achieving Excellence with the Common Core	2/4/15	\$149	✓	\$100
Lisa Ridgway-Stiles	Mullica Hill, NJ	The Literacy STEM Connection	2/6/15	\$139	✓	\$80
Brooke Nessen	Long Branch, NJ	NJASPERD Annual Convention	2/22/15 - 2/24/15	\$100	✓	\$160
Karen Mathews	Robbinsville, NJ	Labor Relations/Personnel Management	3/28/15, 4/11/15, 4/18/15, 4/25/15	\$240	✓	n/a Saturday Classes
Karen Mathews	Robbinsville, NJ	Food Service	5/13/15	\$60	✓	n/a Evening Class

5. HIB – Approve, as per the NJDOE, HIB reporting requirements, the Superintendent’s monthly report for December 12, 2014 – January 14, 2015.
6. HIB Grade - Approve the NJDOE HIB grade data.

Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp and Mrs. Van Dover. Nays (0). Abstain (2) Ms. Porter & Mrs. Richman on contract negotiations. Motion carried.

FYI

FOR YOUR INFORMATION

1. School Report (Page 5268)
2. Completion of Governance III: Student Achievement by Eric Buzby
3. Completion of Governance IV: Legal Update/HIB by Patricia Skwirut
4. Important Dates:  
Board of Education Meeting - Wednesday, February 18, 2015 at 7:00 p.m.

Audience Participation

AUDIENCE PARTICIPATION II

1. Mr. & Mrs. Mitchell further addressed the board with their concerns with PARCC testing and options.

Executive Session

EXECUTIVE SESSION

**Mannington Board Resolution Authorizing Executive Session**

*WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and*

**WHEREAS,** the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters (Superintendent contract discussion)
- 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session:                      Time: 7:50 p.m.  
Reason: Contract Negotiations (Principal/Superintendent)  
Motion: Mrs. Van Dover  
Second: Mrs. Richman  
Roll Call Vote:                      Yes: 6                      No: none                      Abstain: none

Out of Closed:                              Time: 8:45 p.m.  
Motion: Mr. Buzby  
Second: Mrs. Shimp  
Roll Call Vote:                      Yes: 6                      No: none                      Abstain: none

**RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board resume the public portion of the meeting at 8:45 p.m.

Resumption of  
Public Portion of the  
Meeting

*Unanimously approved by voice vote. Motion Carried.*

**ADJOURNMENT**

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education meeting be adjourned at 8:46 p.m.

Adjournment

*Unanimously approved by voice vote. Motion Carried.*

  
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Donna Dolbow, Board Secretary