

## MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – November 17, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, November 17, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:07 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Members Excused: None Members Absent: Mr. Buzby

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in the board office.

## PRESENTATIONS

1. Student of the Month Recognitions

## CORRESPONDENCE

Summary of Election Results (Official votes were received on 11/12/15)  
 Melanie Richman (223 votes) was re-elected for a three year term  
 Scott A. Robinson (183 votes) was elected for a three year term  
 Installation of members will be in January at the reorganization meeting.

## AUDIENCE PARTICIPATION I

1. Kellie Mitchell, 26 Mitchell Road - Read a letter addressed to Ms. Williams stating that they would be homeschooling their three children beginning in January. She also presented the reasons for their decision (educational system at the federal and state level, not the staff at Mannington School) and the children shared the reasons why they like Mannington School.

(page 5488)

## APPROVAL OF MINUTES

Motion by Mrs. Shimp and seconded by Mr. DiGregorio that the Board approve the regular meeting minutes and executive session minutes of October 20, 2015.

*Unanimously approved by voice vote. Motion Carried. Abstain (1) Mrs. Van Dover.*

## FINANCIAL

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Budget Summary Report**
2. **Board Secretary/Financial Certification**

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4., the Mannington Township Board of Education certifies that as of September 30, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2015. (pages 5471-5481)

3. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of September 2015. (page 5482)
4. **Transfers** – Approve the transfer list for October 2015. (page 5483)
5. **Bills To Be Paid** – Approve payroll and agency for October 2015 and the bills list for November 2015. (pages 5484-5486)
6. **Maintenance Agreement** - Approve the agreement with SPS Mechanical, Inc. for Preventative Maintenance Services on mechanical equipment (boilers) from November 2015 through November 2016 at the annual rate of \$1,922.
7. **SCVTS Tuition** - Approve the Salem County Vocational Technical School District Tuition Agreement for the 2015-2016 school year. Tuition rates are \$1,250 Shared Time (½ day) and \$2,500 Full Time (full day). There are currently 35 students enrolled full time for a total cost of \$87,500.

*Roll Call vote: Ayes (6) Mr. DiGregorio Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (1) Ms. Porter #7. Motion carried.*

## BOARD OF EDUCATION BUSINESS

1. **Committee Reports** - None
2. **Unfinished Business** –
  - a. Board Self-Evaluation - Complete online prior to the November meeting
  - b. Ms. Porter- Update on NJ School Boards Convention
3. **New Business** –
  - a. Reorganization & Regular Monthly Meeting to be held January 5, 2016.

## SUPERINTENDENT'S REPORT

Motion by Mrs. Shimp and seconded by Mrs. Van Dover that the Board of Education approve the following items:

**A. Update to Board of Education**

1. Facilities
  - a. Univent control panels & cafeteria heater - Philip McDade
  - b. Boiler service - SPS
2. Curriculum & Instruction/Community Relations
  - a. Mrs. Anderson is working county wide on preparation for the Next

Generation Science Standards which are on the horizon for possible adoption next year.

- b. PARCC released statewide results which show that students across NJ on average demonstrated 50% proficiency with better performance in ELA than Math. We are still waiting for individual student reports.
  - c. Entrepreneurship Day at SAP - Fuel Up to Play 60
    - i. 5 students attended and won \$2000 in prizes
3. Safety and Security
- a. Operations
    - i. Bus Evacuation Drills - November 19, 2015
4. Miscellaneous
- a. Cafeteria use
    - i. TEAM
    - ii. Ruritan

**B. Professional Personnel**

- 1. Approve using a Homebound Instructor from the Lower Alloways Creek Board of Education to provide Home Instruction to a Mannington School student. Melissa Murphy's time will be billed to the Mannington Township School at a rate of \$31 per hour plus payroll taxes.

**C. Support Personnel**

- 1. Approve the following substitutes at the 2015-2016 board approved substitute rates:  
 Robert Viereck as a substitute custodian  
 Jancy Pitts as a substitute teacher, aide and secretary

**D. Other**

- 1. **Facilities Use** – Approve the following requests for the 2015-2016 year:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
T.E.A.M.	12/9/15 - 12/11/15	8:30 am - 3:15 pm	Library	Holiday Shop	Rebecca Gower Ferguson

- 2. **Field Trip** – Approve the following request for the 2015-2016 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
12/22/15	8	23	Salem Community College	Margaret McCormick	\$0	n/a	\$0	SCVTS	\$80
1/12/16 & 3/8/16	Academic League	10-15	Oldmans & Alloway	Elaine Cooke	\$0	n/a		Board	\$160

- 3. **Workshops** - Approve the following requests for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Jody Viereck & Cynthia Moore	EIRC - Mullica Hill	Anti-Bullying Duties & Responsibilities	12/2/15	\$149 each	X	\$205

4. **Emergency Operations Plan** - Approve the Mannington Township School Emergency Operations Plan.
5. **Superintendent/District Goals** - Approve the 2015-2016 Superintendent/District Goals. The goals are used as a tool in the Superintendent Evaluation to be completed in Spring 2016.
6. **Advertising** - Approve advertising for an additional full-time or part-time Special Education teacher if deemed necessary.
7. **HIB** - Approve, as per the NJDOE HIB reporting requirements, the Superintendent's monthly report for the period of October 17, 2015 - November 13, 2015.

*Roll Call vote: Ayes (6) Mr. DiGregorio Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.*

FOR YOUR INFORMATION

1. School Report (page 5487)
2. Important Dates:  
Board of Education Meeting - Tuesday, December 15, 2015 at 7:00 p.m.

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education meeting be adjourned at 8:02 p.m.

*Unanimously approved by voice vote. Motion Carried.*

  
Karen Mathews, Board Secretary