

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – December 15, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, December 15, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:03 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio, Ms. Porter (arrived at 7:12 pm), Mrs. Richman, Mrs. Skwirut and Mrs. Van Dover. Members Excused: Mrs. Shimp Members Absent: None

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

1. 2014-15 Audit - Mr. Raymond Colavita

CORRESPONDENCE

AUDIENCE PARTICIPATION I

A group of parents spoke regarding an incident that happened in second grade the prior week. They wanted to know what had been done, what the plans were going forward, and if guidance could be provided to the parents regarding speaking to their children.

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters – Personnel & Principal/Supt Contract discussion
- 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session: Time: 7:51 p.m.
 Motion: Mr. Buzby
 Second: Mrs. Van Dover
 Voice Vote: Yes: 6 No: none Abstain: none

Out of Closed: Time: 9:03 p.m.
 Motion: Mr. Buzby
 Second: Mrs. Van Dover
 Voice Vote: Yes: 6 No: none Abstain: none

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education resume the public portion of the meeting at 9:03 p.m.

Unanimously approved by voice vote. Motion Carried.

STATEMENT READ BY MS. WILLIAMS

This is not part of the agenda but I would like to take a minute to read a statement from the Board:

We understand that you feel nothing has been done. Please be assured we have and are doing all that we can. In fact, we are working with the County Office of Education and all available resources to ensure that we are doing everything that we can and should be doing. Finally, be assured that the safety of the children in our school district is our highest priority. If you have any further questions and concerns, please feel free to contact me for a meeting.

APPROVAL OF MINUTES

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board approve the regular meeting minutes of November 17, 2015.

Unanimously approved by voice vote. Motion Carried. Mr. Buzby Abstained.

FINANCIAL

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education approve the following financial items:

1. **Budget Summary Report**
2. **Board Secretary/Financial Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4,** the Mannington Township Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.**

6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of October 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending October 31, 2015.

(pages 5494-5504)

3. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of October 2015. (Page 5505)
4. **Transfers** – Approve the transfer list for November 2015. (Page 5506)
5. **Bills To Be Paid** – Approve payroll and agency for November 2015 and the bills list for December 2015. (pages 5507-5509)
6. **Transportation Jointure** - Approve entering into a Transportation Jointure with Pennsville Board of Education for transport of two students on Mannington Route HS1A, B.R. Williams, Inc., contractor to/from Pennsville High School and Pennsville Middle School from December 7, 2015 through June 30, 2016 at an annual jointure cost of \$1,800 (\$15 per day) payable by Pennsville to Mannington.
7. **Audit** - Accept and approve the 2014-2015 Audit, CAFRA, Management Report and Audit Synopsis as presented and discussed, noting there is one recommendation and the corrective action plan is attached for approval.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Committee Reports** - Facilities Committee met after the November board meeting to discuss future projects and/or updates for the building.
2. **Unfinished Business** –Board Self-Evaluation results at the January meeting.
3. **New Business** – None

SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve the following items:

A. Update to Board of Education

Fire Drill - 11/30/15

Security Drill - 11/30/15

B. Professional Personnel

1. Approve Kimberly Giova as the homebound instructor for a Mannington Township student at a rate of \$25 per hour for 5 hours per week, effective immediately and until such time as services are no

longer required.

C. Support Personnel

1. Approve the following substitutes at the 2015-2016 board approved substitute rates:

Karissa Pagan - substitute teacher and aide (was on list previously)

Elizabeth Davis - substitute teacher and aide

Nicole Finney - substitute teacher and aide

D. Other

1. **Facilities Use** – Approve the following requests for the 2015-2016 year:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington School	Wednesdays 12/9/15 - 2/13/16	3:15 pm - 4:30 pm	Multipurpose Room	Basketball Basics	Joyce Pompper
Mannington Rec	Tuesdays in January & February	3:30 pm - 4:30 pm	Multipurpose Room	PeeWee Program	Amanda DiGregorio
T.E.A.M.	1/22/16	6:00 pm - 9:00 pm	Multipurpose Room	Bingo	Rebecca Gower Ferguson
8th Grade Parents	1/22/16	6:00 pm - 9:00 pm	Kitchen	Bingo Concessions	Wendy Sparks

2. **Field Trip** – Approve the following request for the 2015-2016 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHER S	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
12/16/15	Pre-K to 3, Band & Chorus	130	Salem High School	Jordan Stebich, Classroom Teachers & Aides	n/a	n/a		Board	\$40

3. **Workshops** - Approve the following requests for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Robert Burden	Bridgeport, NJ	Black Seal - Low Pressure Boiler Certification	1/7/16, 1/21/16, 2/4/16, 2/18/16	\$550	X	\$120
Carly Matticks	Mullica Hill, NJ	Classroom Management: Solutions to Common Behavior Problems	1/15/16	\$149	X	\$0

Brooke Nessen	Long Branch, NJ	NJAHPERD Annual Convention	2/22/16 - 2/23/16	\$100	X	\$160
Lisa Mailley	Atlantic City, NJ	2016 Conference for NJ 1st Grade Teachers	2/22/16 - 2/23/16	\$388	X	\$160

4. **Tuition Reimbursement** - Approve payment to Jody Viereck for a graduate course completed during the Fall 2015 term in accordance with the negotiated contractual agreement.
5. **Step Advancement** - Approve a change in salary from \$65,930 Step 13 BA +15 to \$66,930 Step 13 MA for Jody Viereck effective February 1, 2016 as per the negotiated contractual agreement. Mrs. Viereck submitted a transcript showing completion of Master of Arts in Education.
6. **QSAC** - Approve by Resolution the submission of the QSAC Equivalency Application N.J.A.C. 6A:5 required in the QSAC Equivalency Process for High Performing Districts. (page 5510)
7. **Residency** - Approve the following students to be dropped from the school roster as a result of not providing documentation of residency:
SID 7947875419, SID 7402252184, SID 9680472616
The last day of attendance at Mannington Township School will be December 23, 2015.
8. **HIB** - Approve, as per the NJDOE HIB reporting requirements, the Superintendent's monthly report for the period of November 14, 2015 - December 10, 2015.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio Ms. Porter, Mrs. Richman, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report (Page 5511)
2. Important Dates:

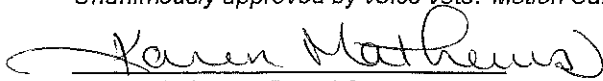
Board of Education Reorganization and Regular Monthly Meeting
- Tuesday, January 5, 2016 at 7:00 p.m

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. DiGregorio and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 9:31p.m.

Unanimously approved by voice vote. Motion Carried.


Karen Mathews, Board Secretary