

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – February 16, 2016

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, February 16, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:07p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. DiGregorio, Ms. Porter, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut.
Members Excused: Mrs. Richman Members Absent: Mr. Buzby

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

1. Student of the Month
2. Board Member Service Resolution - Jennifer Van Dover (Page 5542)

CORRESPONDENCE

Letter from Gloucester and Salem Community Advisory Panel awarding Mrs. Ridgway-Stiles with a \$455.69 mini-grant to be used for the "STEM Jobs You'll Love" book series and other supplies to teach the students about STEM careers.

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mrs. Shimp and seconded by Ms. Porter that the Board approve the reorganization and regular meeting minutes of January 5, 2016.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Shimp and seconded by Ms. Porter that the Board of Education approve the following financial items:

1. **Budget Summary Report**
2. **Board Secretary/Financial Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of December 31, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of December 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township

Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2015.

3. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of December 2015. (Page 5543-5554)
4. **Transfers** – Approve the transfer list for January 2016. (Page 5555)
5. **Bills To Be Paid** – Approve payroll and agency for January 2016 and the bills lists for January 2016 and February 2016. (Page 5556-5558)
6. **Special Education Medicaid Initiative** - Approve by Resolution the request for a waiver of participation in the Special Education Medicaid Initiative (SEMI) for the 2016-2017 school year based on the district projection of fewer than 40 Medicaid eligible/special education students. (District estimated number of students for 2016-2017 is 6 students.) (Page 5559)
7. **Early Childhood Education Preschool Program Plan** - Approve by Resolution the submission of the Early Childhood Education Preschool Program Plan for 2016-2017 to the New Jersey Department of Education. (Page 5560)
8. **Copier Lease** - Approve entering into a 60 month lease with KDI for two copiers at a combined cost of \$488.60 per month plus overages. This is to replace an expiring lease on the ones currently located in the main office and teachers' work room.

Roll Call Vote: Ayes (5) Mr. DiGregorio, Ms. Porter, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (0.) Abstain (0). Motion carried.

Motion by Ms. Porter and seconded by Mrs. Shimp that the Board of Education approve the following financial items:

9. **Refunding Bond Ordinance** - Introduce the first reading of the refunding bond ordinance of the Board of Education of the Township of Mannington in the County of Salem, New Jersey providing for the refunding of all or a portion of the outstanding callable school bonds of the school district, dated March 1, 2006, issued in the original principal amount of \$2,218,000, appropriating not to exceed \$2,000,000 therefore and authorizing the issuance of not to exceed \$2,000,000 refunding bonds to provide for such refunding.
10. **Bond Counsel** - Approve by Resolution the appointment of McManimon, Scotland & Baumann, LLC as Bond Counsel. Further, to approve the Agreement for Services. (Page 5561)
11. **Financial Advisory Services** - Approve by Resolution the appointment of Acacia Financial Group, Inc. as the Financial Advisor. (Page 5562)

Roll Call Vote: Ayes (5) Mr. DiGregorio, Ms. Porter, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut.
Nays (0.) Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. Correspondence

- a. NJ School Boards Association -
Cindy Shimp completed Governance II: Finance
Carmen Porter completed Governance IV: Legal Update/HIB

2. Committee Reports

Motion by Mrs. Shimp and seconded by Mr. DiGregorio that the Board of Education approve the appointment of Committees for the 2016 year based on survey responses.

Unanimously approved by voice vote. Motion Carried.

3. Unfinished Business

- a. Online Ethics Disclosure Forms - Follow the link in the email from the School Ethics Commission to complete. All Board Members must complete. Thank you to those who already completed the form.

4. New Business

- a. Salem County 8th Grade Dialogue - Tuesday, March 15, 2016 at Pittsgrove Township Middle School. Registration/Dinner at 5:30 pm. Program at 6:00 pm. (Mrs. Shimp/Ms. Porter/Mr. Buzby attending)
- b. Motion by Mrs. Shimp and seconded by Ms. Porter that the Board of Education approve moving the March meeting to Wednesday, March 16th. (Currently scheduled date conflicts with the 8th Grade Dialogue.)

Unanimously approved by voice vote. Motion Carried.

SUPERINTENDENT'S REPORT

Motion by Mrs. Shimp and seconded by Mr. DiGregorio that the Board of Education approve the following items:

- A. Update to Board of Education - Superintendent Report**
Fire Drill - 1/22/16 Security Drill - 1/29/16

B. Professional Personnel

- 1. Approve posting for summer curriculum writing at a stipend of \$800 per staff member payable upon completion of content area curriculum. (Projected: six staff for a total of \$4,800).

C. Other

- 1. **Policies** – Approve the following policy according to status:

CODE	POLICY	STATUS
5141.25	Students - Administration of Medical Marijuana	1st Reading

2. **Facilities Use** – Approve the following request for the 2015-2016 year:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
TEAM	2/19/16	6:00 pm - 7:30 pm	Cafeteria	Sweetheart Dance	Valerie Robinson

3. **Workshops** - Approve the following request for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Lisa Mailley	EIRC Mullica Hill, NJ	2016 Primary Educator's Conference	4/8/16	\$149	X	\$80

4. **Field Trip** – Approve the following requests for the 2015-2016 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
2/26/16	6-8	12	Salem County College Science Fair	Mrs. Anderson	n/a	n/a	\$100 est.	Board	\$80
3/7/16	8	23	Cooper University Hospital	Mrs. Moore & Miss Nessen	n/a	n/a	\$150 est.	Board	\$205
4/6/16	1-3	60	Broadway Theatre (Pitman)	Mrs. Carullo, Mrs. Giova, Mrs. Mailley	\$8	TEAM	\$150 est.	TEAM	n/a
5/5/16	PreK & K	30	Philadelphia Zoo	Mrs. Richman, Mrs. Pompper, Mrs. Breslin	\$12	TEAM	\$150 est.	TEAM	n/a
5/19/16	5th	20	Broadway Theatre (Pitman) & Bethel Mill Park (Sewell)	Mrs. Bobbitt	\$8	TEAM	\$150 est.	TEAM	\$80
5/31/16	4th	16	DuPont Environmental Education	Mrs. Stiles	\$12	TEAM	\$150 est.	TEAM	\$80

			Center (Wilmington)						
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5. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of January 5, 2016 to February 11, 2016.

*Roll Call Vote: Ayes (5) Mr. DiGregorio, Ms. Porter, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut.
Nays (1) Mr. DiGregorio (C-1: Policy). Abstain (0). Motion carried.*

FOR YOUR INFORMATION

1. School Report


(Page 5563)

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Ms. Porter and seconded by Mrs. Shimp that the Board of Education meeting be adjourned at 8:12 p.m.

Unanimously approved by voice vote. Motion Carried.


Karen Mathews, Board Secretary