

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – February 18, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Wednesday, February 18, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:05 p.m.

Call to Order

Mrs. Skwirut led the group in the pledge to the flag.

Pledge to Flag

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mrs. Heritage, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Members Excused: Ms. Porter Members Absent: None

Roll Call

Also Present: Mrs. Constance McAllister, Superintendent, Ms. Kristin Williams, Principal and Mrs. Donna Dolbow, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

Presentations

1. Student of the Month Recognitions
Evilyn Seeney, Roy Johnson and Edward Zane

AUDIENCE PARTICIPATION I

Audience Participation

1. Heather Sakewicz – Mannington School was recognized at Sweet on Seniors Program for Artwork and Community Service for Meals on Wheels

PRINCIPAL'S REPORT – Ms. Williams

(Page 5274)

Principal's Report
Drills

1. Drills - Fire Drill 1/23/15; Security Drill 1/29/15

APPROVAL OF MINUTES

Approval of Minutes

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board approve the regular meeting minutes and the executive session minutes of January 20, 2015.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Financial

Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve the following financial items:

1. **Budget Summary Report**
2. **Board Secretary/Financial Certification**

Budget Summary
ReportBoard Secretary/Financial
Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4,** the Mannington Township Board of Education certifies that as of December 31, 2014 and after review of the Secretary's Monthly Financial Reports and the Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of December 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 31, 2014.

- Cash Reconciliation
3. **Cash Reconciliation** – The financial report and the Board Secretary's Report are in agreement for the month of December 2014. (Pages 5275-5286)
- Transfers
4. **Transfers** – Approve the transfer list for January 2015. (Page 5286)
- Bills To Be Paid
5. **Bills To Be Paid** – Approve payroll and agency for January 2015 and the bills list for February 2015. (Pages 5287-5288)
- SEMI
6. **Special Education Medicaid Initiative-Waiver 2015-2016** - Approve by Resolution the request for waiver approval by the Executive County Superintendent for Mannington School District's participation in Special Education Medicaid Initiative (SEMI) for the 2015-2016 school year based on the district projection of fewer than 40 Medicaid eligible classified students. The estimated projection for the number of Medicaid Eligible students is 7 for the 2015-16 school year. (Page 5288)
- Preschool Program Plan
7. **Early Childhood Education Preschool Program Plan 2015-2016** - Approve by Resolution the Early Childhood Education Program Preschool Plan for 2015-2016 for submission and approval by the Department of Education. (Page 5289)

Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

- Committee Reports
1. **Committee Reports**
- a. Personnel Committee – February 5, 2014 and February 18, 2015
- Unfinished Business
2. **Unfinished Business**
- a. Online Ethics – Ms. Porter, Mrs. Richman and Mrs. Van Dover still need to complete.
- b. Board Secretary report to Board of Education as per Board request last meeting: Total spent for negotiations in 2014-2015 is \$8,854.77

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the following item:

- New Business
3. **New Business**
- a. Communication from Greenwich Township District regarding support for legislation that would impose a statutory cap on year-over-year tuition increases between send/receive districts.

Unanimously approved by voice vote. Motion Carried.

SUPERINTENDENT'S REPORT

Superintendent's Report

Motion by Mrs. Shimp and seconded by Mrs. Van Dover that the Board of Education approve the following personnel items:

Professional Personnel

Professional Personnel

1. Approve the retirement of Patricia Allen effective June 30, 2015.
Further, approve payment of accumulated sick time in the amount of \$6,250 (125 days at \$50 per day) as per negotiated contract and confirmation of days remaining as of June 30, 2015. Note: Employee requests confidentiality at this time.

2. Approve Nancy Anderson as the mentor for novice teacher Jennifer Williams. Further, approve payment to Nancy Anderson from Jennifer Williams in the amount of \$550, to be handled through payroll at the rate of \$50 per pay beginning January 15, 2015 and ending on June 15, 2015.

3. Approve Jody Viereck as the mentor for novice teacher Brooke Nessen. Both parties have agreed to waive the mentoring fee.

Support Personnel

Support Personnel

1. Long-term Substitute - Approve Linda Valentine as a long-term substitute for the First Grade classroom from January 5 to January 30, 2015 at a rate of \$125 per day. (Retro approval based on Superintendent authority due to emergency circumstances.)

2. Substitute - Approve Amelia Salinas as a substitute for the First Grade classroom from February 2 to February 27, 2015 (as necessary in Feb. pending staff return to work date) at the regular substitute approved rate.

Other

Other

1. Policies – Approve the following policy according to status:

CODE	POLICY	STATUS
6171.45	Instructional Program – Independent Educational Evaluations	2 nd Reading

2. Field Trips – Approve the following request for the 2014-2015 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
2/27/15	7 & 8	35	Salem Community College	Nancy Anderson & Stephanie Williams	n/a	n/a			\$160

3. Workshops – Approve the following workshops for the 2014-2015 school year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Dorothy Breslin & Sharon Kellum	Mullica Hill, NJ	Best Practices in Assessment & Treatment of Children Adolescents & Families	3/27/15	\$298 (\$149 each)	✓	\$160

4. HIB – Approve, as per the NJDOE, HIB reporting requirements, the Superintendent's monthly report for January 15, 2015 – February 13, 2015.
5. Sustainable Jersey for Schools – Approve by resolution, participation affiliated with Garden Grant in the Sustainable Jersey for Schools program and to pursue certification.

Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

FYI

FOR YOUR INFORMATION

1. School Report (Page 5289)
2. Cumberland County Board of Agriculture - Invitation to attend the screening of "Farmland" the movie on February 21st at Cumberland County College.
3. Important Dates:
Board Meeting - Tuesday, March 17, 2015 at 7:00 p.m.

Audience
Participation

AUDIENCE PARTICIPATION II - None

Executive
Session

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. Confidential Matters per Statute or Court Order
- _____ 2. Matters that would Impact Rights to Receive Federal Funds
- _____ 3. Unwarranted Invasion of Individual Privacy
- _____ 4. Collective Bargaining with the Mannington Education Association
- _____ 5. Acquisition of Real Property or Investment of Public Funds
- _____ 6. Tactics or Techniques utilized in Public Safety Procedures
- _____ 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- X 8. Personnel Matters – Personnel & Principal/Supt Contract discussion
- _____ 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session: Time: 7:40 p.m.
Reason:
Motion: Mrs. Richman
Second: Mrs. Van Dover
Roll Call Vote: Yes: 6 No: none Abstain: none

Out of Closed: Time: 8:50 p.m.
Motion: Mr. Buzby
Second: Mrs. Van Dover
Roll Call Vote: Yes: 6 No: none Abstain: none

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board resume the public portion of the meeting at 8:50 p.m.

Resumption of
Public Portion of the
Meeting

Unanimously approved by voice vote. Motion Carried.

Superintendent Contract

Motion by Mrs. Van Dover and seconded by Mrs. Heritage that the Board of Education approve submitting a draft Superintendent contract for Ms. Kristin Williams to the Salem County Office of Education, Executive Superintendent, as required, and for approval of the discussed term, salary and benefits. Upon County Office approval, the contract may then be presented to the board for final action and approval.

Superintendent
Contract

Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

Staff Request – Work Week

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education does not approve the staff member's (KG) request for return from leave and to work a 4-day work week for the month of March 2015. In the best interest of students and a consistent educational routine, the board anticipates the staff member to return to full time work on March 2, 2015 and any "business" day absences required, as per request, will be by use of personal time or unpaid days, as accumulated sick time does not qualify under the circumstance.

Return to
Work

Roll Call vote: Ayes (6) Mr. Buzby, Mrs. Heritage, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Heritage that the Board of Education meeting be adjourned at 8:53 p.m.

Adjournment

Unanimously approved by voice vote. Motion Carried.



Donna Dolbow, Board Secretary