

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – March 16, 2016

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Wednesday, March 16, 2016.

Mrs. Skwirut, President, called the meeting to order at 7:08 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio (arrived at 7:10 pm), Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Members Excused: None Members Absent: None

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in the board office.

PRESENTATIONS

1. Students of the Month

PUBLIC HEARING ON REFUNDING OF 2006 SCHOOL BONDS

Mrs. Skwirut, Mannington Board President, held a public hearing and solicited comments from the public regarding refunding the bonds. (No comments from the public)

Upon completion of the hearing, Mrs. Skwirut, President, declared the hearing portion closed for action by the Board of Education on the proposed Refunding Bond Ordinance:

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the following item:

Refunding Bond Ordinance - Introduce the second reading of the refunding bond ordinance of the Board of Education of the Township of Mannington in the County of Salem, New Jersey providing for the refunding of all or a portion of the outstanding callable school bonds of the school district, dated March 1, 2006, issued in the original principal amount of \$2,218,000, appropriating not to exceed \$2,000,000 therefore and authorizing the issuance of not to exceed \$2,000,000 refunding bonds to provide for such refunding. (Ordinance must be adopted by $\frac{2}{3}$ of full membership of the board)

Roll Call Vote: Ayes (7) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (0.) Abstain (0). Motion carried.

Motion by Mrs. Richman and seconded by Mrs. Shimp that the Board of Education approve the following item:

Form and Sale Resolution - Approve the Resolution determining the form and other details of \$1,400,000 Refunding School bonds and providing for the sale and delivery of the bonds to TD Bank, N.A. (Resolution must be adopted by $\frac{2}{3}$ of full membership of the board)

Roll Call Vote: Ayes (7) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (0.) Abstain (0). Motion carried.

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Ms. Porter and seconded by Mr. DiGregorio that the Board approve the regular meeting minutes of February 16, 2016.

Voice Vote: Ayes (5). Nays (0). Abstain (2) Mr. Buzby & Mrs. Richman. Motion Carried.

FINANCIAL

Motion by Ms. Porter and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Board Secretary/Financial Certification** *(Pages 5571-5581)*
 Board's Certification:
 Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of January 31, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 Board Secretary's Certification:
 Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of January 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2016.
2. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of January 2016. *(Page 5582)*
3. **Transfers** – Approve the transfer list for February 2016. *(Page 5583)*
4. **Bills To Be Paid** – Approve payroll and agency for February 2016 and the bills lists for March 2016. *(Pages 5584-5586)*
5. **Bond Counsel Agreement** - Approve the Agreement from McManimon, Scotland and Baumann, LLC for bond counsel services in connection with the refunding of the 2006 School Bonds. Proposed fee is \$13,500 for a private placement and \$15,000 for a public placement.
6. **Financial Advisory Services** - Approve the Agreement from Acacia Financial Group, Inc. for financial advisory services in connection with the refunding of the 2006 School Bonds. Proposed fee is \$8,500 for a direct purchase of the refunding bonds and \$10,000 for a public offering of the bonds.
7. **Pineland Learning Center Resolution** – Approve by Resolution that Mannington

Township School does not require Pineland Learning Center, Inc. to charge Mannington students, who are attending Pineland, for reduced and/or paid meals for the 2016-2017 school year. (Page 5587)

8. Out-of-District Tuition and Transportation - Approve the tuition contract with Pineland Learning Center for Student OD #2014-01 for 69 days at a per diem rate of \$262.57. Total tuition cost for the remainder of the 2015-2016 school year is \$18,117.33. In addition, approve the transportation of the student on a BR Williams bus route (through GCSSSD) at a cost of \$118.00 per day (plus 7% admin fee).

9. Salem City Tuition - Approve the tuition contract agreement with Salem City School District as follows for the 2016-2017 school year:

Comprehensive High School	12 students @ \$18,000 for full-time	\$216,000
Comprehensive Resource Room	500 hours @ \$25.40 per hour	\$12,700
2014-2015 Tuition Adjustment	Salem owes Mannington	(\$46,010)
	Total	\$182,690

Roll Call Vote: Ayes (7) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (0.) Abstain (0). Motion carried.

Motion by Mrs. Richman and seconded by Mr. Buzby that the Board of Education approve the following financial item:

10. Preliminary Budget Submission – After finance committee review and discussion of the proposed 2016-2017 budget and upon discussion with the full board, it is recommended that the Mannington Board of Education approve by Resolution the submission of the 2016-2017 budget to the Salem County Office of Education for Executive County Superintendent approval, noting that the budget is within the statutory cap and reflects a 2% increase in the tax levy plus \$78,583 in banked cap. (Page 5588)

Further, to approve scheduling the public hearing on the 2016-2017 budget for Tuesday, April 26, 2016 at 7:00 p.m. with the regular monthly meeting to follow. (This is a change in the April meeting date from Tuesday, April 19th to Tuesday, April 26th)

Roll Call Vote: Ayes (7) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. Correspondence:
 - a. Letter from Salem County Office of Education granting SEMI Waiver.
 - b. Letter (email) from Casey Maxwell requesting tuition free attendance for her son for the 2016-2017 school year.

2. Committee Reports -

- a. Personnel and Finance Committee - meeting was held on March 10, 2016
3. Unfinished Business – None
4. New Business –
- Ms. Porter reported on Eighth Grade Dialogue
 - Mrs. Richman reported on PSEG Energy Briefing

SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Ms. Porter that the Board of Education approve the following items:

- A. Update to Board of Education** - Superintendent Report
 Fire Drill -2/22/16 Security Drill - 2/23/16

B. Other

1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS
5141.25	Students - Administration of Medical Marijuana	2nd Reading
3542.31	Business & Non-Instructional Operations - Free or Reduced-Price Lunches/Breakfasts/Milk	Revision

2. **Facilities Use** – Approve the following requests for the 2015-2016 year:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Salem High School Class of 1966 Reunion Committee	4/7/16, 5/5/16, 6/9/16	7:00 pm - 9:00 pm	Library	Meetings	Sharon Kellum
8th Grade	4/1/16	7:00 pm - 9:30 pm	Cafeteria	Dance	Wendy Sparks

3. **Field Trip** – Approve the following requests for the 2015-2016 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
5/19/16	7th	18	Bayshore Center - AJ Meerwald	Mr. Stamm & Mrs. Williams	\$0	n/a	\$0	n/a	\$160
4/22/16	7th & 8th	42	Appel Farms - Salem County Teen Arts Festival	Mrs. Sakewicz-Frank, Ms. Stebich, Mr. Stamm, Mrs. McCormick	\$225 entry fee		n/a	Arts Fund	\$240
6/1/16	5th & 6th	37	Delaware Art Museum	Mrs. Sakewicz-Fr	\$6	Art Fund	n/a	Art Fund	\$240

				ank, Mrs. Anderson, Mrs. Bobbitt					
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4. **Workshops** - Approve the following requests for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Anderson	Nashville, TN	National Science Teachers Convention	3/30/16 - 4/2/16	n/a	n/a	\$240
Ms. Williams	Camden County College	Adopting a Growth Mindset to Improve Student Achievement	4/14/16	\$75	X	n/a (4:30 pm - 7:30 pm)
Mrs. Richman	EIRC Mullica Hill, NJ	2016 Primary Educators Conference	4/8/16	\$149	X	\$80
Ms. Matticks	Voorhees, NJ	Working Successfully with Difficult Students	5/9/16	\$239	X	\$80

5. **School Calendar** - Approve the revised 2015-2016 school calendar. Revision is due to one snow closing day.
6. **Affirmative Action Officer** - Approve by Resolution the appointment of Cynthia Moore as the Affirmative Action Officer. (Page 5589)
7. **Comprehensive Equity Plan** - Approve by Resolution, the submission of the Comprehensive Equity Plan for years 2016-2017 through 2018-2019. (Page 5590)
8. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of January 5, 2016 to February 11, 2016.
9. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of February 12, 2016 to March 14, 2016.

Roll Call Vote: Ayes (7) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, Mrs. Shimp, and Mrs. Skwirut. Nays (1) Mr. DiGregorio (Policy 5141.25) Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report (Page 5591)
2. Public Hearing on Budget and Regular Board of Education Meeting
- Tuesday, April 26, 2016 (Changed from April 19th)

AUDIENCE PARTICIPATION II - None

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters (Student) per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Buzby and seconded by Ms. Porter that the Board of Education enter into executive session at 8:22 p.m.

Unanimously approved by voice vote. Motion Carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mr. Buzby and seconded by Ms. Porter that the Board of Education resume the public portion of the meeting at 9:01 p.m.

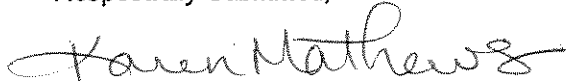
Unanimously approved by voice vote. Motion Carried.

ADJOURNMENT

Motion by Mr. Buzby and seconded by Ms. Porter that the Board of Education meeting be adjourned at 9:02 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Karen Mathews". The signature is written in black ink and is positioned below the text "Respectfully Submitted,".

Karen Mathews
Business Administrator/Board Secretary