

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – March 17, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, March 17, 2015.

Call to Order Mrs. Skwirut, President, called the meeting to order at 7:05 p.m.

Pledge to Flag Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Roll Call Members Present: Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman (arrived at 7:15 p.m.), Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover.
Members Excused: None Members Absent: None

Also Present: Mrs. Constance McAllister, Superintendent, Ms. Kristin Williams, Principal and Mrs. Donna Dolbow, Business Administrator/Board Secretary and members of the community attending on file in board office.

Presentations PRESENTATIONS

1. Student of the Month Recognitions
 - Xavier Jones, Noah Lohmeyer and Luke Stiles

Audience Participation AUDIENCE PARTICIPATION I - None

Principal's Report PRINCIPAL'S REPORT – Ms. Williams (Page 5294)
Drills 1. Drills - Fire Drill 2/26/15; Security Drill 2/19/15

Approval of Minutes APPROVAL OF MINUTES
Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board approve the regular meeting minutes and the executive session minutes of February 18, 2015.

Unanimously approved by voice vote. Motion Carried.

Financial FINANCIAL
Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve the following financial items:

Budget Summary Report 1. **Budget Summary Report**

Board Secretary/Financial Certification 2. **Board Secretary/Financial Certification**
Board's Certification:
Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of January 31, 2015 and after review of the Secretary's Monthly Financial Reports and the Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Board Secretary's Certification:
Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of January 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2015.

Cash Reconciliation 3. **Cash Reconciliation** – The financial report and the Board Secretary's Report are in agreement for the month of January 2015. (Pages 5295-5307)

- 4. **Bills To Be Paid** – Approve payroll and agency for February 2015 and the bills list for March 2015. Bills To Be Paid
(Pages 5308-5309)
- 5. **Salem City Tuition** - Approve the tuition contract agreement with Salem City School District as follows for the 2015-2016 school year: Salem City Tuition

Comprehensive High School	5 students @ \$18,500 for full-time	\$92,500
Comprehensive Resource Room	500 hours @ \$25.40 per hour	\$12,700
Tuition Adjustment Prior Year	2013-2014 school year	\$3,680
	Total	\$108,880

- 6. **Comcast** - Approve entering into agreement with Comcast to provide ethernet service at a cost of \$998.58 per month (\$11,982.96 per year) before E-Rate reimbursement. This is in place of the previous County Internet HUB and part of the already approved Middlesex Cooperative Purchasing Initiative for WAN and DRLAP. Comcast
- 7. **SmartBoard** - Approve the purchase of a SmartBoard for the Pre-Kindergarten classroom. Total cost is \$4,852 for a 885 SmartBoard with a UX80 Projector. T.E.A.M. has agreed to pay 50% of the cost leaving the Board's share at \$2,426. (Funds from 2014-2015 REAP Grant for board share) SmartBoard
- 8. **Pineland Resolution** – Approve by Resolution that Mannington Township School does not require Pineland Learning Center to charge Mannington students, who are attending Pineland, for reduced and/or paid meals in the 2015-2016 school year. Pineland Resolution
(Page 5309)
- 9. **NJSIG Safety Grant** – Accept and approve by Resolution application for Safety Grant for 2015-2016 in the amount of \$2,236. Application must apply to building safety; building security; or safety equipment. NJSIG Safety Grant
(Page 5310)
- 10. **Mini Grant Award** - Accept the Mini Grant Award from Gloucester and Salem County Advisory Panel in the amount of \$500 for use in establishing a STEM Club Mini Grant Award

Roll Call vote: Ayes (7) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve the following financial item:

- 11. **2015-2016 Budget** – After Board review and discussion of the proposed 2015-2016 budget, it is recommended that the Mannington Board of Education approve by Resolution the submission of the 2015-2016 budget to the Salem County Office of Education for Executive County Superintendent approval, noting the budget is within the statutory cap and reflects a **2% increase** in the tax levy. Further, set the 2015-2016 Public Hearing of the Budget for Tuesday, May 5, 2015 at 7:00 p.m. 2015-2016 Budget
(Page 5310)

Roll Call vote: Ayes (7) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

- 1. **Committee Reports** Committee Reports
 - a. Heating System Evaluation – Eric Buzby, Facilities Committee Chair
 - b. Facilities Committee Meeting – Met March 17, 2015 at 6:15 p.m.
 - c. Finance Committee – Met March 16, 2015 for budget review.
- 2. **Unfinished Business** – None Unfinished Business

New Business

3. New Business – None

Superintendent's Report

SUPERINTENDENT'S REPORT

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the following items:

Professional Personnel

Professional Personnel

1. Approve the retirement of Sharon Kellum effective June 30, 2015.

Further, approve payment of accumulated sick time as per negotiated contract and upon confirmation of days remaining as of June 30, 2015.

Note: Employee requests confidentiality at this time.

Other

Other

1. Policies – Approve the following policy according to status:

CODE	POLICY	STATUS
5141.21	Students - Administering Medication	Revision

2. Facilities Use – Approve the following requests for the 2014-2015 year:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Rutgers Family & Community Health Sciences	3/23/15	5:30 pm - 7:00 pm	Cafeteria	My Plate: Garden Pizza Party	Theresa Durham
Salem County 4-H	3/26/15	6:00 pm - 9:30 pm	4 Classrooms or 2 Classrooms & Library	County 4-H Public Presentations Contest	Annette Devitt

3. Field Trips – Approve the following requests for the 2014-2015 year:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	ANTICIPATED SUB COST
5/21/15	4	20	DuPont Environmental Education Center, Wilmington, DE	Lisa Stiles	\$12	TEAM		TEAM	n/a
5/22/15	7	21	Fort Delaware State Park	Jennifer Williams & Suzann Mendenhall	\$7	TEAM		TEAM	\$205
6/1/15	7	21	Junior Achievement of Delaware	Nancy Anderson	\$15	Board		Board	\$80
6/2/15	5	18	Junior Achievement of Delaware	Lori Bobbitt	\$15	Board		Board	\$80
4/1/15	7 & 8	6	Delaware Valley Science Fair	Nancy Anderson & Stephanie Williams	n/a	n/a	Shared	Board	\$160

4. Workshops – Approve the following workshops for the 2014-2015 school year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Suzann Mendenhall	Cherry Hill, NJ	Schools & Communities: Better Together	3/17/15	\$40	✓	\$125
Suzann Mendenhall	Deptford, NJ	ADHD: Not Lazy, Stupid, or Crazy	4/14/15	\$49	✓	n/a evening
Elaine Cooke	Mullica Hill, NJ	Going GOOGLE Workshop	4/15/15	\$30	✓	n/a evening
Nancy Anderson	Mullica Hill, NJ	Regional Curriculum Revision Sessions	3/30/15 & 3/31/15		✓	\$160

5. School Calendar - Approve the revised 2014-2015 school calendar. Revision is due to snow closing days. Last day is June 18, 2015.

6. HIB – Approve, as per the NJDOE, HIB reporting requirements, the Superintendent’s monthly report for February 14, 2015 – March 13, 2015.

Roll Call vote: Ayes (7) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education approve the following items:

Support Personnel

1. Approve Joni Murphy as a Substitute Teacher for the 2014-2015 school year at the board approved rate.
2. Approve request for intermittent leave of absence for Martin Lillya, as needed, during medical care of an immediate family member utilizing vacation and personal time before any unpaid time as per the letter dated March 17, 2015.

Support Personnel

Roll Call vote: Ayes (7) Mr. Buzby, Mrs. Heritage, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report (Page 5311)
2. Important Dates:
 - Spring Program – Tuesday, March 31, 2015 at 7:00 p.m. at Mannington Board Meeting
 - Board Meeting – Tuesday, April 21, 2015 at 7:00 p.m.
 - Public Hearing – Tuesday, May 5, 2015 at 7:00 p.m.

FYI

AUDIENCE PARTICIPATION II - None

Audience Participation

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 7:45 p.m.

Adjournment

Unanimously approved by voice vote. Motion Carried.


 Donna Dolbow, Board Secretary