

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – July 22, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Wednesday, July 22, 2015.

Ms. Porter, Vice-President, called the meeting to order at 7:06 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp and Mrs. Van Dover.
Members Excused: Mrs. Skwirut Members Absent: None

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

Terri Lewis from New Jersey School Boards Association
Ethics and the role of the Board Member and Board Self-Evaluation

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mrs. Shimp and seconded by Mr. Buzby that the Board approve the regular meeting minutes and executive session minutes of June 16, 2015.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Transfers** – Approve the (second) transfer list for June 2015. *(Page 5404)*
2. **Bills To Be Paid** – Approve payroll and agency for June 2015 and the bill lists for June 30, 2015 and July 2015. *(Pages 5405-5406)*
3. **Bid Threshold** - Approve the resolution to increase the bid threshold from \$26,000 to \$29,000 effective July 1, 2015. *(Page 5404)*
4. **Transportation** - Approve entering into agreement with Gloucester County Special Services School District for ESY transportation as follows:

Route Number	School	# of Mannington Students	Contractor	Per Diem Amount
SS417	Mannington Township School (Ended July 16th)	2	B.R. Williams	\$111.00
SS384	Pineland Learning Center	1	Sheppard	\$207.44
SS389	SCSSSD - Salem Campus (Ended July 20th)	1	B.R. Williams	\$29.00
SS401	SCSSSD - Salem Campus (Effective July 21st)	1	B.R. Williams	\$31.28

5. **Pineland Learning Center Tuition** - Approve entering into agreement with Pineland Learning Center for OD #1 to attend 204 days at a per diem rate of \$262.57 for total 2015-2016 tuition cost of \$55,139.70 and for OD #2014-01 to attend 180 days at a per diem rate of \$262.57 for total 2015-2016 tuition cost of \$47,262.60.
6. **Textbooks** - Approve disposal of textbooks that are over 10 years old.
7. **Electronic Media** - Approve the use of NJHire.com as electronic advertisement for job vacancies.
8. **Shared Services Spanish** - Accept the resignation letter from Martha Arrizon and therefore, the termination of the Shared Spanish Teacher agreement with Lower Alloways Creek Board of Education.
Further, to approve pursuing a Shared Spanish Teacher agreement with Elsinboro Township Board of Education. Additional information to be provided at the August Board Meeting.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. Thank you cards from Donna Dolbow
 - b. Letter from Deanna Thomas regarding Pre-Kindergarten and Kindergarten.
2. **Committee Reports**
 - a. Policy Committee received policies for review prior to this meeting.
3. **Unfinished Business**
 - a. Election Petitions for the November 2015 election are due to the County Clerk by July 27, 2015 at 4:00 p.m.
Incumbents are Melanie Richman and Jennifer Van Dover.
 - b. Board Self-Evaluation - Complete in November (Reminder to Board Members at October Meeting)
4. **New Business**
Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education accept the resignation of Courtney Heritage effective June 29, 2015.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Mrs. Shimp that the Board of Education approve the following items:

Update to Board of Education

Drills - Fire Drill 6/18/15; Security Drill 6/10/15
Septic repair & Kitchen roof repair are both scheduled for the beginning of August
New floor in the Music room
Summer Reading Program - there have been 27 AR tests taken
Extended School Year program has ended

Professional Personnel

1. Approve the appointment of Shaun Stamm as the middle school ELA teacher for the 2015-2016 school year at an annual salary of \$51,823 Step 1 BA. Effective September 1, 2015 through June 30, 2016. Benefits according to MEA Collective Bargaining Agreement.
2. Approve the appointment of Jordan Stebich as the part-time music teacher for the 2015-2016 school year at an annual salary of \$32,293.80 Step 1 MA (\$53,823 prorated for 3 days per week). Effective September 1, 2015 through June 30, 2016. Benefits according to MEA Collective Bargaining Agreement.
3. Approve the appointment of Carly Matticks as the Special Education ICR/RR teacher for the 2015-2016 school year at an annual salary of \$51,823 Step 1 BA. Effective September 1, 2015 through June 30, 2016. Benefits according to MEA Collective Bargaining Agreement.

Support Personnel

1. Approve Jacqueline McAllister as the part-time Office Clerk at an annual salary of \$11,700 (prorated to \$10,725 for this contract) effective August 1, 2015 through June 30, 2016.
2. Approve Joyce Pompper as the Early Childhood Aide at an annual salary of \$25,279, Step 5B. Effective September 1, 2015 through June 30, 2016. Benefits according to MEA Collective Bargaining Agreement.

Other

1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS
3335	Business & Non-Instructional Operations - Travel Expenses	Revision & Approval
5141.21	Students - Administering Medication	Revision & Approval
5145.4	Students - Equal Educational Opportunity	Revision & Approval

2. **Workshop** - Approve the following request for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Kristin Williams	Monroe Twp, NJ	School Law Boot Camp	8/27/15 & 8/28/15	\$300	X	n/a

3. **Mentoring Plan** - Approve the Statement of Assurance for the Mannington Township School Mentoring Plan.
4. **Mentor** - Approve Constance McAllister as the mentor for Kristin Williams and Rebecca Joyce as the mentor for Karen Mathews.

5. **Student Admissions** - Approval of the following parent paid tuition student for the 2015-2016 school year: Blake Marts - PreKindergarten
6. **HIB** – Approve, as per the NJDOE, HIB reporting requirements, that there were no instances of HIB for the period of June 13, 2015 - July 17, 2015.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (1) Mrs. Van Dover on C #2. Motion carried.

FOR YOUR INFORMATION

1. NJSBA Workshop, October 27-29, 2015 - registration intentions needed to board office as soon as possible.
2. Important Dates:
Board of Education Meeting - Tuesday, August 18, 2015 at 7:00 p.m.

AUDIENCE PARTICIPATION II - None

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters (Student) per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters
- 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session: Time: 8:05 p.m.
Motion: Mrs. Van Dover
Second: Mrs. Shimp
Voice Vote: Yes: 6 No: none Abstain: none

Out of Closed: Time: 8:55 p.m.
Motion: Mr. Buzby
Second: Mrs. Van Dover
Voice Vote: Yes: 6 No: none Abstain: none

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board resume the public portion of the meeting at 8:55 p.m.

Unanimously approved by voice vote. Motion Carried.

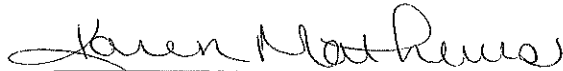
Motion by Mrs. Van Dover and seconded by Mrs. Shimp to hold the acceptance of the Superintendent Evaluation until the August Board Meeting.

Unanimously approved by voice vote. Motion Carried.

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 8:56 p.m.

Unanimously approved by voice vote. Motion Carried.



Karen Mathews, Board Secretary