

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – August 16, 2016

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, August 16, 2016.

Ms. Porter, Vice President, called the meeting to order at 7:10 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mr. Robinson, and Mrs. Shimp.
Members Excused: Mrs. Richman. Members Absent: Mrs. Skwirut

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

AUDIENCE PARTICIPATION | - None

APPROVAL OF MINUTES

Motion by Mrs. Shimp and seconded by Mr. DiGregorio that the Board approve the regular meeting minutes of June 21, 2016.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Shimp and seconded by Mr. DiGregorio that the Board of Education approve the following financial items:

1. **Board Secretary Certification** *(pages 5695-5707)*

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of June 30, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of June 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2016.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of June 2016.

(page 5708)

3. **Transfers** – Approve the transfer lists for the months of June 2016 and July 2016.

(pages 5709-5710)

4. **Bills To Be Paid** – Approve payroll and agency for June 2016 and the bills lists for June 30, 2016, July 2016 and August 2016. (pages 5711-5715)

5. **IDEA and NCLB Grants -**

IDEA Grant – accept fiscal year 2017 funds:

IDEA B	\$54,070
IDEA Preschool	\$ 785
TOTAL	\$54,855

NCLB Grant – accept fiscal year 2017 funds:

TITLE I	\$101,876
TITLE IIA	\$ 4,945
TOTAL	\$106,821

6. **Grant Salaries** - Approve the 2016-2017 Grant Salaries and Allocations. (page 5716)

7. **NJSIG Safety Grant** – Accept the Safety Grant in the amount of \$2,261.01 from the New Jersey Schools Insurance Group and approve use of the funds towards the cost of additional safety and security cameras.

8. **Pineland Learning Center Tuition** - Approve the Tuition Contract Agreement with Pineland Learning Center for one student (DC) to attend 180 days at a per diem rate of \$280.46 for a total 2016-2017 tuition cost of \$50,482.80.

9. **Tuition Contract Cancellations** - Accept the cancellation of the following tuition contracts for the 2016-2017 school year effective July 7, 2016 (students moved out of the district).

Pineland Learning Center for one student (MD)
Regional Day School for one student (DJ)

10. **Transportation Out-of-District** - Approve the following Out-Of-District transportation routes for the 2016-2017 school year as per the renewal/bid results received from Gloucester County Special Services Salem County Transportation Department:

Route #	Contractor	# of Mannington Students	Destination	Estimated Cost
Y313	B.R. Williams	2	SCIT - PGHS	\$375.12 per day *
Y1177	B.R. Williams	2	Pineland Learning Center	\$102.80 per day
Y1183		1	Alternative Middle School	\$14.33 per day

* This is a route cost. Mannington will pay a portion of the cost based on the number of students assigned to the route.

11. **Transportation** - Approve the 2016-2017 transportation renewals for Mannington District at the state renewable rate of 0.57% increase with contractor B.R.Williams, Inc. for the following routes:

Multi B Route 3	Mannington School	Renewal #14	\$17,077.29
Multi B Route 6	Mannington School	Renewal #14	\$26,039.11

Route 4A	Mannington School	Renewal #7	\$27,426.60
Route 5A	Mannington School	Renewal #7	\$27,426.60
Route HS1A	Salem HS	Renewal #3	\$31,550.40
Route HS2A	Woodstown HS & SCVTS	Renewal #3	\$31,550.40
		Total:	\$161,070.40

12. **Transportation Addendum** - Approve the transportation contract addendum to reduce the number of miles for route HS1A by 28.8 miles per day at a rate of \$1.50 per mile. Total savings to the district is \$7,776 for the 2016-2017 school year.
13. **EIRC** - Approve entering into Agreement with Educational Information and Resource Center (EIRC) to provide on-site tech services and server monitoring to the Mannington Board of Education for the period of July 1, 2016 through June 30, 2017. Services will be 2 days per week from July 1, 2016 - September 30, 2016 and 1 day per week from October 1, 2016 - June 30, 2017 with a total cost of \$16,875.
14. **Electronic Media** - Approve the use of NJHire.com as electronic advertisement for job vacancies.
15. **School Fund** - Approve designating Jacqueline McAllister as the Activities Accountant for the School Fund and updating the bank signature cards to reflect the same.

*Roll Call Vote: Ayes (5) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mr. Robinson and Mrs. Shimp.
Nays (0.) Abstain (0). Motion carried.*

BOARD OF EDUCATION BUSINESS

1. **Correspondence** - None
2. **Committee Reports** - None
3. **Unfinished Business**
 - a. NJSBA Convention is October 25-27, 2016. Carmen Porter is attending October 25th through 26th.
 - b. Feasibility Study: Stockton to present at September Board Meeting.
4. **New Business**
 - a. November 2016 Election - Results of the ballot drawing on August 15, 2016, shows the order of the names on the ballot as:
 - Cynthia Shimp
 - Patricia Skwirut
 - Michael L. Bower
 - Robert DiGregorio
 - b. Robert DiGregorio attended the School Symposium.

SUPERINTENDENT'S REPORT

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education approve the following items:

A. Professional Personnel

1. Accept, with regrets, the letter of resignation from Jordan Stebich, effective August 13, 2016 (30 days from the date of her letter).
2. Accept, with regrets, the letter of resignation from Carly Matticks, effective August 31, 2016 (30 days from the date of her letter).
3. Approve the appointment of Jessica Dyer as a Special Education ICR/RR teacher for the 2016-2017 school year at an annual salary of \$52,869 Step 1 BA. Effective September 1, 2016 through June 30, 2017. Benefits according to the MEA Collective Bargaining Agreement.
4. Approve the appointment of Hayden Delia as a part-time music teacher for the 2016-2017 school year at an annual salary of \$31,721.40 Step 1 BA (\$52,869 prorated for 3 days per week). Effective September 1, 2016 through June 30, 2017. Pending receipt of certification. Certification received after September 1, 2016, salary based on long-term substitute rate until certification received. Benefits according to the MEA Collective Bargaining Agreement.
5. Approve the request for reimbursement from Noelle Kitchin for course MRD7815, Application of Strategies for Teaching Content Area Reading. This course is next in her sequence of coursework at Wilmington University's Masters of Reading Program. Tuition costs in accordance with the negotiated contract agreement will be reimbursed upon submission of required documents.

B. Support Personnel

1. Approve the appointment of Allyson Parris as an Instructional Aide for the 2016-2017 school year at an annual salary of \$22,344 Step 1. Effective September 1, 2016 through June 30, 2017. Benefits according to the MEA Collective Bargaining Agreement.
2. Approve additional days for Alecia Bass as a summer custodial worker from August 22, 2016 to August 25, 2016 at a rate of \$12.90 per hour for 24-28 hours per week.
3. Approve the attached list of substitutes for the 2016-2017 school year at the board approved rates. (page 5717)

4. Approve the substitute rates for the 2016-2017 school year:

POSITION	RATE
Substitute Nurse	\$125.00 per diem
Substitute Teacher	\$85.00 per diem
Substitute Aide	\$70.00 per diem
Substitute Secretary	\$10.00 per hour
Substitute Custodian	\$10.00 per hour
Substitute Cafeteria Worker	\$9.00 per hour

C. Other1. Facilities Use – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
T.E.A.M.	9/30/16	3:00 pm - 10:00 pm	Cafeteria	Bingo	Rebecca Gower Ferguson
Woodstown Soccer Club	10/8/16 & 10/9/16	7:00 am - 5:00 pm	Soccer Fields	Soccer Tournament	Ashlee Sheppard
Mannington Township Ruritans	12/11/16 (Set-up 12/9/16)	7:30 am - 11:00 am	Kitchen and All-Purpose Room	Ruritan Pancake and Sausage Breakfast	John Sakewicz
Mannington Township Ruritans	3/12/17 (Set-up 3/10/17)	7:30 am - 11:00 am	Kitchen and All-Purpose Room	Ruritan Pancake and Sausage Breakfast	John Sakewicz

2. Workshops - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Mrs. Bass and Ms. Ives	SCVTS	Offer vs. Serve	7/19/16	\$0	X	n/a
Mrs. Bass and Ms. Ives	SCVTS	Serve Safe Training	8/8/16 & 8/9/16	\$0	X	n/a
Ms. Williams	SCVTS	Bridging the Achievement Gap	8/30/16	\$225	X	n/a

3. Salem County Summer Learning - Approve participation in the Salem County Summer Learning Partnership being organized and lead by Dr. Allison Jackson and EIRC.

4. **Professional Development/Mentoring Plan** - Approve the submission of the Professional Development/Mentoring Plan Statement Of Assurances.
5. **HIB Self-Assessment** - Approve submission of the HIB Self-Assessment for the 2015-2016 school year.
6. **Curriculum Revisions** - Approve and adopt the the district curricula and revisions for the 2016-2017 school year.
7. **Student Admissions** - Approval of the following parent paid tuition students for the 2016-2017 school year:
Ashton Henderson - PreKindergarten
Mallory Paulding - Grade 1
8. **Transportation** - Approve the request from Jolyn Mitchell for her two children (parent paid tuition students) to continue to be transported to a Mannington address after school at a rate of \$560 per year (\$280 per student).
9. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of May 14, 2016 to June 21, 2016.
10. **Superintendent /District Goals** - Approve the 2016-2017 Superintendent Goals as presented. The Goals are used as a tool in the Superintendent Evaluation. (page 5718)

*Roll Call Vote: Ayes (5) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mr. Robinson, and Mrs. Shimp.
Nays (0.) Abstain (0). Motion carried..*

FOR YOUR INFORMATION

1. School Report (Page 5719)
2. Back to School Night - Thursday, September 15, 2016
3. Board of Education Meeting - Tuesday, September 20, 2016 at 7 pm

AUDIENCE PARTICIPATION II - None

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. Confidential Matters per Statute or Court Order
- _____ 2. Matters that would Impact Rights to Receive Federal Funds
- _____ 3. Unwarranted Invasion of Individual Privacy
- _____ 4. Collective Bargaining with the Mannington Education Association
- _____ 5. Acquisition of Real Property or Investment of Public Funds
- _____ 6. Tactics or Techniques utilized in Public Safety Procedures
- _____ 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- Tuition Adjustment
- _____ 8. Personnel Matters
- _____ 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Shimp and seconded by Mr. Buzby that the Board of Education enter into executive session at 8:17 p.m.

Unanimously approved by voice vote. Motion Carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mrs. Shimp and seconded by Mr. Buzby that the Board of Education resume the public portion of the meeting at 8:49 p.m.

Unanimously approved by voice vote. Motion Carried.

ADJOURNMENT

Motion by Mr. Robinson and seconded by Mr. Buzby that the Board of Education meeting be adjourned at 8:58 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary