

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – August 18, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, August 18, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:02 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Ms. Porter (arrived 7:20 pm), Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Members Excused: None Members Absent: None

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karen Mathews, Business Administrator/Board Secretary and members of the community attending on file in board office.

PRESENTATIONS

Jody Viereck - Update on technology, including new website.

AUDIENCE PARTICIPATION - None

APPROVAL OF MINUTES

Motion by Mrs. Richman and seconded by Mrs. Van Dover that the Board approve the special meeting minutes and executive session minutes of July 7, 2015 and the regular meeting minutes and executive session minutes of July 22, 2015.

Unanimously approved by voice vote (JS Abstained from 7/22/15 minutes). Motion Carried.

FINANCIAL

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Budget Summary Report**

2. **Board Secretary/Financial Certification** *(pages 5414-5424)*
 Board's Certification:
 Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4,** the Mannington Township Board of Education certifies that as of June 30, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 Board Secretary's Certification:
 Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3,** I certify that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4.** And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2,** it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2015.

3. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of June 2015. (page 5425)
4. **Transfers** – Approve the transfer list for July 2015. (page 5426)
5. **Bills To Be Paid** – Approve payroll and agency for July 2015 and the bills list for August 2015. (pages 5427-5429)
6. **Computers & Electronic Equipment** - Approve the disposal of obsolete computer and electronic equipment.
7. **Spanish Services** - Approve a Shared Services Agreement with Elsinboro Board of Education for a Spanish Teacher for 2 days per week. Cost to Mannington Board of Education for the 2015-2016 school year is estimated at \$25,000 (actual amount and contract to be provided at the September board meeting).
8. **Transportation Out-of-District** - Approve the following Out-Of-District transportation routes for the 2015-2016 school year as per the renewal/bid results received from Gloucester County Special Services Salem County Transportation Department:

Route #	Contractor	# of Mannington Students	Destination	Cost
Y313	B.R. Williams	3	SCIT - PGHS	\$373 per day
Y521	B.R. Williams	1	SCSSSD - Salem Campus	\$294.43 per day
Y655	CJ's	2	Pineland Learning Center	\$289.67 per day
Y1180	B.R. Williams	1	Daretown School	\$302 per day

Note: Route costs include students from other district(s) and will be billed based on number of Mannington students on the route.

9. **Transportation** - Approve entering into Transportation Jointure with Alloway Board of Education for transport of one (1) student on Mannington Route HS1A, B.R. Williams, Inc., contractor to/from Pennsville High School (Academy) September 1, 2015 through June 30, 2016 at an annual jointure cost of \$8,640 (\$48 per day) payable by Alloway to Mannington.
10. **Transportation** - Approve entering into Transportation Jointure with Elsinboro Board of Education for transport of one (1) student on Mannington Route HS1A, B.R. Williams, Inc., contractor to/from Pennsville High School (Academy) September 1, 2015 through June 30, 2016 at no cost (no additional mileage or cost to Mannington).
11. **Grant Salaries** - Approve the 2015-2016 Grant Salaries and Allocations.
12. **IDEA Grant** - Accept the fiscal year 2016 funds:

IDEA Basic	\$54,505
IDEA Preschool	\$ 752
TOTAL	\$55,257

13. **NCLB Grant** – Accept the fiscal year 2016 funds:

TITLE I - Part A	\$64,236
TITLE IIA - Part A	\$ 5,826
TOTAL	\$70,062

14. **Dumpster** - Approve the purchase of a new dumpster for school use at a total cost of \$944 with Mannington Township paying \$800 and Mannington School paying \$144.

15. **Satellite Vending Agreement** - Approve a revised Satellite Vending Agreement with Salem City School District showing a revised meal cost of \$2.50 (price reduced because Mannington will pay HyPoint directly for milk).

16. **Front Door Camera** - Approve the purchase and installation of a front door camera system including one camera, television (monitor), and DVR. System allows for addition of cameras as needed. Total cost is \$2,635 (utilizing Safety Grant money in the amount of \$2,236 and a Board contribution of \$399).

17. **Telephone System** - Approve the purchase and installation of a NEC SL1100 Telephone System. Total cost is \$6,700.

18. **Transportation** - Approve additional mileage on Route 5A at a cost of \$42.00 per day to transport one displaced student.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence** - None

2. **Committee Reports** - None

3. **Unfinished Business** --

a. November 2015 election - Results of ballot drawing on August 10th

Order of names on the ballot:

1. Michael L. Bower
2. Scott A. Robinson
3. Melanie Richman
4. Jennifer C. VanDover

b. Superintendent Evaluation

c. Board Member Vacancy

4. **New Business** --

Salem County Fall Meeting is September 10, 2015 at the Riverview Inn.

SUPERINTENDENT'S REPORT

Motion by Mrs. Shimp and seconded by Ms. Porter that the Board of Education approve the following items:

Update to Board of Education

Classrooms have been cleaned	Arrival & Departure Procedures
Teachers in Building setting up classrooms	Back to School Night and BBQ
Technology - installation of new items	NJ ASK results

Professional Personnel

1. Approve the appointment of Lisa Mailley as the Reading Specialist/Elementary teacher for the 2015-2016 school year at an annual salary of \$53,823 Step 1 MA. Effective September 1, 2015 through June 30, 2016 (pending county office approval). Benefits according to MEA Collective Bargaining Agreement.
2. Approve the appointment of Cynthia Moore as the School Nurse for the 2015-2016 school year at an annual salary of \$51,823 Step 1 BA. Effective September 1, 2015 through June 30, 2016 (pending county office approval). Benefits according to MEA Collective Bargaining Agreement.

Support Personnel

1. Approve a revised contract for Jacqueline McAllister with an adjusted prorated salary of \$10,237.50 and a start date of August 17, 2015.
2. Approve the following new substitute for the 2015-2016 school year at the board approved substitute rates:
Linda Massey - Substitute teacher, aide, secretary.
Further, approve the list of returning substitutes for the 2015-2016 school year at the board approved substitute rates.
3. Approve the following new substitute for the 2015-2016 school year at the board approved substitute rates:
Jacqueline McAllister - Substitute teacher and substitute aide
Ann Strang - Substitute cafeteria worker

Other

1. **Workshop** - Approve the following request for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Karen Mathews	NJASBO Robbinsville, NJ	Academy I	9/24/15, 11/24/15, 1/26/16, 4/19/16, 5/17/16 (dates subject to change)	\$100	X	n/a

2. **Facilities Use** – Approve the following requests for the 2015-2016 year:

ORG.	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
T.E.A.M.	8/24/15	7:00 pm	Library	T.E.A.M. Meeting	Kristi Pew
Mannington Township Ruritans	11/4/15 & 11/8/15	6:00 pm & 7:30 - 11:00 am	Kitchen and All Purpose Room	Pancake & Sausage Breakfast	John Sakewicz
Mannington Township Ruritans	3/11/16 & 3/13/16	6:00 pm & 7:30 - 11:00 am	Kitchen and All Purpose Room	Pancake & Sausage Breakfast	John Sakewicz

3. **Professional Development Plan** - Approve the CSA Professional Development Plan for the 2015-2016 school year as required by NJDOE 6A:9-15.1.
4. **Curriculum** - Approve the purchase of Go Math 2015 for Grades K-5 at a total cost of \$11,944.30 and the purchase of Journeys 2014 for Grades K-5 at a total cost of \$15,712.53.
5. **Curriculum Revisions** - Approve and adopt the following district curricula as revised for 2015-2016 school year:
- Family Life/Health
 - Math
 - Visual Performing Arts
 - Language Arts Literacy
 - Physical Education
6. **Parent Paid Tuition Students** - Approve the request from Jolyn Mitchell for her 2 children to continue to attend Mannington School after moving to Quinton Township. Estimated move date is October 1, 2015. Prorated tuition will be charged based on date of residency change.
7. **HIB** – Approve, as per the NJDOE, HIB reporting requirements, that there were no instances of HIB for the period of July 18, 2015 - August 14, 2015.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

Motion by Mrs. Van Dover and seconded by Ms. Porter that the Board of Education table the following item until the September Board Meeting so additional information can be gathered:

8. **Transportation** - Request from Jolyn Mitchell for her 2 children to be transported to an address in Mannington after school once they become parent paid tuition students.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. Enrollment as of August 13, 2015 is 179 students
2. Important Dates:
 - Back to School BBQ - Tuesday, September 8th
 - Dinner - 6:00 p.m. Program - 7:00 p.m.
 - Board of Education Meeting - Tuesday, September 15th at 7:00 p.m.

AUDIENCE PARTICIPATION II - None

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- 1. Confidential Matters per Statute or Court Order
- 2. Matters that would Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining with the Mannington Education Association
- 5. Acquisition of Real Property or Investment of Public Funds
- 6. Tactics or Techniques utilized in Public Safety Procedures
- 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- 8. Personnel Matters – Personnel & Principal/Supt Contract discussion
- 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session:	Time: 9:26 p.m.		
Motion: Mrs. Shimp			
Second: Ms. Porter			
Voice Vote:	Yes: 6	No: none	Abstain: none

Out of Closed: Time: 9:39 p.m.

Motion: Mrs. Van Dover

Second: Ms. Porter

Voice Vote:

Yes: 6

No: none

Abstain: none

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mrs. Van Dover and seconded by Ms. Porter that the Board resume the public portion of the meeting at 9:39 p.m.

Unanimously approved by voice vote. Motion Carried.

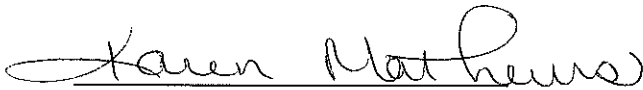
Motion by Mrs. Van Dover and seconded by Mrs. Shimp that the Board of Education accept and place on confidential file the 2014-2015 Superintendent Evaluation (for Constance McAllister).

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

ADJOURNMENT

Motion by Ms. Porter and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 9:40 p.m.

Unanimously approved by voice vote. Motion Carried.



Karen Mathews, Board Secretary