

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – September 15, 2015

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, September 15, 2015.

Mrs. Skwirut, President, called the meeting to order at 7:06p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Members Excused: None Members Absent: None

Also Present: Ms. Kristin Williams, Chief School Administrator and Mrs. Karèn Mathews, Business Administrator/Board Secretary and members of the community attending on file in the board office.

AUDIENCE PARTICIPATION I -

Stephanie Allen regarding the number of students in the PreK/Kindergarten class.

APPROVAL OF MINUTES

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education approve the regular meeting minutes and executive session minutes of August 18, 2015.

Unanimously approved by voice vote. Motion Carried.

FINANCIAL

Motion by Mrs. Van Dover and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Budget Summary Report**

2. **Board Secretary/Financial Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of July 31, 2015 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2015.

3. **Cash Reconciliation** - The financial report and the Board Secretary's Report are in agreement for the month of July 2015. (Page 5436)

4. **Transfers** – Approve the transfer list for August 2015. (Page 5437)
5. **Bills To Be Paid** – Approve payroll and agency for August 2015 and the bills list for September 2015. (Page 5438-5439)
6. **Spanish Services** - Approve a Shared Services Agreement with the Elsinboro Board of Education for a Spanish Teacher for 2 days per week beginning the week of September 21, 2015. Cost to the Mannington Board of Education for the 2015-2016 school year is \$21,700.
7. **Transportation Out-of-District** - Approve the following Out-Of-District transportation routes for the 2015-2016 school year as per the renewal/bid results received from Gloucester County Special Services Salem County Transportation Department:

Route #	Contractor	# of Mannington Students	Destination	Cost
Y521	B.R. Williams	1	SCSSSD Salem Campus	\$52.50 per student

8. **SCSSSD** - Approve OD #2014-02 and OD #2016-01 to attend the 2015-2016 Program at the SCSSSD Salem Campus at a tuition rate of \$40,977 per student and to receive related services as per IEP.
9. **Rural Education Achievement Grant** – Approve and accept the REAP Grant funds in the amount of \$19,243 for the 2015-2016 school year.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. Thank you note from Hanna Richman regarding Math and Science awards.
2. **Committee Reports** - Ms. Porter attended NJSBA Social Media program
 - Different Standards: Students vs Teachers
 - Pension Benefit has reached the Supreme Court
 - PARCC once a year and high school AP students might not have to take
 - Upcoming Program: Common Core Speaker
3. **Unfinished Business**
 - a. Board Member Vacancy - Candidates invited to attend the meeting
 - Karl Hantho declined
 - Robert DiGregorio attended and spoke with the Board regarding his background and the responsibilities of being a Board of Education member.

4. **New Business**

Motion by Mrs. Shimp and seconded by Mrs. Van Dover that the Board of Education approve Carmen Porter attending Workshop 2015 at a cost of \$250 and reimbursement for the cost of a hotel room not to exceed \$150 for one night.

Roll Call vote: Ayes (5) Mr. Buzby, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (1)Ms. Porter. Motion carried.

SUPERINTENDENT'S REPORT

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the following items:

A. Update to Board of Education

Beginning of the year issues being resolved; getting smoother
 Grab and Go Breakfast Update
 Back to School Night & BBQ were a success
 Birthday Cupcakes will be handed out monthly in the cafeteria
 8th Grade - Mum Sale, Trip, Dance (invite other schools)
 Letter was received regarding GI Jeans Donation
 New leak in roof above Board Office
 Printing and Smartboard issues resolved
 PARCC to be once a year
 Movie Night - Free from grant received
 Trunk or Treat - October 23rd

B. Professional Personnel

1. Approve Frank Mitcho as the homebound instructor per NJAC for 20 hours total (10 direct and 10 indirect). Payment includes 10 hours of direct student contact and preparation time at a rate of \$25 per hour.
2. Approve Lori Bobbitt as the mentor for Shaun Stamm and Carly Matticks. Mentoring fees have been waived.
3. Approve Jody Viereck as the mentor for Jordan Stebich. Mentoring fees have been waived.

C. Support Personnel

1. Approve the following new substitute nurses for the 2015-2016 school year at the board approved substitute nurse rate:
 Rebecca Cooke and Janell Schaal

D. Other

1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS
9322.1	Bylaws of the Board of Education - Electronic Communications Among Board Members	Revision

4112.8	Instructional Personnel - Nepotism	Revision
4212.8	Support Personnel - Nepotism.	Revision

2. **Workshops** - Approve the following requests for the 2015-2016 year:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Carly Matticks, Cynthia Moore, Shaun Stamm, Jordan Stebich	Oldmans Board of Education	Danielson Training	9/22/15	\$88 per person	X	\$365
Brooke Nessen	SCSSSD - Daretown	Adolescent Health Conferences	11/13/15	\$0	X	\$80
Kristin Williams	NJASA - Monroe Twp.	New Superintendent Academy	9/18, 10/21, 11/18, 1/15, 2/24, 3/15, 5/5	\$1750	X	Head Teacher

3. **Parent Paid Tuition Students** - Approve the following students as parent-paid tuition students for the 2015-2016 school year:

Alexis Cagle - Fourth Grade
 Ryann Foote - Third Grade
 Autumn Foote - Fourth Grade
 Logan Foote - Seventh Grade

4. **Violence and Vandalism** - Approve designation of the *Week of Respect* for the week beginning with the first Monday in October and *School Violence Awareness Week* for the week beginning with the third Monday in October with student activities being planned.

5. **Uniform Memorandum of Understanding** - Approve the Uniform Memorandum of Agreement between school administrators and law enforcement officials for the 2015-2016 school year.

6. **HIB Self-Assessment** - Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (Self-Assessment) to the NJDOE. The completed Self-Assessment, including Board of Education approval, is due by September 30, 2015.

7. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, that there were no instances of HIB for the period of August 15, 2015 - September 11, 2015.

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education un-table the following item from the August 18, 2015 Board of Education Meeting.

Unanimously approved by voice vote. Motion Carried.

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education approve the following item:

8. **Parent Paid Tuition Students Transportation**- Approve the request from Jolyn Mitchell for her 2 children to be transported to a Mannington Township address at the end of the school day at a cost of \$280 per year/per student (this amount will be prorated based on a start date of September 16, 2015).

Roll Call vote: Ayes (6) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, Mrs. Skwirut and Mrs. Van Dover. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report
2. Important Dates:
Board of Education Meeting - Tuesday, October 20, 2015 at 7:00 p.m.

AUDIENCE PARTICIPATION II - None

EXECUTIVE SESSION

Mannington Board Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Confidential Matters per Statute or Court Order
2. Matters that would Impact Rights to Receive Federal Funds
3. Unwarranted Invasion of Individual Privacy
4. Collective Bargaining with the Mannington Education Association
5. Acquisition of Real Property or Investment of Public Funds
6. Tactics or Techniques utilized in Public Safety Procedures
7. Litigation, Contract Negotiations or Attorney/Client Privilege
8. Personnel Matters – Personnel & Principal/Supt Contract discussion

_____ 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

In Closed Session: Time: 8:12p.m.
 Motion: Mr. Buzby
 Second: Mrs. Shimp
 Voice Vote: Yes: 6 No: none Abstain: none

Out of Closed: Time: 8:58p.m.
 Motion: Mrs. Van Dover
 Second: Mrs. Shimp
 Voice Vote: Yes: 6 No: none Abstain: none

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion by Mrs. Van Dover and seconded by Mrs. Shimp that the Board resume the public portion of the meeting at 8:58p.m.

Motion by Mr. Buzby and seconded by Mrs. Shimp that the Board of Education approve appointing Robert DiGregorio to the Board of Education.

Roll Call vote: Ayes (5) Mr. Buzby, Ms. Porter, Mrs. Richman, Mrs. Shimp, and Mrs. Skwirut. Nays (0). Abstain (1) Mrs. Van Dover. Motion carried.

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 9:06p.m.

Unanimously approved by voice vote. Motion Carried.


 Karen Mathews, Board Secretary