

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – September 20, 2016

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, September 20, 2016.

Mrs. Skwirut, President, called the meeting to order at 7:08 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson, and Mrs. Skwirut. Members Excused: None Members Absent: Mrs. Shimp

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

CORRESPONDENCE - Thank you note from Bradley Richman

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Buzby and seconded by Mrs. Richman that the Board of Education approve the regular meeting minutes and executive session minutes of August 16, 2016.

Unanimously approved by voice vote. Mrs. Richman and Mrs. Skwirut abstained. Motion Carried.

FINANCIAL

Motion by Mrs. Richman and seconded by Mr. Robinson that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

(Pages 5725-5735)

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of July 31, 2016 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2016.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of July 2016. *(Page 5736)*
3. **Transfers** – Approve the transfer list for the month of August 2016. *(Page 5737)*

4. **Bills To Be Paid** – Approve payroll and agency for July 2016 and August 2016 and the bills list for September 2016. (Pages 5738-5741)
5. **Sports Transportation** - Approve entering into an Affiliation Agreement for Pupil Transportation with Quinton Township School District for transportation of Mannington students from the Salem County Vocational Technical School to the Salem High School at the end of the day for sports at a total cost of \$100 for the 2016-2017 school year.
6. **World Language Shared Services** - Approve a Shared Services Agreement with the Lower Alloways Creek Board of Education for a World Language Teacher, two days per week at a cost of \$23,200 for the 2016-2017 school year.
7. **Rural Education Achievement Grant** – Accept the REAP Grant funds in the amount of \$20,527 for the 2016-2017 school year.
8. **Fuel Up to Play 60** - Accept the \$2,000 Fuel Up to Play 60 award for use towards the cost of Nutritional Equipment. The application was filed by Ms. Nessen on behalf of the school. Thank you to Ms. Nessen for her time in completing the application.
9. **Bid Award - Milk and Ice Cream** - Approve awarding the bid for Milk to HyPoint and the bid for Ice Cream to Hershey for the Mannington Township School District for the 2016-2017 school year, as advertised and awarded through the Joint Purchasing Agreement with Penns Grove Carneys Point Board of Education.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**

- a. Motion by Ms Porter and seconded by Mrs. Richman that the Board of Education Accept, with regrets, the resignation letter from Cynthia Shimp.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

- b. Salem County SBA Meeting - Thursday, October 6th from 6:00 to 9:00 pm.
Ms. Porter and Mr. Buzby will attend.

- c. Suggestion was made by Mr. Buzby that the Board consider sending a representative to Mannington Township Meetings.

2. **Committee Reports**

- a. Facilities Committee met on August 17, 2016
Mr. Buzby provided an update to the Board on the topics discussed.

3. **Unfinished Business**

- a. Feasibility Study - Proposal received from SRI & ETTC Stockton University.

Additional proposals have been requested.

- b. Motion by Mr. Robinson and seconded by Mrs. Richman that the Board of Education approve proceeding with the Feasibility Study.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

- c. Motion by Mr. Buzby and seconded by Mr. DiGregorio that the Board of Education approve awarding the Feasibility Study based on the proposals received.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

4. **New Business** - None

SUPERINTENDENT'S REPORT

Motion by Mrs. Richman and seconded by Mr. Robinson that the Board of Education approve the following items:

A. Update

- 1. Superintendent Report including:
 - Fire Drill - September 14, 2016
 - Security Drill - TBD

B. Support Personnel

- 1. Approve a medical leave of absence for Martin Lillya from August 18, 2016 until October 3, 2016 (or until such time as released to return to work).
- 2. Approve additional hours for Alecia Bass as a summer custodian from August 29, 2016 to September 2, 2016, covering for medical leave of absence.
- 3. Approve Rachel Watson as a custodial substitute, secretarial substitute and cafeteria substitute and re-activate her as a substitute teacher and substitute aide at the board approved rates. Further, approve her for daily coverage for medical leave of absence beginning September 13, 2016.

C. Other

- 1. **Policies** – Approve the following policy according to status:

CODE	POLICY	STATUS
5114	Students - Suspension and Expulsion/Pupil Due Process	Revision

2. **Facilities Use** – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
TEAM	9/12, 10/11, 11/14, 1/9, 2/13, 3/13, 4/10, 5/8, 6/12	7:00 pm	Library	Monthly Meeting	Joyce Pompper
Salem County School Nurses Association	9/28/16 November, January, March (dates TBD)	4:15 pm to 6:00 pm	Library	Quarterly Meetings	Cynthia Moore
Mannington Art	10/6/16	6:00 pm to 9:00 pm	All Purpose Room	Paint Night	Heather Sakewicz-Frank
8th Grade Parents	9/30/16	5:30 pm to 9:00 pm	Kitchen	Bingo Concessions	Carmen Porter

3. **Field Trip** – Approve the following request:

DATE	GRADE	# OF STUD	LOCATION	TEACHER(S)	PER STUDENT COST	BUS COST	ANTICIPATED SUB COST
10/20/16 & 10/21/16	8th	14	Camp Edge	Ms. Nessen & Mrs. Moore	\$45 to \$50 (Student Activities)	\$ Board	\$205

4. **Workshops** - Approve the following request:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	SUB COST
Mrs. Moore	Auletto Caterers	HPV Cancer Prevention	9/27/16	\$45	X	n/a Evening Workshop

5. **Parent Paid Tuition Students** - Approve the following student as a parent-paid tuition student for the 2016-2017 school year:
Bailey Holland - PK
6. **Student Attendance** - Approve attendance for student (State ID #1492495384), at Mannington Township School until October 15, 2016, pending an anticipated change in residence.
7. **Student Attendance** - Approve attendance for student (State ID #5194818733), at Salem High School until October 15, 2016, pending an anticipated change in residence.
8. **Demerit System** - Final approval of the Demerit System to be used beginning with the 2016-2017 school year.

9. **Paraprofessional Staff** - Approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2016-2017 School Year.
10. **Uniform Memorandum of Understanding** - Approve the Uniform Memorandum of Understanding between school administrators and law enforcement officials for the 2016-2017 school year.
11. **Violence and Vandalism** - Approve designation of the *Week of Respect* for the week beginning with the first Monday in October and *School Violence Awareness Week* for the week beginning with the third Monday in October with student activities being planned.
12. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of September 1, 2016 to September 16, 2016.

Roll Call vote: Ayes (6) Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report
2. Board of Education Meeting - Tuesday, October 18, 2016 at 7:00 pm

(Page 5742)

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Ms. Porter that the Board of Education meeting be adjourned at 8:57 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary