

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, November 21, 2017.

Mrs. Skwirut, Board President, called the meeting to order at 7:06 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mr. DiGregorio, Mrs. Richman, Mr. Robinson (arrived at 7:10pm), and Mrs. Skwirut. Members Excused: Mr. Bower and Ms. Porter Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

PRESENTATIONS

1. Students of the Month
2. 2016-2017 Audit - Mr. Raymond Colavita

AUDIENCE PARTICIPATION I - None

CORRESPONDENCE

1. Summary of the Election Results:
Carmen Porter (384 votes) was elected for a three year term
Eric Buzby (416 votes) was re-elected for a three year term
Installation of the members will be in January at the reorganization meeting.
2. Letter from Liz Carullo thanking the Board for recognition of her contribution to Family Night.

APPROVAL OF MINUTES

Motion by Mr. DiGregorio and seconded by Mr. Buzby that the Board of Education approve the regular meeting minutes of October 17, 2017.

Approved by voice vote. Motion Carried. Mrs. Skwirut and Mrs. Richman abstained.

FINANCIAL

Motion by Mrs. Richman and seconded by Mr. Robinson that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

(pages 6082-6092)

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of September 30, 2017 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of September 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education

pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending September 30, 2017.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of September 2017. (pages 6093-6095)
3. **Transfers** – Approve the transfer list for the month of October 2017. (page 6096)
4. **Bills To Be Paid** – Approve payroll and agency for the month of October 2017 and the bills list for the month of November 2017. (pages 6097-6099)
Further, approval to pay any necessary warrants for the month of December 2017 with the payment list presented at the January 2018 meeting for final approval per the recommendation of the Superintendent and the Business Administrator.
5. **OT/PT/Speech Contract** – Approve the itinerant services agreement with Salem County Special Services and the rates for related services/evaluations on an as needed basis for the 2017-2018 school year.
6. **Budget Calendar** - Approve the 2018-2019 *tentative* Budget Calendar pending any changes mandated or released by the State Department of Education. (page 6100)

Roll Call vote: Ayes (5) Mr. Buzby, Mr. DiGregorio, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

7. **Audit** - Accept and approve the 2016-2017 Audit, CAFR, Management Report and Audit Synopsis as presented and discussed, noting there are no recommendations and no corrective action plan is needed.

Roll Call vote: Ayes (5) Mr. Buzby, Mr. DiGregorio, Mrs. Richman, Mr. Robinson and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. NJ School Boards Association - Completion of Governance I: New Board Member Orientation by Michael Bower
 - b. Foundations for Success - NJSBA new program on school finance, student achievement and school law. December 4, 2017 from 6 pm to 9 pm
School Finance = Governance II
Student Achievement = Governance III
School Law = Governance IV
*Note: Mrs. Skwirut needs Gov IV and Mr. Robinson needs Gov II by 12/31/17.
(Can be completed online instead)*
2. **Committee Reports** - None

3. **Unfinished Business**

- a. Board Self-Evaluation Results will be presented at the January meeting.
 Note: If you haven't completed it yet, log on to www.njsba.org and scroll to the bottom of the page to "Online Evaluations for Superintendents and Boards".

4. **New Business**

- a. Approval to schedule the Board of Education Reorganization Meeting for Tuesday, January 2, 2018 at 7:00 pm.

Unanimously approved by voice vote. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mrs. Richman and seconded by Mr. DiGregorio that the Board of Education approve the following items:

- A. Professional Personnel** - Approve hiring Mary Kate Fitzpatrick as a long-term substitute teacher for the position of Part-time World Language Teacher at a rate of \$125 per day, effective on or about December 1, 2017.

B. Other

- 1. **Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS	REASON
5131.9	Students Harassment, Intimidation and Bullying	Revision	Required
1410	Community Relations Local Unions	Revision	Required
6161.3	Instructional Program Complaints Regarding No Child Left Behind Programs	Delete	No longer needed
6147.1	Instructional Program Evaluation of Individual Student Progress	Revision	Required Change from NCLB to ESSA
5131.5	Students Vandalism & Violence	Revision	Required Change from NCLB to ESSA
3220/3230	Business & Non-Instructional Operations State Funds/Federal Funds	Revision	Required Change from NCLB to ESSA

- 2. **Facilities Use** – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
American Red Cross	2/26/18	1:00 pm to 8:00 pm	Driveway, outdoor area and lobby near the Cafeteria	Annual MTS Blood Drive	Jody Viereck
Mannington Rec League	TBD	Afterschool	All-Purpose Room	Basketball Practice	Robert DiGregorio, Kristi Hunter & Brian Bohn
TEAM	12/15/17	6:00 pm to 10:00 pm	All-Purpose Room	Parent's Night Out	Joyce Pompper

3. **Field Trip** – Approve the following requests:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	BUS COST	ANTICIPATED SUB COST
11/15/17 & 11/16/17	7th	15	Camp Edge - COPE Trip	Mrs. Moore & Miss Nessen	\$50 (est.)	\$125	\$210
12/20/17	8	17	Salem Community College (SCVTS)	Mr. Stamm	n/a	n/a	n/a
12/20/17	Pre-K to 3, Band & Chorus	130 (est.)	Salem High School	Mrs. Kim, Classroom Teachers & Aides	n/a	Board	\$42.50

4. **Workshops** - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Miss Dyer	Camden County College	2017 Elementary Educator's Symposium	12/8/17	\$159	X	\$85
Mrs. Moore	Camden County VoTech	PEOSH/NJADP Indoor Air Quality Training	3/2/18	\$0	X	\$125

5. **Student Admission** - Permission to accept Nathan Bradway (7th Grade) as a non-resident (parent paid) tuition student for the remainder of the 2017-2018 school year, pending completion of the registration process.
6. **Evacuation Plan** - Approve the revision to the Evacuation Plan to include the use of CO detectors.
7. **Uniform Memorandum of Understanding** - Approve the Uniform Memorandum of Understanding between school administrators and law enforcement officials for the 2017-2018 school year. Further, approve the Uniform Memorandum of Understanding for Live Streaming Video Surveillance for the 2017-2018 school year, pending County Superintendent recommendation.
8. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of September 16, 2017 to October 10, 2017.
9. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of October 11, 2017 to November 17, 2017.

Roll Call vote: Ayes (5) Mr. Buzby, Mr. DiGregorio, Mrs. Richman, Mr. Robinson and Mrs. Skwirut.
 Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report *(pages 6101-6102)*
2. Mannington Messenger - Sept./Oct.
3. Staff Commendations
 - a. Mrs. Carullo and Mrs. Stiles for coordinating the Thanksgiving Baskets
 - b. Mrs. Anderson for receipt of a mini-grant for Flexible Classroom Seating
4. Noteworthy Items
 - a. Mr. DiGregorio and Mrs. Richman participated in the Educator for a Day program as part of American Education Week.
5. Important Dates:
 - a. Tree Lighting at Mannington Township (MAPSA) - December 7th at 5pm
 - b. Reorganization and Regular Monthly Meeting - Tuesday, January 2, 2018

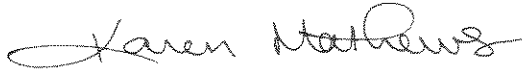
AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Buzby and seconded by Mr. DiGregorio that the Board of Education meeting be adjourned at 8:13 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary