

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 p.m. on Tuesday, September 19, 2017.

Mrs. Skwirut, Board President, called the meeting to order at 7:05 p.m.

Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut. Members Excused: Mr. Robinson Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

AUDIENCE PARTICIPATION I - None

APPROVAL OF MINUTES

Motion by Mr. Bower and seconded by Mrs. Richman that the Board of Education approve the special meeting minutes of July 25, 2017 and regular meeting minutes of August 15, 2017.

Unanimously approved by voice vote. Motion Carried. Abstain: July - Mr. Buzby and August - Ms. Porter

FINANCIAL

Motion by Ms. Porter and seconded by Mrs. Richman that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

(pages 6030-6040)

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of July 31, 2017 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of July 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 31, 2017.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of July 2017. *(page 6041)*
3. **Transfers** - Approve the transfer list for the month of August 2017. *(page 6042-6044)*
4. **Bills To Be Paid** - Approve payroll and agency for August 2017 and the bills list for September 2017. *(pages 6045-6047)*

5. **Transportation** - Approve Route Y1339 for transportation of one Mannington student from the Salem County Vocational Technical School Shared Time Program to Salem High School. Cost is \$60.00 per day to be shared with the Quinton Township School District.

6. **IDEA and ESSA Grants** -

IDEA Grant – Accept fiscal year 2018 funds:

IDEA B	\$49,843
IDEA Preschool	<u>\$ 727</u>
Total	\$50,570

ESSA Grant – Accept fiscal year 2018 funds:

Title I	\$103,585
Title IIA	\$ 6,675
Title IV	<u>\$ 10,000</u>
Total	\$120,260

7. **Grant Salaries** - Approve the 2017-2018 Grant Salaries and Allocations. (page 6048)
8. **Homeless Cooperative** - Accept the award of Stewart B. McKinney-Vento Education of Homeless Children and Youth Programs grant funds to be used by members of the Homeless Cooperative coordinated by the Bridgeton Public Schools.

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence** -

- a. Salem County Clerk's Office - Results of ballot drawing.
Order of names on the ballot for the November 2017 election:
Eric Buzby
Carmen Porter

2. **Committee Reports**

- a. Township Committee Meeting update - none

3. **Unfinished Business**

- a. Results of the High School Sending District Survey completed during Back To School Night.

4. **New Business** - None

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mr. Buzby and seconded by Mr. Bower that the Board of Education approve the following items:

A. Support Personnel

1. Approve the following substitutes at the Board approved rates:
 - i. Kathleen Carter - Aide
 - ii. Florence Turner - Cafeteria
 - iii. Lisa Humes - Teacher and Aide

B. Other**1. Policies** – Approve the following policies according to status:

CODE	POLICY	STATUS
3542.45	Business & Non-Instructional Operations Written Code of Conduct for Procurement	1st Reading
4250	Support Personnel Leaves of Absence	Revision
4250.1	Support Personnel Personal Days	Revision
4250.2	Support Personnel Sick Days	Revision
4250.3	Support Personnel Employee Vacations	Revision

2. Facilities Use – Approve the following requests:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Salem County School Nurses Association	10/18/17 Feb. 2018 April 2018	4:00 pm to 6:00 pm	Library	Salem County School Nurses Association Meetings	Cynthia Moore
8th Grade Class of 2018	11/17/17	6:00 pm to 11:00 pm	All-Purpose Room	Bingo	Kristi Hunter
8th Grade Class of 2018	TBD	TBD	Library	Meetings	Kristi Hunter

3. Workshops - Approve the following requests:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Ms. Kim	Quinton Twp School	Danielson Evaluation Training	9/19/17	\$150	X	\$85
Mrs. McCormick & Mrs. Stiles	Rowan University	From Master Teacher to Masterful Mentor	9/22/17	\$169 each	X	\$170
Mrs. Ives & Mrs. McLaughlin	SCVTS	Serve Safe Training	9/19/17, 9/20/17, 9/26/17, 9/27/17	\$100 each	X	n/a (evening classes)

4. **Field Trip** – Approve the following requests:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD. COST	BUS COST	ANTICIPATED SUB COST
9/28/17	8	7	Coombs Farm	Mrs. Anderson	\$0	\$150	\$85
10/24/17 & 10/25/17	8	16	Camp Edge	Miss Nessen & Mrs. Moore	\$40 (Paid by TEAM)	\$150	\$420

5. **NJ TRAX** - Approve submission of the Technology Readiness Data Update to NJ TRAX.
6. **Lead Testing Program** - Approve the Lead Testing Program Statement of Assurance for 2016-2017 and the Request for Reimbursement.
7. **Paraprofessional Staff** - Approve submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2017-2018 School Year.
8. **Merit/Demerit System** - Approve revisions to the Merit/Demerit System for the 2017-2018 school year.
9. **Week of Respect** - Approve designation of October 2-6, 2017 as the Week of Respect.
10. **School Violence Awareness Week** - Approve designation of October 16-20, 2017 as School Violence Awareness Week.
11. **Student Admission** - Approve the request from non-resident (parent paid) tuition students for the 2017-2018 school year as follows:
Casey Shorts - Grade 7
12. **HIB Self-Assessment** - Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (Self-Assessment) and the submission of the same to the NJDOE by the September 30, 2017 due date.
13. **HIB** – Approve, as per the NJDOE, HIB reporting requirements, that there were no instances of HIB for the period of August 11, 2017 to September 4, 2017.
14. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of September 4, 2017 to September 15, 2017.

Roll Call vote: Ayes (6) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Ms. Porter, Mrs. Richman, and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report (page 6049)
2. Fire Drill - 9/15/17 Security Drill - 9/18/17
3. Staff Commendations
 - a. Miss Spano and Mrs. Richman for the PreK and K Meet and Greet held in August.
 - b. Mrs. Carullo for initiating and planning the JustAsk program for students
4. Noteworthy Items
 - a. Thank you to Atlantic City Electric for the donation of school supplies
 - b. Mannington School students and staff participated in the Fill-a-Truck project for Hurricane Harvey Relief
 - c. Miss DiSanto's and Miss Dyer's classes packed book bags full of school supplies and sent them to Marshall Middle School through the Texas Adopt-A-Classroom program.
5. Important Dates:
 - a. Board of Education Meeting - Tuesday, October 17, 2017

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Digregorio and seconded by Mr. Buzby that the Board of Education meeting be adjourned at 7:27 p.m.

Unanimously approved by voice vote. Motion Carried.

Respectfully Submitted,



Karen Mathews
Business Administrator/Board Secretary