

Manteno CUSD No. 5
Buildings and Grounds Committee
Tuesday February 20, 2018 – 4:00 p.m.
High School Conference Room

Minutes

- I. Call to Order
- II. Budget Review
- III. Old Business
 - A. District
 - 1. Security Measures
The District has been in communication with the Manteno Police Department in regards to employing a School Resource Officer. If approved, funding for the position would be split 50/50 between the District and the Manteno Police Department. The contract commitment for the position would be three years. Chief Swinford will attend the February Finance and Board meetings to discuss the position.
 - B. High School
 - 1. Track Maintenance
The committee agreed to employ Midwest Track Builders to resurface the High School track after school is out this summer. The contract will be brought to the Board for approval.
 - 2. Boiler Maintenance
Mr. DePoister is managing the boiler and tank inspection timeline. Parts have been ordered for the boiler update. Next step for the tank inspection will happen over the summer months.
 - C. Middle School
 - 1. Parking Lot Resurfacing
BLDD Architects have bid specifications drawn up to go out to bid for the Middle School parking lot project. The committee will ask for Board approval at the February, 2018 meeting.
 - D. Elementary School
- IV. New Business
 - A. District
The District Office is in need of maintenance to the downspout locations. Mr. DePoister and his team will manage the project.
 - B. High School
 - 1. HomeStar Bank Field Entrance
HomeStar Bank presented a plan to Administration that would move the entrance to the HomeStar Field at the High School along with cosmetic updates. Administration will stay in contact with HomeStar to continue the conversation of a possible future plan.
 - C. Middle School
 - 1. Water Fountains
There are a few water fountains in the Middle School that need to be re-connected. Administration will contact the Lead Water testing service to schedule an appointment for water testing to coincide with the re-connection.

2. Room 708 Ceiling Leak
The ceiling in room 708 leaks intermittently. The Maintenance Department will continue to watch the affect from the weather pattern changes to identify the problem.
3. Reserved Parking Lot Spaces
The Committee agreed to review the reserved parking spaces within the Middle School parking lot once the resurfacing project is completed over the summer months.
4. Grey Desk Storage
There are multiple desks at the Elementary School that could be used in the future at the Middle School. The desks will be stored in the North mobile unit at the High School for future use.
5. Panther Pavillion
Mr. Conrad suggested reserving a space in the Middle School for student incentive lunches with Administration.

D. Elementary School

V. Additional Agenda Items

1. The Elementary School suggested putting a fence along the Marquette Drive side of the playground for student safety.
2. The fiber project is almost complete. The wires will be pulled through the conduit once the ice melts.

VI. Adjournment

Committee members: Supt. Lisa Harrod-present, Mark Stauffenberg- Board President-absent, Elizabeth Hofmeister- Board Member and Committee Chair-present, Matt Jackson -Board Member-present, John DePoister-present, Jake Emerson-present, Roger Schnitzler-present, Dave Conrad-present, Kyle Flanigan-present, Tom Steele-present, Amy Rose-present, Nancy Kaufman-present