

Curriculum, Instruction & Assessment Committee Meeting

September 14th, 2017 – 3:30 PM

Manteno High School Library

Notes

- 1) Introductions
- 2) Professional Development Sign-in Sheets
 - a. Team leaders received PD sign-in sheets and were asked to look over them for errors.
- 3) Public Library Update
 - a. Brochures with upcoming programs were shared.
 - b. The Friends of the Manteno Public Library will host a book sale. The sale starts on September 21 with a preview night for members and continues through Friday and Saturday.
 - c. A Mad Science night will be held on October 18th at 6:00 at the Leo Hassett Center. The program is for students in grades K-8.
 - d. One Book, One Community will celebrate Jane Austin Thursday, October 26th.
- 4) Building and Community Updates
 - a. Cathy Creek recently attended the Title Director Conference. A speaker mentioned the importance of being positive and loving what we do.
 - b. Each team leader spoke of something positive in regards to the start of the school year as well as a focus for the 2017-2018 school year.
- 5) Teachers Change Lives 24/7
 - a. Teachers Change Lives will be this year's book focus for the CIA committee.
 - b. This month's takeaways included; students generally meet the level of expectations that are set for them, recognize students for accomplishments like citizenship, maintain a positive reinforcement self-esteem checklist, and find a balance between home and school.
- 6) Review Goals for 2017-18
 - a. Team leaders reviewed their goals for the 2016-2017 school year.
- 7) September 22nd Full Day In-service
 - a. The day will run from 8:00-3:00 with a 1 hour lunch. The rest of the time is left for team leaders to plan. Agendas (where applicable) should include; follow up from MVP math workshop, PARCC data reflection, math curriculum adoption. Other suggestions include; update curriculum maps, SAT and PSAT data, SLO meetings with admin, LINKS curriculum work.

- b. A one hour Google Drive training will be hosted at each building. This training is not mandatory.
 - c. Agendas should be turned in to Cathy by Tuesday, September 19th.
- 8) Upcoming Carousel Topics
 - a. The December institute will include carousel sessions. The district would like to offer at least 10 sessions. Team leaders should share topic ideas with Cathy Creek.
- 9) Adjournment