

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, October 24, 2017
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7).
Absent: None - (0).

Also present: Supt. Harrod, D. Conrad, N. Short, M. Glenn, J. Emerson, A. Furbee, C. Majerski, E. Ruff, T. Steele, C. Creek, J. Finkelstein, D. Fortin, J. Wulff and N. Kaufman – Fourteen - (14).

Visitors: Marcie Kolberg – Smith, Koelling, Dykstra & Ohm, Kristie Trumble, Jenny O'Reilly, Amanda Frame, students with exceeding PAARC test scores and family members, Middle School Varsity baseball team along with family members and coaches – approximately 70 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/
Petitions/
Comments Middle School Varsity Baseball Coach, Jason Adams, introduced his team and shared with the audience the team's accomplishments throughout the season. The team placed 4th in the State. The team members included: Wyatt Young, Bryce Vorwald, Brandon White, Aidan Kyllonen, Alex Stulga, Mason Senholtz, Logan Worobey, Audis Edwards, Grant DeRose, Aiden Yore, TJ Gasik, Ben Carlile, Cole Hofmann, and Wes Dwyer.

Curriculum Director, Cathy Creek, introduced the District students who met the exceeds rating on their PARCC test scores. **Elementary students:** Chase Blume, Mitchell Boyd, Nevaeh Davis, Hailey Graham, Michael Helgeson, Madeline Kvasnicka, Avery Leroy, Nora Lyday, Allison Martin, Sean Martin, Claire Moses, Ava Peterson, Lila Prindeville

Middle School students: Mason Acquaviva, Kevin Arseneau, Jacob Bishop, Lily Bivona, William Bivona, Luke Blanchette, Lily Bona, Lilian Cole, Jonra Dallmier, Grant DeRose, Westyn Dwyer, Marissa Goad, Ethan Godsey, Michael Heaney, Mackenzie Hespen, Matthew Hollingsworth, Sophia Iaconi, Adriana Kelly, Justin Levesque, Morgan Meaney, Shannon Meaney, Natalie Meyer, Yahir Munoz, Summer Olshefski, Nichole Osenga, Paige Ridgley, Alec Robinson, Samantha Soulligne, Alec Stulga, Sydney Sumowoski, Alexander Vandergriff, Colin Zeppi

Marcie Kolberg from Smith, Koelling, Dykstra & Ohm presented to the Board the 2016-2017 District Financial Audit.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday, October 17, 2017 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
 - A. District
 - 1. Lead Water Test Results
 - 2. Security & Window Film
 - B. High School
 - 1. Outside Restrooms
 - 2. Locker Room Restroom Partitions
 - C. Middle School
 - D. Elementary School
- IV. New Business
 - A. District
 - 1. Natural Gas and Electric Pricing
 - B. High School
 - C. Middle School
 - 1. 8th Grade Boys Handicapped Restroom Stall Door
 - D. Elementary School
- V. Additional Agenda Items
 - 1. District snow plow purchased from BSI in Bourbonnais
- VI. Adjournment

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, October 24, 2017 and discussed the following:

- I. Old Business
 - A. State Revenue Update – FRIS
 - B. Committee Updates
- II. New Business
 - A. FY17 Audit
 - B. 2017 Tentative Levy
 - C. Energy Proposals
- III. Review Finance Packet for October 24, 2017 Board Meeting
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports

IV. Additional Items

June Finance Committee Meeting – Move from June 26th to June 19th

V. Future Items

Final Levy Presentation

Financial Projections – Crystal Financial

Energy Proposals - RFP

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, stepped out of the meeting at this time to attend the PARCC test scores student reception. The committee did not have a report.

Technology Committee – Technology Director, Tom Steele, reported that the Technology Department met on October 11, 2017. They discussed the content filter renewal and that in order to use e-rate funds, we would have to put out an RFP, which they agreed to do. They discussed the implementation of Google File Stream and the process of encouraging users to install it. The committee discussed 1:1 implementation at the High School next year. The committee believes that allowing the students to take the computers home will be more beneficial than students using cart computers. More information will be discussed regarding 1:1 at future meetings. The November Technology meeting has been changed to November 6, 2017 due to parent/teacher conferences.

Consent
Agenda

Moved by Dodge, seconded by Hofmeister to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – September 26, 2017

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

C. American Education Week Proclamation

D. Approve Updated Regional Office of Education Substitute Teacher List

E. Resignations

Melanie McCummiskey, High School Long-term Substitute – effective October 13, 2017

Ron Snodsmith, Route Bus Driver – effective October 31, 2017

F. Release

None

G. FMLA

Kimberly Ramirez, Middle School Special Education Teacher – beginning approximately March 17, 2018 thru the end of the 2017-2018 school year

H. Transfer

None

I. Notice of Intent to Retire 6% Notice

Susan Liss, Elementary School Physical Education Teacher – effective at the end of the 2020-2021 school year

J. Employments for the 2017-2018 School Year

Ruth Ilg, Long term Substitute for High School Special Education Teacher - starting October 10, 2017 until approximately mid December, 2017.

Megan Tamblyn, Title 1 Paraprofessional - effective November 6, 2017

Laura Lubben, Elementary School Yearbook Sponsor

Cory Presler, High School Assistant Boys Basketball Coach

K. Employments Pending Successful Completion of Employment Paperwork

Stephanie Hipke, Elementary Paraprofessional - start date to-be-determined

Jacquelyn Sarowatz, Elementary Paraprofessional - start date to-be-determined

Ayes: Dodge, Hofmeister, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Congratulations to Tyler Nieft - All State Show Choir Member.
2. Congratulations to Queen Dani Horan and King Cameron Kruger who reigned over Homecoming Festivities this year.
3. Congratulations to Andy Pacius who advanced out of the Golf Regionals and advanced to sectionals on Monday, 10/9/17 in Lockport.
4. Congratulations to all students that auditioned in the ILMEA music program yesterday. The following students have moved on to District Festivals:
Jazz Trombone, Michael St. Aubin
Tenor voice, Jackson Baldwin
Soprano voice, Katie Ott
Bassoon, Andrew d'Autremont
Michael will represent Manteno at the Jazz Festival at ONU on November 4th
Jackson, Katie, and Andrew will represent Manteno at the Concert Festival at ONU on November 18th.
5. Congratulations to the Best Buddies team who won the sportsmanship award this year at the BBCHS fall games.
6. Congratulations to Katie Bell and Connor DeBord for making the All State Show Choir Combo.
7. Congratulations to the Boys' Soccer team who captured the Regional Title against Iroquois West and then went on to play Peotone for the first round of sectionals won and moved on to Super Sectionals against Garcia Charter High School
8. Congratulations to the Varsity volleyball team who defeated Streator in two games and are the I-8 conference champs. Also congrats to the freshmen team who took 1st in the I-8 Tournament. Overall their team was 14-0 this season.

9. Congratulations to Freshman FFA member Lucas Boucher who placed in the top 20 at the JV Crops Career Development contest out of 60 students!
10. Good luck to volleyball who is playing in the Regional Semi-Final game.
11. Good luck to Varsity Football in the first round of playoffs in Effingham.
12. Congratulations to Cross Country runners Jacob Hyzy and Maddie Willis who qualified for Sectionals in Lisle.

Old Business

New Business

- Approve 2016-2017 Audit Moved by Schubert, seconded by Murray to approve the 2016-2017 Financial Audit as presented. Ayes: Schubert, Murray, Dodge, Hofmeister, Jackson, Mallaney, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Approve Tentative Tax Levy Certificate Moved by Dodge, seconded by Hofmeister to approve the Tentative Certificate of Tax Levy for Kankakee and Will Counties Regarding the Amounts of Money Estimated to be Necessary to be Raised by Taxation in 2017 as presented. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Approve June, 2018 Board Meeting Date Change Moved by Mallaney, seconded by Jackson to approve the June, 2018 Board meeting date change from June 26, 2018 to June 19, 2018 as presented. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Anticipated Future Action Items 1. Adopt 2017 Levy at the Regular Board Meeting at 6:30PM on November 14, 2017
- Executive Session Moved by Dodge, seconded by Schubert to enter into executive session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; professional ethics or performance; and/or the discussion of previously closed minutes. Ayes: Dodge, Schubert, Hofmeister, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 7:10PM.
- Return to Open Session Moved by Dodge, seconded by Jackson to close Executive Session and return to Open Session. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried. Executive Session ended at 8:05PM.

Manteno CUSD No. 5 Board of Education Meeting – October 24, 2017

Adjourn Meeting Moved by Dodge, seconded by Jackson to adjourn the meeting at 8:06PM.
Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures on file in the District Office