

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, October 25, 2016
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Six (6). Absent: M. Jackson - One - (1).

Also present: Supt. Harrod, R. Schnitzler, R. Haines, M. Glenn, J. Emerson, A. Furbee, C. Majerski, E. Ruff, C. Creek, J. Finkelstein, T. Weber, J. DePoister, and Clerk Kaufman – Thirteen - (13).

Visitors: Marcie Kolberg – Smith, Koelling, Dykstra & Ohm, Rob Grossi – Crystal Financial Consultants, Dan Tripp, Shelly Farnam, Cindy Fitzpatrick, Kristie Trumble, and Students with exceeding PARCC test scores and their families – approximately 50 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/
Petitions/
Comments Mr. Rob Grossi from Crystal Financial Consultants introduced himself to the Board and shared his background and credentials. He explained what Crystal Financial has to offer the District and a timeline of what to expect moving into the future.

Marcie Kolberg from Smith, Koelling, Dykstra & Ohm presented to the Board the 2015-2016 District Financial Audit.

Curriculum Director, Cathy Creek, introduced the District students who met the exceeds rating on their PARCC test scores. **Elementary students:** Jacob Ball, Rachel Blacklock Aeryn Breazeale, Lilian Cole, Nathan Hupe, Macy Iwanus, Allison Martin, Ava Peterson. **Middle School students:** William Bivona, Luke Blanchette, Grant DeRose, Jackson DeRose, Midori Dotson, Ashlee Gill, Ethan Godsey, Emma Heaney, Michael Heaney, Matthew Hollingsworth, Keagan Hopkins, Isabel Keene, Alexis Kenworthy, Shannon Meaney, Angelina Ramirez, Alexandra Rodriguez, Madison Stokoski, Alexis Temme, Alexander Vandergriff, Colin Zeppi. **High School students:** Lucas Beasley, Dena Bishopink, Alexis Bowdish, Joseph Fitzgerald, Caitlin Godsey, Kalli Jungles, Jessica Regan, Holly Vandergriff, Sarra Watkins

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee did not meet in October.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, October 25, 2016 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
- II. New Business

- A. Drivers Education Vehicle
 - B. Resolution for Participation in the Kankakee County Enterprise Zone
 - C. Elementary Parking Lot Resurfacing Project Final Payment
 - D. High School Gym Roof Replacement Project Final Payment
 - E. Health Life Safety Middle School Door Repair Project Final Payment
 - F. FY16 Audit
 - G. Crystal Financial – Overview and timeline on what to expect from the firm
 - H. 2016 Tentative Levy
- III. Review Finance Packet for October 25, 2016 Board Meeting
- Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items
- 2016 Levy

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, stepped out of the meeting at this time to attend the PARCC test scores student reception. The committee did not have a report.

Technology Committee – Vice-President, Gale Dodge, reported that the Technology Department met on October 12, 2016. They discussed the E-rate Category 2 funding for the Elementary School infrastructure and WiFi upgrades. There was discussion on the District continuing to have multiple Chromebook repairs. The committee recommended opening up sharing capabilities outside of panthernation.net amongst the staff. There was discussion on what to do with aging District equipment. A large portion of the equipment is 25-30 years old.

Consent Agenda Moved by Schubert, seconded by Dodge to approve the Consent Agenda as presented:

- A. Minutes
 - Regular Board Meeting – September 27, 2016
 - Executive Session Meeting – September 27, 2016
- B. Financial Reports
 - Summary of Cash/Investment/Fund Balances
 - Revenue/Expenditure Summary Reports
 - Revenue/Expenditure Budget Reports

- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

- C. Cash Bash Ticket Sales
- D. American Education Week Proclamation
- E. Declare Surplus
- F. Approve Updated Regional Office of Education Substitute Teacher List
- G. Resignation
Felicia St. John, 2016-2017 High School Competitive Cheer Coach
- H. FMLA
Kimberly Ramirez, Middle School Special Education Teacher – beginning approximately February 20, 2017 until approximately the end of the school year (60 days).
- I. Employments for the 2016-2017 School Year
Diana Sweeney, Substitute Bus Aide
Kelsey Heisner, Special Olympics Sponsor for the 2016-2017 School Year
Kelly Rose, 2016-2017 High School Competitive Cheer Coach – ½ stipend
- J. Employments Pending Successful Completion of Employment Paperwork
Brigitte Walsh, Substitute for High School Counselor FMLA – approximately January 18, 2017 until April 21, 2017

Ayes: Schubert, Dodge, Hofmeister, Mallaney, Murray, Stauffenberg –Six (6). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Congratulations to the Best Buddies members who placed third out of 8 schools in the team relay race at BBCHS Fall Games.
2. Congratulations to Matt Schaeffer who received All Tournament team for the Soccer Rival Cup.
3. Congratulations to Connor McCormick on shooting a career best 77 as he finished 2nd place at the Grant Park Golf Invitational. The team finished 6th in the 12 team field.
4. Congratulations to Andrew Lewis who will be representing Manteno in this year's Illinois All-State Show Choir.
5. Congratulations to Mikaelah Hurley and Connor McCormick on their strong finishes to the golf season. Mikaelah placed 35th out of 105 golfers at the IHSA Pontiac Sectional. Connor shot a career best 1 under par 35 on his back nine but came up just short in advancing to the state tournament. Connor's 82 placed him 15th overall out of 120 golfers at the IHSA St. Rita Sectional.

6. Congratulations to Alyssa Jacobucci and Zach Zawisza for being accepted to the ILMEA District 3 Concert Band and Jazz Band Festivals respectively to be held at Olivet Nazarene University in November. Both students worked extremely hard and will be representing Manteno High School combining with schools from Bloomington to Champaign in combined concerts.

7. A Message from Mayor Nugent: My son Mitchell, a 2004 MHS graduate, is now a teacher at Naperville North High School. A lot of the teachers at NNHS live in surrounding towns and commute to NNHS. One of his co-workers knows that Mitchell is from Manteno and attended MHS. His co-worker was in Manteno for a volleyball game . recently as his daughter plays for Sandwich. He sought out Mitchell to tell him how impressed he was with the facilities at MHS and how well the opposing team was treated by the players and fans from Manteno. Sandwich has a great volleyball team as does Manteno and his co-worker told Mitchell that if they had to lose to another school that they had no problem losing to a team and a town that exhibited such class. He was truly impressed and wanted to share his experience.

8. The Manteno Varsity Volleyball team placed 3rd at the strong BBCHS Varsity Tournament on Saturday October 15th.

Congratulations to Caitlin Meyer and Emma Hofmeister for receiving All Tournament team recognition. Panthers brought home the I-8 Conference Championship! They played tonight in the second round of the 3A Regional Tourney. The Sophomores finish their season with a record of 21-2 and 10-1 in conference. They bring home a share of the I-8 Conference Title. The Freshman finish the regular season with a record of 14-0 and 11-0 in conference. They also brought home the I-8 Conference Championship.

Old Business

New Business

Approve 2015-2016 Audit Moved by Hofmeister, seconded by Murray to approve the 2015-2016 Financial Audit as presented. Ayes: Hofmeister, Murray, Dodge, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Tentative Tax Levy Certificate Moved by Dodge, seconded by Schubert to approve the Tentative Certificate of Tax Levy for Kankakee and Will Counties Regarding the Amounts of Money Estimated to be Necessary to be Raised by Taxation in 2016 as presented. Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve The Purchase Of A New Drivers Education Vehicle From Manteno Ford Moved by Hofmeister, seconded by Murray to purchase a new Drivers Education Vehicle from Manteno Ford in the amount not to exceed \$21,431.00. Ayes: Hofmeister, Murray, Dodge, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Resolution For Participation In Abatement Of Certain Ad-Valorem Taxes of Manteno CUSD No. 5 Through The Kankakee County Enterprise Zone

Moved by Dodge, seconded by Schubert to approve the Resolution for Participation in Abatement of Certain Ad-Valorem Taxes of Manteno CUSD No. 5 Through the Kankakee County Enterprise Zone as presented. Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Elementary School Parking Lot Resurfacing Project Close Out And Final Payment to Advantage Paving, Inc.

Moved by Murray, seconded by Hofmeister to approve the Elementary School Parking Lot Resurfacing Project Close Out and Final Payment to Advantage Paving, Inc. in the amount of \$6,966.00 as presented. Ayes: Murray, Hofmeister, Dodge, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve High School Gym Roof Replacement Project Close Out and Final Payment to Langlois Roofing Inc.

Moved by Dodge, seconded by Murray to approve the High School Gym Roof Replacement Project Close Out and Final Payment to Langlois Roofing Inc. in the amount of \$6,151.02 as presented. Ayes: Dodge, Murray, Hofmeister, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Health Life Safety Middle School Door Repair Project Close Out And Final Payment to 4MC Corporation

Moved by Hofmeister, seconded by Schubert to approve the Health Life Safety Middle School Door Repair Project Close Out and Final Payment to 4MC Corporation in the amount of \$8,990.00 as presented. Ayes: Hofmeister, Schubert, Dodge, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

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Approve High School Softball Team Overnight Stay Moved by Dodge, seconded by Schubert to approve the High School Softball Team an overnight stay on Friday May 12, 2017 as they attend the Illinois Coaches Association Tournament in Barrington, IL as presented. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

Anticipated Future Action Items 1. Adopt 2016 Levy at the Regular Board Meeting at 6:30PM on November 15, 2016

Adjourn Meeting Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 7:03PM. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures on file at the District Office