

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, October 27, 2015  
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7). Absent – None - (0).

Also present: Supt. Harrod, R. Schnitzler, R. Haines, D. Conrad, M. Glenn, A. Furbee, C. Majerski, E. Ruff, C. Creek, J. Finkelstein, T. Weber, J. DePoister, P. Conboy, and Clerk Kaufman – Fourteen - (14).

Visitors: Dr. Michael Boyd – KCC, Marcie Kolberg – Smith, Koelling, Dykstra & Ohm, Todd Krzyskowski – Mesirow Financial, Mike and Mary LaMore – approximately 5 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/  
Petitions/  
Comments Dr. Michael Boyd, Vice President, Instructional and Student Success at KCC presented to the Board the student opportunities at KCC and the Ambassador Report that included Manteno High School information regarding enrollment numbers, student performance averages, credit hours and top majors that are pursued.

Todd Krzyskowski from Mesirow Financial presented to the Board a Refunding Alternatives Summary and Interest Rate Update, including a Qualified School Construction Bond Overview.

Marcie Kolberg from Smith, Koelling, Dykstra & Ohm presented to the Board the 2014-2015 District Financial Audit.

Board Member, Elizabeth Hofmeister exited the meeting at 6:55PM.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee did not meet in October.

**Finance Committee** – Chairman Mallaney reported that the Finance Committee met on Tuesday, October 27, 2015 and discussed the following:

- I. Old Business
  - A. State Revenue Update - FRIS
  - B. High School Fire Update
  - C. Lightning Strike at the High School
  - D. Aramark Addendum
  - E. Health, Life, Dental Insurance
  - F. Softball Press Box

- G. Indian Oaks Academy
- II. New Business
  - A. FY15 Audit
  - B. 2015 Tentative Levy
  - C. Bond Refinance
- III. Review Finance Packet for October 27, 2015 Board Meeting
  - Summary of Cash/Investment/Fund Balances Report
  - Revenue/Expenditure Summary Report
  - Cost Analysis – Education; Cost Analysis – O&M
  - Revenue Report
  - Expenditure Report
  - Food Service Report
  - O&M Gas & Electric Expenditure Report
  - Payroll Extras Report
  - Impress Check Report
  - Accounts Payable Report
  - ISDLAF Report
  - Activity Account Reports
- IV. Additional Items
- V. Future Items
  - 2015 Levy

**Curriculum, Instruction, and Assessment Committee** – Curriculum Director, Cathy Creek, reported that the District and School Report Cards would be released soon to the public. Not all information will be released as test scores are not included in the report at this time. High School test scores are expected before Thanksgiving. Ms. Creek also reported that the October 23<sup>rd</sup> Institute Day was a big success. In addition to a District carousel of speakers, BlueCross/Blue Shield spoke to the staff on insurance information as well as Jeff Chudwin, and Bill Mort, Police Officers, regarding school safety and crisis response. The day also included personal development sessions in the afternoon that were very successful and well received by the staff.

**Technology Committee** – Vice-President, Gale Dodge, reported that the Tech Department met on October 14, 2015. They discussed the E-rate Category 2 funding approval of over \$40,000. The District is continuing to work with the insurance adjuster on the September 5, 2015 lightning strike claim. To date, some of the equipment has been replaced that was damaged due to the strike. There was mention that a need has been identified for students to have assistance with reading. SpeakIT is a free Text to Speech app that has been introduced to all Middle School students Chromebooks. Mrs. Dodge also complimented our District employees that are asked to present at different conferences in and out of the state.

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Consent Agenda Moved by Dodge, seconded by Murray to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – September 22, 2015
- Executive Session Meeting – September 22, 2015
- Special Board Meeting – September 29, 2015

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Revenue Report
- Expenditure Report
- O&M Gas & Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

C. Cash Bash Ticket Sales

D. Donation Acceptance

E. American Education Week Proclamation

F. Resignation

Leslie Guerin, Elementary School Special Education Department Team Leader – effective immediately

Kristen Wise, Kindergarten Teacher – effective November 6, 2015

G. FMLA

Karin Jurgenson, High School Librarian – from October 30, 2015 for approximately six weeks

Christina Jenson, Early Childhood Teacher – beginning approximately the end of February for twelve weeks

Leslie Guerin, Elementary School Teacher – intermittent leave beginning October 19, 2015

H. Employments for the 2015-2016 School Year

Lindsay Kociolek and Felicia St. John – High School Co-Sponsors for the Winter Cheer Team

Felicia St. John – High School Fall Cheer Coach

Diane Tibbie, Three-hour Food Service Employee - effective October 19, 2015 as well as Substitute Administrative Assistant

Chrissie Barkus, Three hour Food Service Employee - effective October 19, 2015

Justin Tierney, Substitute for FMLA leave for High School Social Studies Teacher from approximately mid-December for six weeks  
Justin Meyers, Substitute for FMLA leave for High School Math Teacher from approximately December 1<sup>st</sup> thru the end of December  
Justin Meyers, Substitute for ISS Supervisor who is covering FMLA leave from January 5<sup>th</sup> for approximately six weeks  
Maureen Boyd, Substitute for FMLA leave for High School Librarian from November 3<sup>rd</sup> for approximately six weeks  
Regina Tedeschi – Substitute Nurse effective upon Board approval  
Justin Meyers – High School Chess Sponsor  
Dan Tripp and Jennifer Grill – Co-sponsors for the Show Choir Combo Director position  
Mike Reilly and Brittany Gardner – Co-Assistant Coaches for High School Softball Coach  
Kathryn Punter, Four-hour Food Service Employee – effective October 28, 2015  
Cynthia Zajdzinski, Six-hour Food Service Head Cook – effective October 28, 2015  
Lindsay Fetherling, Middle School Assistant Track Coach

I. Employments Pending Successful Completion of Employment Paperwork

Jake Hauser, High School Freshman Boy’s Basketball Coach  
Authorization for Superintendent to hire Paraprofessionals

Ayes: Dodge, Murray, Jackson, Mallaney, Schubert, Stauffenberg –Six (6). Nays – None (0). Motion carried.

**Superintendent’s Report**

**A. Good News**

1. Golf Team – Three Big Tournament Results – Winner of the Watseka Invitational, 2<sup>nd</sup> place at the Dwight Invitational, 3<sup>rd</sup> Place team at Grant Park Invitational , 3<sup>rd</sup> Place team in the I-8 Tournament. Team members include: Connor McCormick, Bennett Hofmeister, C.J. Boudreau, Andy Pacius, Trevor Banks and Kyle Mansfield. Leading the way for the Panthers in the I-8 tournament and placing 3<sup>rd</sup> individually was C.J Boudreau. Bennett Hofmeister also shot a terrific round and finished 6<sup>th</sup> in the 66 player field. Connor McCormick, CJ Boudreau and Bennett Hofmeister all earned All- Conference honors for the season. C.J Boudreau placed first at the Grant Park Invitational with a score of 80. Bennett Hofmeister placed first at the Watseka Invitational with a score of 39. On the girl’s side, Mikaelah Hurley placed 6<sup>th</sup> and earned All-Conference Honors at the I-8 Girls tournament by shooting a career best 95. Congrats to golf team member Bennett Hofmeister who placed 4<sup>th</sup> at Regionals and advanced to Sectionals. Conner McCormick and CJ Boudreau also advanced to Sectionals with scores of 91. Congratulations to Mikaelah Hurley on her 3<sup>rd</sup> place finish at the Watseka Regional. Because of her great play, Mikaelah advanced to the IHSA Sectional in Woodridge.

2. The girls' cross country team placed 2<sup>nd</sup> at the all-area meet and the boys team placed 6<sup>th</sup>. Kailyn Mickulas placed 4<sup>th</sup> individually with a time of 20:01, and Emilie Tamblyn placed 5<sup>th</sup> individually with a time of 20:02. Guy Maisonneuve placed 7<sup>th</sup> with a season best time of 16:33. The team, both boys and girls, will travel to Lisle High School on Saturday, 10/31/15 at 10:00AM to compete in Sectionals. They will face about 20 different schools. Top runners on the girls' team were Kailyn Mickulas placing 6<sup>th</sup> with a personal best time of 19:50 and Emilie Tamblyn who placed 8<sup>th</sup>. Guy Maisonneuve placed 4<sup>th</sup> with a season best time of 16:28. Good luck next weekend at Sectionals! This is the first time that the boys and girls teams will advance to sectionals at the same time.
3. Soccer Team – Congratulations on a huge victory in the Rival Cup. Out of 16 schools, Manteno finished as the champions of the tournament. The team was also the Regional champs beating Marion Catholic on Saturday night to move on to Sectionals tonight, 10/27/15 against Providence Catholic at Lincoln-Way West.
4. Congratulations to the Varsity football team with an overall regular season record of 8 -1. They will play Herscher this Friday night at 7:00PM in Manteno for the first round of playoffs.
5. On Monday, October 12th, a small group of 7<sup>th</sup> graders traveled to Bloomington Junior High School to audition for our district of the Illinois Music Educators Association. Hundreds of students from our part of the state auditioned for the district band and jazz bands. I am happy to report we have TWO outstanding students that were selected to participate: Joey Cole, Baritone- Concert Band and Austin Clark, Trombone-Jazz Band. This is a HUGE honor.
6. Congratulations to Ryan Hacek (choir) and Alyssa Jacobucci (band) for being selected to be a part of the Illinois Music Educator Association district festival. These two individuals auditioned with hundreds of other students from the area to perform at Illinois State University in November. We congratulate these students for representing Manteno High School to the highest level in the musical arts!
7. Bailey Kostanski and Ivoree Rosenbach have been selected by the cosmetology teachers to be part of sophomore day at the Career Center later this fall – only a handful of students from each area are selected to help present.
8. The following High School varsity teams were Conference Champions this Fall!!!!  
Girls Varsity Volleyball (Third straight season in a row) The Sophomore team finished second in the I-8 Conference while the Freshman team finished with the Conference title. Good things continue to happen in our volleyball program.  
Boys Varsity Soccer – Conference Champs  
Boys Varsity Football – Conference champs (second straight season)
9. Manteno Football received a \$5,000 check from Tony Pashos (former NFL player) and the NFL Foundation is looking to match the donation.
10. The High School will be hosting a Job Fair on Thursday, November 5<sup>th</sup> in the Commons Area from 5:00PM – 7:00PM. There are over 20 companies signed up to be present at the fair.
11. Once again the District is conducting a Manteno Alumni Military campaign to reach out to over 50 Manteno graduates that serve our Country. Deb Fortin has successfully managed this program for 8 years in a row while rallying the district to all get involved by supporting our troops and sending them care packages for the Holidays. Thank you to Deb and all involved!

12. Thank you to the entire Insurance Committee for helping to make tough decisions regarding the District insurance coverage. Thank you to Deb Fortin for implementing the change over to BCBS with such expediency and for adding the changes to Dental and Vision coverage.

13. Ariana Ayala – has been selected to participate in the Rotary Youth Exchange in 2016-2017. Over 90 students applied and interviewed. She is one of 8 that were selected for the Rotary district which goes up to the south side of Chicago and all the way over to the quad cities. She will rank her top 14 choices of 54 possible countries in the next phase and by the end of February we will find out where she will go and teach others about Manteno and being a Panther.

14. At the Career Center later this fall, Jeremiah Coffman has been selected by his child development instructor to be part of sophomore day .

Brandon Rock has been selected by his law enforcement teacher to be part of sophomore day.

Josh Toepper has been selected by the collision repair teacher to be part of sophomore day Only a handful of students from each area are selected to help present.

15. Herscher Pays It Forward – Herscher passes on the “It’s Our Time” baton to Bishop McNamara . As a result of our acts of kindness to the Herscher Tigers in the Fall of 2014 they now have carried on the tradition and visited Mac this Fall of 2015.

### **Old Business**

### **New Business**

Approve 2014-2015 Audit Moved by Mallaney, seconded by Murray to approve the 2014-2015 Financial Audit as presented. Ayes: Mallaney, Murray, Dodge, Jackson, Schubert, Stauffenberg – Six – (6). Nays: None (0). Motion carried.

Approve Resolution Identifying Authorized Agents for Raymond James Accounts Moved by Dodge, seconded by Schubert to approve the Resolution Identifying Authorized Agents for Raymond James Accounts. Ayes: Dodge, Schubert, Jackson, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Resolution Identifying Authorized Agents for Bank of Bourbonnais Accounts Moved by Murray, seconded by Schubert to approve the Resolution Identifying Authorized Agents for Bank of Bourbonnais Accounts. Ayes: Murray, Schubert, Dodge, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve District Title I Plan Moved by Dodge, seconded by Jackson to approve the District Title I Plan. Ayes: Dodge, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

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- Approve Updated Safe Harbor School (Indian Oaks Academy) Contract Moved by Mallaney, seconded by Murray to approve the updated IOA Agreement outlining that Safe Harbor School shall reimburse the District for a 0.5 FTE Social Worker which reimburses the District for 50% of the Social Worker’s salary and benefits. Ayes: Mallaney, Murray, Dodge, Jackson, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Adopt Tax Levy Resolutions Moved by Dodge, seconded by Schubert to adopt the Resolutions of Proposed Tax Levy and Publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statues. Ayes: Dodge, Schubert, Jackson, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Set Levy Hearing And November Meeting Moved by Mallaney, seconded by Murray to set a levy hearing for November 17, 2015 at 6:25PM. Ayes: Mallaney, Murray, Dodge, Jackson, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve Addendum To Aramark Contract For Middle School Kitchen Towels Moved by Dodge, seconded by Murray to approve the addendum to the Aramark Contract for Middle School Kitchen Towels. Ayes: Dodge, Murray, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve Holiday Ensemble Sunday Performance December 6, 2015 Moved by Jackson, seconded by Schubert to approve the Holiday Ensemble Sunday Performance on Sunday, December 6, 2015 at the First Baptist Church of Manteno. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.
- Anticipated Future Action Items 1. Public Hearing for the 2015 Levy at 6:25PM on November 17, 2015  
2. Adopt 2015 Levy at the Regular Board Meeting at 6:30 on November 17, 2015

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Adjourn Meeting Moved by Dodge, seconded by Murray to adjourn the meeting at 7:30PM. Ayes: Dodge, Murray, Jackson, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

*\*Mark Stauffenberg*

*\*Patrick Mallaney*

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

MKS/PM/nak

\*Original Signatures are on file at the District office.