

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, November 17, 2015
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7). Absent – None - (0).

Also present: Supt. Harrod, R. Schnitzler, R. Haines, D. Conrad, N. Short, M. Glenn, J. Emerson, A. Furbee, E. Ruff, T. Steele, C. Creek, J. Finkelstein, T. Weber, J. DePoister, P. Conboy, and Recording Clerk Kaufman – Sixteen - (16).

Visitors: Cross Country Coach, Laura Schade and two Cross Country State Qualifiers (Kailyn Mickulas and Guy Maisonneuve) parents of Cross Country runners, Joe Emerson, Amanda Frame, four FFA Convention Officers (Allanah Anker, Karah Anker, Hailey Mueller, Nicole Neiner)– approximately 15 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/ Petitions/ Comments High School Principal Roger Schnitzler introduced Cross Country Coach, Laura Schade who introduced two State Cross Country runners, Kailyn Mickulas and Guy Maisonneuve. Kailyn achieved her best time of 19:06 at the state cross country meet and placed 52 out of over 200 runners. Guy also had a great run placing 86th out of over 200 runners.

In recognition of Board Member Appreciation Day, Mr. Schnitzler thanked the Board of Education for their service on the board. He thanked the board members on behalf of the District Administration as they are appreciated for everything that they do for the students and for the education that is provided for the students. Mr. Schnitzler said it was a joy to serve along with the Board members.

Mr. Schnitzler introduced four of the five FFA Officers (Allanah Anker, Karah Anker, Hailey Mueller, Nicole Neiner) who attended the FFA National Convention in Louisville, KY from Tuesday, October 27, 2015 through Saturday, October 31, 2015. Each officer spoke about a different experience that they encountered during the convention.

Elementary School Principal, Matthew Glenn, presented a book to the Board of Education on behalf of the school district in recognition of Board Member Appreciation Day. The book was given to Vice President of the Board, Mrs. Gale Dodge to present to The Manteno Public Library in honor of the School Board and for everything that they do for the community through the school district. The book will be kept at the Manteno Public Library.

Superintendent, Lisa Harrod, thanked the Board Members for everything they do each day to support our District. She gave them credit for the amount of hours and dedication that each and every one of them put in to make this outstanding District shine the way that it does. She made sure that they knew that their efforts do not go unnoticed.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on November 10, 2015 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
 - A. District
 - 1. Sale of School Property/Old Primary School Fence
 - 2. Red Van
 - B. High School
 - 1. Softball Press Box Update
 - C. Middle School
 - 1. Mobile unit has been painted
 - D. Elementary School
- IV. New Business
 - A. District
 - B. High School
 - 1. Intercoms in Math Wing and Shop Classrooms
 - C. Middle School
 - 1. Gym Repairs
 - 2. Back Door Entrance – Concrete Fascia
 - D. Elementary School
 - 1. Test and Balance of Heating System
 - 2. Outside Intercom Speakers for the ES/ECC
- V. Additional Agenda Items
- VI. Adjournment

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, November 17, 2015 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
 - B. 2015 Levy
 - C. Bond Refinance
 - D. Press Box
 - E. Fire & Lightning Strike Update
- II. New Business
 - A. Network Maintenance Contract
 - B. B&G Vehicles
 - C. HVAC at MES
 - D. Intercom Project
 - E. HPS – Food Purchasing Program

- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported that the District and School Report Cards will be posted on the District website and presented to the Board as soon as the assessment data is updated and included in the reports. You can find any school report card in the state of Illinois on illinoisreportcard.com. Ms. Creek also reported that some of the individual PARCC scores have been delivered and at a preliminary glance the scores are at the state average. The scores this year will be our baseline to compare to in future years. For further information on understanding PARCC scores, the website understandthescore.org has tutorials to share to help parents and guardians understand the test scores.

Technology Committee – Technology Director, Tom Steele reported that the Tech Department met on November 11, 2015 and approved the public WiFi terms and conditions which will be put into place over the Christmas break. They also approved the HANS agreement with Sentinel Technologies, Inc. through June 30, 2016. Chromebook battery issues and chromebook cases were discussed as well. Mr. Steele shared with the Board that the Pontiac school district sent a couple of teachers to Manteno on Friday, November 13, 2015 to shadow our 1:1 initiative and that the Rantoul school District would be visiting Manteno on Thursday, November 19, 2015 to shadow the initiative as well.

Consent Agenda Moved by Mallaney, seconded by Dodge to approve the Consent Agenda as presented:

- A. Minutes
 - Regular Board Meeting – October 27, 2015
- B. Financial Reports
 - Summary of Cash/Investment/Fund Balances
 - M-T-D/Y-T-D Revenue/Expenditure Reports
 - Cost Analysis – Education, Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - O&M Gas & Electric Expenditure Report

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- Food Service Report
 - Payroll Extras Report
 - Imprest Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Donation Acceptance
- D. Approve Girls Basketball Fundraiser
- E. Resignations
Nancy Worobey, Manteno Elementary/Early Childhood Yearbook Sponsor – effective immediately
Terri Baldwin, Choir Accompanist – effective December 31, 2015
Nicole Naples, High School MAP Paraprofessional – effective December 18, 2015
Gary Scurlock, Route Bus Driver – effective immediately
- F. Retirement
Mary Holtz, Bus Driver – effective November 19, 2015
- G. FMLA
Kristen Agee-Ehrenfeld, High School Math Teacher – starting on April 4, 2016 through the remainder of the 2015-2016 school year
- H. Employments for the 2015-2016 School Year
Catherine Kowalczyk, Kindergarten Teacher – effective November 18, 2015 for the remainder of the 2015-2016 school year (Kristen Wise replacement)
Jennifer Janda, Three-Hour Food Service Assistant – effective November 18, 2015
Julie Mead, Middle School Scholastic Bowl Coach
Ingrid Palmer, Early Childhood Paraprofessional – effective November 18, 2015
- I. Employments Pending Successful Completion of Employment Paperwork
Vicki Rauch, Substitute Food Service employee
Valarie Kietzman, Substitute Nurse
- J. Transfer
Debbie Leeson, High School Paraprofessional to the Early Childhood Center – effective November 16, 2015
- K. Authorization for Superintendent to Hire
Kindergarten Teacher
Paraprofessional

Ayes: Mallaney, Dodge, Hofmeister, Jackson, Murray, Schubert, Stauffenberg –Seven (7). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. The Panthers Varsity volleyball team finished their season with a 25-13 record after a tough loss in the Sectional Semi-Finals against Joliet Catholic. Great job ladies!
2. Congratulations to the following Volleyball players for receiving a Daily Journal All Area Selection:
All Area 1st team – Nora Crockett and Emma Hofmeister
All Area 2nd team (Special Mention) – Reise Malone, Gabby Boudreau, Caitlin Meyer
All Area Honorable Mention – Jessica Schindler
3. The High School Job Fair on Thursday, November 5th was a huge success and well attended by students, staff and community members. As the companies were packing up, they commented about our students and mentioned that they look forward to being invited back next year.
4. Congrats to Matt Duda on his big victory at the first chess match of the year, he was the big winner. We have young chess players that admire his chess playing skills.
5. The High School received the following letter on Thursday, November 12th:
What awaited the 3 veterans and 3 veteran supporters as they turned the corner to the Manteno High School during the Veterans Day Manteno Schools Job on November 11th almost blew their minds. It shows the character of Manteno youth and the fine values the parents and school are implementing. Thank you Manteno High for standing out in the cold and waiting to honor veterans! PANTHERS ROCK!
Sincerely, Daniel Gerber, US Navy 1984-1988
6. Thank you to Rachel Andrewson, High School Senior who put together a very patriotic video for the District to view during Veterans Day.
7. Congratulations to Manteno Magic who took Grand Champions at Southmont Invite in Indiana on Saturday!
8. Middle School Administration is very proud of the Stride group. They learned of something that was going on in Limestone and thought it was a great idea. What they were doing out there was on Halloween instead of trick or treating for candy the students were collecting canned goods for the food pantry. This event required the students to go to the houses prior to Halloween and explain what we were doing. On the night of Halloween the students went out and collected the cans and turned away the opportunity to collect candy. As you can see in the picture we collected about 200 lbs of canned goods. This event fits in with Stride goals of developing leaders and community service. Each of the students were encouraged to get friends to help join in. The group plans to do this again next year and is hoping to see it grow.

Old Business

New Business

- Approve 2015 Tax Levy Resolutions and Certification of Tax Levy for Kankakee and Will Counties
Moved by Mallaney, seconded by Murray to approve the 2015 Tax Levy Resolutions and Certification of Tax Levy for Kankakee and Will Counties. Ayes: Mallaney, Murray, Dodge, Hofmeister, Jackson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Approve Sentinel HANS Network Maintenance Agreement
Moved by Dodge, seconded by Hofmeister to approve the HANS Network Maintenance Agreement with Sentinel Technologies, Inc. through June 30, 2016 in the amount of \$6,692.00. Ayes: Dodge, Hofmeister, Jackson, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Approve Therapy Care, Ltd. Agreement
Moved by Hofmeister, seconded by Murray to approve the Therapy Care, Ltd. agreement from October 16, 2015 through October 16, 2018 (Sean Marino, Speech Pathologist for the 2015-2016 school year). Ayes: Hofmeister, Murray, Dodge, Jackson, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.
- Anticipated Future Action Items
1. Set High School Graduation Date and Middle School Promotion Date
- Executive Session
Moved by Hofmeister, seconded by Schubert to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Hofmeister, Schubert, Dodge, Jackson, Mallaney, Murray, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 6:57PM.

Return to Open Session Moved by Hofmeister, seconded by Murray to close Executive Session and return to Open Session. Ayes: Hofmeister, Murray, Dodge, Jackson, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 8:10PM.

Expulsion Of Student “G” Moved by Dodge, seconded by Jackson to expel student “G” from school, for the remainder of this school year (2015-2016) and for all of the 2016-2017 school year, and to place student “G” at RAAC for the period of the expulsion. In addition a Social Probation piece will be enforced for the duration of the expulsion/alternative placement. The student will not be allowed on school property at any time unless approved by building administration through the conclusion of the 2016-2017 school year. This will include but not limited to extra-curricular participation and attendance at school sponsored activities. Ayes: Dodge, Jackson, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Expulsion Of Student “H” Moved by Hofmeister, seconded by Murray to expel student “H” from school, for the remainder of this school year (2015-2016) and to place Student “H” at RAAC for the period of the expulsion. In addition a Social Probation piece will be enforced for the duration of the expulsion/alternative placement. The student will not be allowed on school property at any time unless approved by building administration through the conclusion of the 2016-2017 school year. This will include but not limited to extra-curricular participation and attendance at school sponsored activities. Ayes: Hofmeister, Murray, Dodge, Jackson, Mallaney, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve The Board Move Forward with Debt Restructuring for Levy Purposes and Apply for the QSCB. Moved by Hofmeister, seconded by Mallaney to approve moving forward with debt restructuring for levy purposes and apply for the QSCB (Qualified School Construction Bonds). Ayes: Hofmeister, Mallaney, Dodge, Jackson, Murray, Schubert, Stauffenberg Seven (7). Nays: None (0). Motion carried.

Adjourn Meeting Moved by Dodge, seconded by Murray to adjourn the meeting at 8:15PM. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures are on file at the District Office.