

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, December 19, 2017
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Five (5).
Absent – G. Dodge, E. Hofmeister - Two - (2).

Also present: Supt. Harrod, J. Emerson, R. Schnitzler, R. Diedrich and recording Clerk Kaufman – Five - (5).

Visitors: Stephanie Kaack and Children

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/Petitions/Comments None

Reports of Committees **Building Committee** – Board Member Jackson reported that the Building Committee did not meet in December. The next meeting will be January 16, 2018.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, December 19, 2017 and discussed the following:

- I. Old Business
 - A. State Revenue Update – FRIS
The state owes the District \$1,867,522 for Project Year '18
 - B. Committee Updates
 1. Technology – E-Rate Funding Contracts
- II. New Business
 - A. E-Rate Funding Contracts
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports

- IV. Additional Items
- V. Future Items
 - 2018-2019 Midwest Transit Bus Lease
 - Crop Lease
 - MS Parking Lot
 - Student Fees

Curriculum, Instruction, and Assessment Committee – Superintendent Harrod reported for Curriculum Director, Cathy Creek, that the staff would be participating in a Carousel of Panels on Friday December 22, 2018 during the Institute Day. A variety of different topics will be available to choose from where the presenters will be staff members who are educator experts regarding the different subjects. Ms. Harrod thanked the staff for volunteering to lead the panels.

Technology Committee – The Technology Committee did not meet in December. The next meeting will be in January, 2018.

Consent Agenda Moved by Schubert, seconded by Murray to approve the Consent Agenda as presented:

- A. Minutes
 - Regular Board Meeting – November 14, 2017
 - Executive Session Meeting – November 14, 2017
- B. Financial Reports
 - Summary of Cash/Investment/Fund Balances
 - Revenue/Expenditure Summary Reports
 - Revenue/Expenditure Budget Reports
 - Food Service Report
 - O&M Gas & Electric Expenditure Reports
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Reports
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Approve Updated Regional Office of Education Substitute Teacher List
- D. Approve Technology Department Travel to Skyward iCon Conference
Technology Director, Tom Steele and Data Coordinator, Stephanie Kaack, request permission to attend the Skyward iCon Conference in Tampa, FL March 6th – March 9th. All expenses will be paid by the IL Skyward Steering Committee.
- E. Declare Technology Department Surplus
 - Evolvis Pebble 4 ID badge maker kit
 - BBS Telecom IPS416-CID phone system
- F. Resignations
 - Alexandra Surman, Middle School Guidance Counselor - effective 1/07/2018
 - Jennifer Janda, Three-hour Cook - effective 12/01/2017

- G. Retirements
None
- H. Release
None
- I. Notice of Intent to Retire – 6% Notice
None
- J. FMLA
None
- K. Employments for the 2017-2018 School Year
 - Kimera Wasney, Substitute Bus Aide
 - Liam Smietanski, Long-term Substitute for High School Business Teacher - from 11/30/2017 until the end of the first semester
 - Matt Beckner, High School Head Baseball Coach - \$4,244.83
 - High School Assistant Baseball Coaches as follows:
 - Steve St. Jean - \$2,334.66
 - Joey DiLeo \$2,334.66
 - JJ Witherow - \$1,167.33
 - Joe Bertrand - \$1,167.33
- L. Transfer
None
- M. Employments Pending Successful Completion of Paperwork for the 2017-2018 School Year
 - Caroline Vail - Elementary School Special Education Teacher to begin 01/08/2018
 - Jessica Clodi - Long-term Substitute for Middle School Language Arts Teacher
- N. Authorization for Superintendent to Hire
Long-term Substitute for a COTA position

Ayes: Schubert, Murray, Jackson, Mallaney, Stauffenberg –Five (5). Nays – None (0).
Motion carried.

Superintendent's Report

A. Good News

1. The District hosted a Senior Citizen breakfast on December 6th. We had 106 attendees. The students in Ms. Batterman's and Ms. Diersen's classes provided the table decorations and pastries. The Boys and Girls Leadership Academy helped serve the guests along with the Kitchen Staff. Shout out to Lynn Davis, Charity Miller, Roger Schnitzler, Corrine Batterman, Michon Diersen, Dan Tripp, Sean Hoffman and the many others who helped organize the event. We had lots of great comments from the community members.
2. Congrats to Kelli Wadley who won a \$530 classroom grant from the Kankakee Valley Autism Foundation.
3. Congrats to Stephanie Kaack who has been selected as a Skyward 2018 Leader in Excellence Award winner. Skyward received a number of outstanding nominations from district peers and Skyward staff. Stephanie's nomination stood out because of the success she has experienced while using Skyward to move and inspire people with new ideas and initiatives. Stephanie will be honored at the 2018 iCon Convention.

4. Congrats to Lauren Baldacci on receiving a \$100 grant from Delta Kappa gamma (an international society for key women educators) for purchasing educational supplies for her classroom.
5. Example of community members giving back to our students: While the PRIDE classrooms were out for pizza at Monicals a community member paid for \$200 of their bill. When Mrs. Peterson received the bill for only \$50, she thought there was a mistake only to find out that a community member had paid the majority of their bill.
6. Congrats to Maddie Lacer who was selected to the Girls Basketball All-Tournament team.
7. Congrats to the High School Girls basketball team who have all done a great job of working together and meeting new goals for the current season. Coach Stritar has done a remarkable job working with the team.

Old Business

New Business

Approve E-rate Contract for District Office

Moved by Mallaney, seconded by Murray to award Asynchronous Internet Service to Comcast Business Services in the amount of \$144.84/month for 36 months effective July 1, 2018. Ayes: Mallaney, Murray, Jackson, Schubert, Stauffenberg - Five (5). Nays: None (0). Motion carried.

Asynchronous Internet Service to Comcast Business Services for 36 months In the amount of \$144.84/month

Approve E-rate Contract for Internet Service for Schools, Phone Service for Entire District to Comcast Business Services for 36 months in the amount of \$1,678/month

Moved by Schubert, seconded by Jackson to award Synchronous Internet Service and PRI phone service to Comcast Business Services in the amount of \$1,678/month for 36 months effective July 1, 2018. Ayes: Schubert, Jackson, Mallaney, Murray, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Synchronous Internet Service and PRI phone service to Comcast Business Services in the amount of \$1,678/month for 36 months effective July 1, 2018.

Approve E-rate Contract for Maintenance Contract on Core Switches, Phone System to Sentinel Technologies, Inc. for 1 year in the amount of \$17,464

Moved by Schubert, seconded by Murray to award Infrastructure Maintenance Services to Sentinel Technologies, Inc. in the amount of \$17,464 for 1 year effective July 1, 2018. Ayes: Schubert, Murray, Jackson, Mallaney, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Approve E-rate Contract for Firewall and Content Filtering Service to CIPAFilter for 36 months in the amount of \$28,071

Moved by Schubert, seconded by Mallaney to award a Firewall & Content Filtering Service contract for 36 months to CIPAFilter in the amount of \$28,071 effective July 1, 2018. Ayes: Schubert, Mallaney, Jackson, Murray, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Approve High School Magic Group Overnight Trip to Bettendorf, Iowa

Moved by Schubert, seconded by Murray to approve the High School Magic group to travel to Bettendorf, Iowa and stay overnight on Saturday, February 3, 2018 and return on Sunday, February 4, 2018. Ayes: Schubert, Murray, Jackson, Mallaney, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Approve High School Music Department Walt Disney World 2019 Spring Break Trip

Moved by Schubert, seconded by Murray to approve the High School Music Department Walt Disney World 2019 Spring Break Trip. Ayes: Schubert, Murray, Jackson, Mallaney, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – December 19, 2017

Anticipated 1. 2018-2019 Bus Lease
Future Action 2. Crop Lease
Items 3. Student Fees

Adjourn Moved by Mallaney to adjourn the meeting at 6:50PM. Voice Vote:
Meeting All Ayes: Five (5). Nays: None (0). Motion carried.

*Mark Stauffenberg**

Mark Stauffenberg
Board President

*Patrick Mallaney**

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures are on file in the District office