

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, December 20, 2016
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: E. Hofmeister, M. Jackson, P. Mallaney, M. Schubert and M. Stauffenberg – Five (5). Absent – G. Dodge, L. Murray - Two - (2).

Also present: Supt. Harrod, M. Glenn, J. Emerson, T. Steele, and recording Clerk Kaufman – Five - (5).

Visitors: None

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items – None

Public Hearings/Petitions/Comments None

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee did not meet in December. The next meeting will be January 17, 2017.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, December 20, 2016 and discussed the following:

- I. Old Business
 - A. State Revenue Update – FRIS
- II. New Business
 - A. Tech Equipment – OfficeLinx Voicemail System Purchase
 - B. Middle School Cafeteria Project
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items – Crystal Financial Presentation – January, 2017

Curriculum, Instruction, and Assessment Committee – Superintendent Harrod reported for Curriculum Director, Cathy Creek that under the Consent Agenda there are two Board Policies. One is for the Prevention of and Response to Bullying, Intimidation and Harassment, 7:180 which has to be updated every two years. The other is a state mandate for Dispensing Medication, Administrative Procedure (API) for Board Policy 7:270.

Technology Committee – Technology Director, Tom Steele reported that the Tech Department did not meet in December. Mr. Steele shared with the Board that State Farm Insurance Company donated 75 brand new computers to the District as a part of their donation program that the District applied for.

Consent Agenda Moved by Hofmeister, seconded by Schubert to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – November 15, 2016
- Executive Session Meeting – November 15, 2016

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Food Service Report
- O&M Gas & Electric Expenditure Reports
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Reports
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations

Brian C. Kaack, Bus Driver – effective December 20, 2016

Rosette (Renee) Forrester, Substitute Bus Driver and Bus Aide – effective December 20, 2016

D. Retirements

None

E. Release

None

F. FMLA

Steve St. Jean - beginning approximately January 9, 2017 and returning January 16, 2017

Jonathan Petyko - beginning approximately January 16th thru 20th, 2017 and then again February 27th thru March 10, 2017

G. Employments for the 2016-2017 School Year

Johanna Lohse, Substitute Teacher for long term leave for Middle School Special Education Teacher - from approximately February 18, 2017 until the end of the 2016-2017 school year

Carrie Yuska, Substitute Teacher for long term leave for Middle School Special Education Teacher - from approximately mid March for the remainder of the 2016-2017 school year

Jason Adams, High School Head Baseball Coach for the FY17 school year

Maureen Boyd, Substitute Teacher for High School Special Education Teacher FMLA leave from approximately January 9, 2017 through January 16, 2017

H. Employments Pending Successful Completion of Employment Paperwork

Jennifer Engelland-Schultz, School Psychologist for the FY18 school year

Carolyn J. Ames, Food Service Substitute Employee

I. Approve First Reading of Board Policy 7:180 – Prevention of and Response to Bullying, Intimidation and Harassment

J. Approve Administrative Procedure (API) for Board Policy 7:270 – Dispensing Medication

K. Declare Technology Department Surplus

Ayes: Hofmeister, Schubert, Jackson, Mallaney, Stauffenberg –Five (5). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Congratulations to our math team members on their accomplishments at the Beecher Competition on November 16th - 3rd place in Team Complimentary/Supplementary Angles - 3rd place in Calculators. - 3rd place for their presentation on Linear Programming
2. Congratulations to Brandon Holland, Chase Jernigan, Alexis Blink and Dyva Fullerton for representing Manteno at the I-8 Art Workshop in Sandwich. They did a study of street art and painted a large mural that will be displayed at the I-8 art show in the spring.
3. Travelle Calvin on being selected as a Wide Receiver All-State Selection, he was recognized last week at the IHSA championship game in Champaign. Gavin Zimbelman was honorable mention All-State. I want to recognize those that were selected to the I-8 All Conf. Team – Travelle Calvin, Gavin Zimbelman, Sean Schmidt, Adam Miller and Trent Sullivan
4. Manteno High School Interact Club held a drive for the Harbor House a Domestic Violence Shelter for women and children of Kankakee County. The items donated were the highly needed items. Interact Sponsor, Jenny O'Reilly, was overwhelmed at how many items the students and staff of MHS donated, they filled 4 large garbage bags with donations.

5. Manteno FFA Made the National FFA Magazine. Their unique ideas for National FFA week were shared in the article.
6. Congratulations to our FFA Meats CDE team who placed 15th in state! Team member Colin Smith placed 13th out of 98 individuals!
7. Congratulations to the following students for being accepted to the I-8 Band Festival which occurs on February 27th at Reed Custer High School –
Jazz Band - Connor DeBord, Michael St. Aubin, Jackson DeRose
Concert Band - Alyssa Jacobucci, Zach Zawisza, Stephen Yantes, Gabi Leer, Grace Duggan, Kaylin Zilm, Kyle Hacek, Paul Burkhalter

Old Business

New Business

- Approve High School Wrestling Team Sunday Event Moved by Hofmeister, seconded by Jackson to approve the High School Wrestling Team Sunday event on January 22, 2017 at the University of Illinois. Voice Vote: All Ayes: Five (5). Nays: None (0). Motion carried.
- Approve Bass Fishing Team Overnight Trips Moved by Schubert, seconded by Hofmeister to approve the High School Bass Fishing Team overnight tournaments in March, 2017 and June, 2017. Voice Vote: All Ayes: Five (5). Nays: None (0). Motion carried.
- Approve OfficeLinx Voicemail Purchase Moved by Schubert, seconded by Mallaney to approve the purchase of the OfficeLinx Voicemail system with four years of software assurance from Converging Networks Group in the amount of \$20,550.00. Ayes: Schubert, Mallaney, Hofmeister, Jackson, Stauffenberg – Five (5). Nays: None (0). Motion carried.
- Anticipated Future Action Items
1. Rob Grossi-Crystal Financial Consultant – Finance Presentation in January
 2. Bond Resolution
 3. 2017-2018 Bus Lease
- Adjourn Meeting Moved by Hofmeister to adjourn the meeting at 6:40PM. Voice Vote: All Ayes: Five (5). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures are on file at the District office.