

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, January 23, 2018
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, and M. Stauffenberg – Six (6).
Absent – M. Schubert - One - (1).

Also present: Supt. Harrod, R. Schnitzler, K. Flanigan, D. Conrad, M. Glenn, J. Emerson, A. Furbee, E. Ruff, T. Steele, C. Creek, J. Finkelstein, T. Weber, J. Wulff and Recording Clerk Kaufman – Fourteen - (14).

Visitors: National Honor Society Inductees, Illinois State Scholars, students with high achievement on their SAT test scores and family and friends to support each group – approximately 60 people
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings/Petitions/Comments Mr. Roger Schnitzler, High School Principal, introduced the 2017-2018 Magic Show Choir, Dance Captains, Alyssa Crowley, Dan Hill, Cameron Kruger and Combo Captain, Katie Bell, who spoke about the Main Event in February and gave each Board Member and Administrator a pass to get into the event. Mr. Schnitzler also introduced the 37 new members that were inducted to the 2017-2018 National Honor Society on November 9, 2017: **Juniors:** Jackson Baldwin, Lucas Beasley, Dena Bischopink, Danielle Bogacz, Alexis Bowdish, Ryan Conway, Ryan Crocket, Alyse Crowe, Sierra Cureton, Sean Drexler, Danae Durham, Kyrstin Eastman, Olivia Farley, Bailey Field, Victoria Flores-Almazan, Caitlin Godsey, Ashton Grant, Kyle Hacek, Jessica Hurley, Isaac Jones, Kalli Jungles, Jacqueline Kasalko, Leah Lohse, Jessica Regan, Michael St. Aubin, McKenna Skyberg, Tammy Smith-Pattenaude, Holly Vandergriff, Kaycie Wenzel, Stephen Yantes, **Seniors:** Katie Bell, Cade Clodi, Mason Crews, Alyssa Crowley, Luke Deters, Amanda Greenley, Ben Riner ,
Mr. Schnitzler introduced the 18 Seniors who were named as Illinois State Scholars: Devin Albek-Hernandez, Kiley Barr, Melissa Benevice, Alyssa Crowley, Andrew DeRose, Grace Duggan, Joshua Jackson, Cameron Kruger, Justin Long, Megan McShane, Blake Meyer, Madison Monk, Kaitlyn Morgan, Todd O’Dell Jr., Kendall Ridgley, Frank Salmons, Ashley Santoro, Morgan Weishaar.
Cathy Creek introduced twelve students who were recognized for their high SAT scores: Devin Albek-Hernandez, Melissa Benevice, Andrew DeRose, Grace Duggan, Hannah Gain, Joshua Jackson, Cameron Kruger, Justin Long, Megan McShane, Blake Meyer, Conner Quigley, Ashley Santoro

Reports of **Building Committee** – Board Member Hofmeister reported that the Building Committee met on Tuesday, January 16, 2018 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
 - A. District
 1. Security Measures
 2. Outdoor Restrooms
 - B. High School
 1. Locker Room/Restroom Partitions
 2. Track Maintenance
 - C. Middle School
 1. 8th Grade Boys Handicapped Restroom Stall Door
 - D. Elementary School
- IV. New Business
 - A. District
 - B. High School
 - C. Middle School
 1. Parking Lot Resurfacing
 - D. Elementary School
- V. Additional Agenda Items
 1. High School Water Tank Inspection
 2. District/Village Lightning Detection system
- VI. Adjournment

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, January 23, 2018 and discussed the following:

- I. Old Business
 - A. State Revenue Update – FRIS
 - B. Committee Updates
 - C. Buildings and Grounds
- II. New Business
 - A. Crop Lease
 - B. Financial Profile Score
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Revenue/Expenditure Budget Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports

- IV. Additional Items
- V. Future Items
 - 2018-2019 Midwest Transit Bus Lease
 - Student Fees
 - Milk Contract

Curriculum, Instruction, and Assessment Committee – No report this month, Curriculum Director, Cathy Creek, was at the student academic reception.

Technology Committee – Mr. Tom Steele, Technology Director, reported that the Technology Committee met on January 10, 2018. Mr. Steele reported that our E-rate applications have been filed, and we anticipate receiving about \$40,000 from this cycle. State Farm Insurance has donated 75 computers to our District that are approximately 2 ½ years old. These are intended to replace several of the Bytespeed 2010 computers in the classrooms. State Farm has donated a total of 150 computers to our District so far. Adobe has announced that Flash will retire at the end of 2020. The Committee will continue to talk about how to move forward finding replacements for the future. A large portion of their meeting was dedicated to a demo from SchoolMessenger for the District website.

Consent Agenda Moved by Hofmeister seconded by Dodge to approve the Consent Agenda as presented:

- A. Minutes
 - Regular Board Meeting – December 19, 2017
- B. Financial Reports
 - Summary of Cash/Investment/Fund Balances
 - Revenue/Expenditure Summary Reports
 - Revenue/Expenditure Budget Reports
 - Cost Analysis – Education, Cost Analysis – O&M
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Reports
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Resignations
 - Dave Conrad, Middle School Principal - at the end of his contract on June 30, 2018
- D. Retirements
 - None
- E. Release
 - None
- F. Notice of Intent to Retire – 6%
 - None

G. FMLA

Jo Ann Bohn, Food Service employee - beginning March 20th, 2018 for 6-8 weeks
Sue Liss, Elementary School PE Teacher - Intermittent leave beginning

January 10, 2018

R.J. Haines, High School Assistant Principal - Intermittent leave beginning
January 8, 2018

Susan Lynch, Middle School Teacher - Intermittent leave beginning January 8, 2018

H. Employments for the 2017-2018 School Year

RoseRita James, School Social Worker – effective January 22, 2018

David Huish, Bus Aide - beginning January 9, 2018 - four hours a day

Christine Cervantes, COTA FMLA - from approximately February 1, 2018 thru the
end of March, 2018 at \$210 per day.

Johanna Lohse, 4th Grade Teacher for the remainder of the 2017-2018 school year,
effective upon Board approval

Tim VanSwol, Middle School Head Track Coach – for the 2017-2018 school year

I. Transfer

None

J. Employments Pending Successful Completion of Employment Paperwork for
the 2017-2018 School Year

None

K. High School Wrestling Team trip to the University of Illinois vs. Maryland
Wrestling dual on Sunday, January 28, 2018

L. Adoption of the Executive Session Minutes Resolution

M. Designation of a Person or Persons to Prepare Tentative Budget

N. Renew Crop Lease

Ayes: Hofmeister, Dodge, Jackson, Mallaney, Murray, Stauffenberg

Six (6). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. Congratulations to Zackary Taylor for winning the Special Education category of the
Daily Journal Christmas Coloring Contest.

2. Congratulations to Camille Cassillas who was selected to the All-Conference Cheer
Team, during the I-8 cheer competition at Reed Custer last week.

3. Congratulations to the MMS wrestling team on a strong performance at the Reed-
Custer tournament this past weekend. Wyatt Young took 1st, Emanuel Burks to 2nd,
Nolan Worobey took 4th, Jacob Fitak took 4th, Brody O'Connor and Collin Zeppi both
placed 7th.

4. Congratulations to Mindy Farmer who has been selected as Manteno Citizen of the
Year by the Historical Society, for her work with Caring for Kids at Christmas. She will
share this honor with another former Manteno Teacher – Cindy Simmons.

Congratulations to both of these Manteno residents.

5. Congratulations to Jake Emerson who will be receiving the IASBO Robert J English
school Business Scholars Award at the Annual Conference this Spring.

6. Today was the first day of our third annual staff Wellness Screenings at the Elementary School by Interactive Health. Screenings will continue tomorrow at the Middle School and Thursday at the High School. This is the third year for the event.
7. Congratulations to High School Wrestling who placed 3rd overall in the I-8 conference. Three First place finishers, Steve Silva, Jimmy Silva, Caleb Boudreau and one Second place, Josh Keane.

Old Business

New Business

- Approve Website Hosting Agreement Moved by Mallaney, seconded by Jackson to contract with West Interactive Services Corporation d/b/a SchoolMessenger for \$11,443.95 for web hosting and custom app for a period of 3 years effective July 1, 2018. Ayes: Mallaney, Jackson, Dodge, Hofmeister, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve BLDD Architects to Create Specifications to Resurface Middle School Parking Lot Moved by Hofmeister, seconded by Murray to approve BLDD Architects to Create Specifications to Resurface the Middle School Parking Lot. Ayes: Hofmeister, Murray, Dodge, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve 2017-2018 District Certified and Non-Certified Seniority Lists Moved by Dodge, seconded by Murray to approve the 2017-2018 District Certified and Non-Certified Seniority lists. Ayes: Dodge, Murray, Hofmeister, Jackson, Mallaney, Stauffenberg – Six (6). Nays: None (0). Motion carried.
- Approve Middle School Promotion Ceremony Date – Thursday May 24, 2018 Moved by Hofmeister, seconded by Mallaney to approve the Middle School Promotion Ceremony on Thursday, May 24, 2018 at 7:00PM. Ayes: Hofmeister, Mallaney, Dodge, Jackson, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – January 23, 2018

Anticipated 1. Approve School Fees for the 2018-2019 School Year
Future Action 2. Review the Calendar for the 2018-2019 School Year
Items

Adjourn Moved by Hofmeister to adjourn the meeting at 7:00PM. Voice Vote.
Meeting All Ayes: Six (6). Nays: None (0). Motion carried.

*Mark Stauffenberg**

*Patrick Mallaney**

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original Signatures are on file in the District office