

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
Tuesday, January 24, 2017  
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, M. Jackson, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Seven (7).  
Absent – None - (0).
- Also present: Supt. Harrod, R. Schnitzler, R. Haines, N. Short, M. Glenn, J. Emerson, A. Furbee, C. Majerski, E. Ruff, C. Creek, J. Finkelstein, T. Weber, J. DePoister, D. Fortin, J. Wulff and Recording Clerk Kaufman – Sixteen - (16).
- Visitors: National Honor Society Inductees, Family/Friends of the National Honor Society members, Rob Grossi - Crystal Financial Consultants, Inc., Jenny O'Reilly, Kristie Trumble and Joe Emerson – approximately twenty-five people
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings/Petitions/Comments Mr. Roger Schnitzler, High School Principal, introduced the 2016-2017 National Honor Society inductees. In attendance were eleven out of the twenty-eight students: Hayley Easter, Gabriella Aicher, Emili Barth, Vinith Kuruppu, Megan McShane, Kendall Ridgley, Matt Rose, Ashley Santoro, Morgan Weishaar, Grace Zeppi, Ellie Ziolkowski. Absent students: Kristen Arbuckle, Trent Burgeson, Joseph Krisko, Allison LoCascio, Hailey Mueller, Nicholas Pierce, Kathleen Sweeney, Zach Zawisza, Gavin Zimbelman, Devin-Albek Hernandez, Kelsey Boudreau, Harry Crawford, Grace Duggan, Cameron Kruger, Justin Long, Katie Morgan, Jack Trepanier
- Rob Grossi, Crystal Financial Consultants, Inc. presented the District's financial projections. Mr. Grossi shared with the Board Members and Administration that the District has been fiscally responsible which has been a good long-standing practice. He also shared that the District continues to feel the constraints of the current lack of State funding.

Reports of **Building Committee** – Board Member Jackson reported that the Building Committee  
Committees met on Tuesday, January 17, 2017 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
  - A. District
    1. District Office Awning Repairs
  - B. High School
    1. Panther Statue Wall Update
    2. Track Resurfacing – Midwest Track Builders
  - C. Middle School
    1. Back Door Entrance – Concrete Fascia Update
    2. North Stairwell Repair
    3. Elevator Repair
    4. Skateboard/Scooter Rack
  - D. Elementary School
- IV. New Business
  - A. District
    1. Scissor Lift Trailer
  - B. High School
    1. Outside Restrooms
    2. Softball Concrete Pads for Existing Bleachers
  - C. Middle School
    1. Middle School Roof Leak
  - D. Elementary School
- V. Additional Agenda Items
- VI. Adjournment

**Finance Committee** – Chairman Mallaney reported that the Finance Committee met on Tuesday, January 24, 2017 and discussed the following:

- I. Old Business
  - A. State Revenue Update - FRIS
- II. New Business
  - A. Financial Profile Score
  - B. Renew Crop Lease
  - C. 2017-2018 Bus Lease
  - D. Middle School Elevator Repair
  - E. Crystal Financial Presentation
- III. Review Finance Packet
  - Summary of Cash/Investment/Fund Balances Report
  - Revenue/Expenditure Summary Report
  - Revenue/Expenditure Budget Report
  - Cost Analysis – Education; Cost Analysis – O&M
  - Food Service Report
  - O&M Gas & Electric Expenditure Report
  - Payroll Extras Report
  - Impress Check Report
  - Accounts Payable Report
  - ISDLAF Report
  - Activity Account Reports
- IV. Additional Items
- V. Future Items
  - 2017-2018 Bus Lease
  - 2007 Bonds Refunding
  - 2017-2018 Fees
  - Milk Renewal

**Curriculum, Instruction, and Assessment Committee** – Curriculum Director, Cathy Creek, reported that the CIA committee did not meet in January. The Curriculum Department was pleased to report that Curriculum Maps are now available on the website for public viewing. Ms. Creek shared with the Board that the staff was happy with the way the winter break was scheduled this year (16-17) and having the majority of the time off after the holidays. She also reported that the High School staff and Administration was spending a lot of time preparing for the transition to a traditional schedule in the 2017-2018 school year.

**Technology Committee** – There was no Technology report this month. Mr. Tom Steele, Technology Director, was out of town on business.

Consent Agenda      Moved by Mallaney seconded by Schubert to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – December 20, 2016

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- Revenue/Expenditure Summary Reports
- Revenue/Expenditure Budget Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Reports
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations

William R. Daffron, Route Bus Driver – effective December 28, 2016

John Longtin, Assistant High School Baseball Coach – effective immediately

Jennifer Grynevich, High School Custodian – effective January 25, 2017

D. Retirements

None

E. Release

None

F. FMLA

Doris Swisher, Middle School Custodian – began intermittent leave November 28, 2016

G. Employments for the 2016-2017 School Year

Karen Nelson, Three-hour Food Service Employee - effective upon Board approval

Dawn Langlois, Three-hour Food Service Employee - effective upon Board approval

Jason Adams, Head High School Baseball Coach - \$4,000.00 stipend

Matthew Beckner, Assistant High School Baseball Coach - \$3,027.00 stipend

Joseph DiLeo, Assistant High School Baseball Coach - \$1,800.56 stipend

Steve St. Jean, Assistant High School Baseball Coach - \$2,200.56

Barb Roczniak, Route Bus Driver - effective upon Board approval

Eric Neeley, Route Bus Driver - effective upon Board approval

Karen Schaden, Route Bus Driver - effective January 23, 2017

Megan McDonagh, FMLA Long-term Substitute for Elementary Music position – from approximately February 21, 2017 thru April 13, 2017.

- H. Employments Pending Successful Completion of Employment Paperwork  
Joshua Welzen, FMLA Substitute for High School Science Teacher – from approximately May 1, 2017 until the end of the 2016-2017 school year
- I. Authorization for Superintendent to Hire Pending Successful Completion of Employment Paperwork  
Middle School Paraprofessional
- J. Second Reading and Adoption of Board Policy 7:180 – Prevention of and Response to Bullying, Intimidation and Harassment
- K. Ratify High School Wrestling Team trip to the Princeton Tournament weekend of January 6, 2017 through January 7, 2017
- L. Adoption of the Executive Session Minutes Resolution
- M. Designation of a Person or Persons to Prepare Tentative Budget
- N. Renew Crop Lease
- O. Approve 2016-2017 Updated Substitute Teacher list maintained by the Iroquois/Kankakee Regional Office of Education.

Ayes: Mallaney, Schubert, Dodge, Hofmeister, Jackson, Murray, Stauffenberg  
Seven (7). Nays – None (0). Motion carried.

### **Superintendent's Report**

#### **A. Good News**

1. The Tech Department completed ALL the goals set forth for the holiday break.
  - 1) Upgrade/Install WiFi at the ES
  - 2) Replace old computers at ES and MS with new ones donated by State Farm
  - 3) Upgrade software and firmware on SAN
  - 4) Reconfigure HS Lab L11 and install new computers
2. Hunte's Heart of Warmth - The Kindergarten classes are collecting gloves, hats and socks in Mrs. Hunte's name to donate to groups in need around the community.
3. On Saturday, Manteno hosted the Area 8 Special Olympics Basketball Skill Competition at the high school. There were a total of 19 athletes from Manteno participating this year. The event was well attended and all of our Manteno High School athletes received medals in their division.  
Elisandro Varela, Jessica Stovall, Jocelyn Peters, Kayla Hart, Zach Devitt, Zach Rath, and Zack Taylor all received gold medals.  
Bryana Conway received a silver medal, and EJ Street and Matthew Ekhoﬀ received bronze medals.  
Everyone who earned a gold medal will be traveling to the State competition at ISU in March.  
Thank you to all who volunteered and to all the fans who came out to cheer on our athletes!
4. Fourth grader, Ava Peterson, was selected by Scholastic News to share her article that she wrote on her opinion regarding *"Should there be an extra tax on soda?"*

5. Congratulations to our varsity wrestling team who competed Saturday in Wilmington at the I-8 Conference Tournament. Junior Stevie Silva is the I-8 champion at the 182 lb. division. Caleb Boudreau also a junior was in the lead during his championship match until becoming injured and the match having to end. He ended with 2<sup>nd</sup> place in the conference tournament at the 126 lb. division. Finally on the champion mat, Sophomore Jimmy Silva wrestling at 152 lbs. brought home 2<sup>nd</sup> place for the Panthers. Michael Boyd was the only other wrestler in the finals that day; he ended up with 6<sup>th</sup> place at the 160 lb. division.
6. The High School is hosting an 8<sup>th</sup> grade night on February 1, 2017.
7. The District received word that we were named to the 7<sup>th</sup> Annual AP District Honor Roll. Only 433 districts across the country have earned this honor. District on the Honor Roll have simultaneously increased access to Advanced Placement coursework while maintaining or increasing the percentage of students earning scores of 3 or higher on AP exams.
8. The High School Leadership Academy received a \$500.00 grant from the Manteno Chamber Community Involvement Committee

**Old Business**

**New Business**

Approve Moved by Hofmeister, seconded by Murray to approve the Amended 2016-2017 School  
Amended calendar. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.  
2016-2017  
School Calendar

Approve Moved by Dodge, seconded by Hofmeister to approve the 2016-2017 District  
2016-2017 Certified and Non-Certified Seniority Lists. Ayes: Dodge, Hofmeister, Jackson,  
District Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0).  
Certified and Motion carried.  
Non-Certified  
Seniority Lists

Approve Moved by Jackson, seconded by Hofmeister to approve the Middle School elevator  
Middle School repair proposal with DME Elevators & Lifts in the amount of \$33,600.00. Ayes:  
Elevator Jackson, Hofmeister, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7).  
Repair Nays: None (0). Motion carried.  
Proposal  
From DME  
Elevators  
& Lifts

Approve Moved by Hofmeister, seconded by Dodge to approve the early graduation requests at  
Early mid-year of the 2017-2018 school year. Voice Vote: All Ayes: Seven (7). Nays:  
Graduation None (0). Motion carried.  
Requests

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Approve High School Bass Fishing Team Overnight Tournament Moved by Hofmeister, seconded by Murray to approve the High School Bass Fishing team overnight stay from Friday April 7, 2017 through Saturday April 8, 2017 for the Clinton Lake Tournament. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Anticipated Future Action Items 1. Approve School Fees for the 2017-2018 School Year  
2. Review the Calendar for the 2017-2018 School Year

Adjourn Meeting Moved by Dodge, seconded by Schubert to adjourn the meeting at 7:15PM. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

*\*Mark Stauffenberg*

*\*Patrick Mallaney*

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

MKS/PM/nak

\*Original signatures are on file in the District Office