

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
*Regular Meeting of the Board of Education – Amended \* 1/26/2010*  
Tuesday, December 18, 2007 - 6:30 p.m.  
High School Library

- Open Meeting      The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call          The following members answered to roll call:
- P. Mallaney    S. Martin      M. Nelson      G. Preston  
M. Stauffenberg – five (5).    Absent: G. Dodge and J. Toepper – Two (2).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, J. DePoister and Clerk Fortin – nine (9).
- Visitors: M. Hill, D. Preston, C. Stauffenberg, D. Christ, B. Zhorne, J. Nelson and J. Mallaney – seven (7).
- Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items      Moved by Stauffenberg, seconded by Martin to remove Consent Agenda items C & D and place them after Executive Session. Ayes: Stauffenberg, Martin, Mallaney, Nelson and Preston – five (5). Nays – none (0). Motion carried.
- Public Hearings          PTO – A representative was unavailable.
- Petitions                  Public Comments - None
- Comments
- Report of Committees      Building Committee – Member Martin reported there was a “lively” discussion regarding the ongoing building issues and about encouraging the architects to finish the construction projects.
- Finance Committee – Member Mallaney reported the Finance meeting overlapped with the Building meeting and members are aware of the construction updates and issues. Mrs. Russert updated the board on the recent problems with the Florida investment fund for Florida schools and municipalities. Mrs. Russert reported the district ensures all investments are collateralized and the district’s savings are diversified. The IOA audit for 2004-2005 and 2005-2006 was reviewed.
- Curriculum/Technology Committee – A representative was unavailable for the committee update. (The minutes were included as handouts to Board members).

- Consent Agenda
- Moved by Martin, seconded by Preston to approve the following Consent Agenda items as presented less Items C & D:
- Minutes of the regular board meeting of November 27, 2007
  - Minutes of the executive session of November 27, 2007
  - Financial reports and Accounts Payables
  - Door to Door Fundraiser (Athletic Booster's 12/14 until 2/12/08)

Ayes: Martin, Preston, Mallaney, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

- Unit Office Report
- Supt. Dawn Russert presented the Unit Office report on the following:
- The January Board Retreat is scheduled for January 12<sup>th</sup> at the HS
  - The Robotics team finished with a BEST 6<sup>th</sup> Place, and Foundation award for second place.
  - The Knights of Columbus gave a \$1,490.71 donation to the special education department
  - A demonstration of the I-KAN ROE and Kankakee County Sheriff Alert program for an emergency notification system for our school district as well as others in the I-KAN area. Manteno CUSD #5 was a pilot test site for this program. Parents can sign up at <http://schools.sheriffalert.com>.
  - Construction update - discussed in punch down list
  - Request for a special board meeting on January 8, 2008 for hearing for calendar modification and waiver for Parent/Teacher conferences.

#### Old Business

- Reduce from 10% to 5% Retainage
- Moved by Mallaney, seconded by Nelson to reduce the retainage from 10% to 5% for Ron's Plumbing and Heating. Ayes: Mallaney, Nelson, Martin, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

#### New Business

- Approve 2007 Tax Levy Resolution
- Moved by Mallaney, seconded by Nelson to approve the 2007 Tax Levy resolution as presented. Ayes: Mallaney, Nelson, Martin, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

- Approve Renewal Of Treas. Bond
- Moved by Nelson, seconded by Mallaney to approve the renewal of the Treasurer's Bond with the Travelers Casualty and Surety Company as Presented. Ayes: Nelson, Mallaney, Martin, Preston and Stauffenberg - five (5). Nays – none (0). Motion carried.

Approve Middle School Technology Textbook Adoption Moved by Mallaney, seconded by Preston to approve the Middle School technology textbook adoption as presented. Ayes: Mallaney, Preston, Martin, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Middle School Change Orders Moved by Martin, seconded by Preston to approve the Middle School change orders as presented:

Change Order #	Vendor – Description	Amount
3-10	Neal Masonry – a credit for reimbursing PSI for cleanup work of the construction site.	(\$495.30)
Gen CO-3	Excel Electric – relocate generator 8’ North and 18’ East so snow plows won’t hit it.	\$2,026.14
12-4	Cunnings & Cunnings – Extra work required to allow construction to progress out of sequence.	\$2,249.14

Ayes: Martin, Preston, Mallaney, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve High School Change Orders Moved by Martin, seconded by Mallaney to approve the High School change orders as presented:

Change Order #	Vendor – Description	Amount
10-13	Ruder Electric – Additional electrical outlets; Underneath trophy cases, copy machine, and cafeteria.	\$4,720.70
10-15	Ruder Electric – For relocation of low voltage wiring in Mezzanine, relocate one can light (Huff responsibility), additional hallway receptacles, five exterior GFCI receptacles, and additional pull stations at exterior exits of north classrooms.	\$4,478.81
	Offsetting credit by Huff Architectural Group for can light issue	(\$183.72)
10-17	Ruder Electric – a credit for reimbursing Terry Vaughn for cleanup work of the construction site.	(\$591.30)
4C-6	Vissering Construction – demo of 3’ x 4’ concrete slab and for metal siding for the gym’s exterior stair well.	\$781.00
	Offsetting credit by Huff Architectural Group	(\$781.00)
Comm 2-1	Sound, Inc. – equipment exchange previously approved by Bldgs. Grounds Committee.	\$12,807.50

Ayes: Martin, Mallaney, Nelson, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.

- Anticipated Future Action Items Strategic Planning Meeting on January 12, 2008  
Approve Graduation/Promotion Dates
- Adjourn To Executive Session Moved by Nelson, seconded by Martin to adjourn to Executive Session for the purpose of the discussion of personnel, compensation and potential litigation according to the Open Meetings Act. Ayes: Nelson, Martin, Mallaney, Preston and Stauffenberg – five (5). Nays – none (0). Open session ended at 6:50 p.m.
- Return to Open Session Moved by Martin, seconded by Nelson to return to open session at 7:11 p.m. Ayes: Martin, Nelson, Mallaney, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Approve Resignation Moved by Mallaney, seconded by Preston to approve Item C of the Consent Agenda - Jim Allen's resignation. Ayes: Mallaney, Preston, Martin, Nelson, and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Approve Employment Moved by Nelson, seconded by Martin to approve Item D of the Consent Agenda – Employment:
- Jenna Kasik – Early Childhood effective 1/7/08
  - Katie Price – Bus Aide
  - Theresa DeRidder – Food Service Worker (3 hours/day)
  - Authorize the Superintendent to hire an afternoon custodian
  - **Joshua Ruland, Director of Curriculum and Assessment**
- Ayes: Nelson, Martin, Mallaney, Preston and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Approve Construction Compensation Moved by Preston, seconded by Martin to approve the construction compensation as presented. Ayes: Preston, Martin, Mallaney, Nelson and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Adjournment Moved by Mallaney, seconded by Martin to adjourn the meeting. Voice vote. All ayes – five (5). Nays – none (0). Motion carried. The meeting ended 7:15 p.m.

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Board President, Mark Stauffenberg

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Board Secretary, Pat Mallaney