

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, November 17, 2009 – 6:30 p.m.  
High School Library

- Open Meeting      The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call            The following members answered to roll call:
- Dodge, Mallaney, Martin, Nelson, Preston, Toepper, and Stauffenberg – seven (7).  
Nays – none (0). Absent –None – one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, R. Kemp, R. Haines, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, D. Regalado, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – (14).
- Visitors: Top ISAT and PSAE score students from Elementary and High School and their families, J. Emerson and others - approximately (100).
- Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance.
- Under Consent Agenda – Item “D” – Approve Door to Door Fundraiser – this will be disregarded, as it was previously approved at last month’s meeting.
- Public Hearings/ & Petitions      Director of Curriculum Josh Ruland presented individual certificates to the top ISAT and PSAE scores for Elementary and High School students along with their building principals.
- R.J. Haines, head football coach, recognized Josh Simeur winner of the Walter Payton Award.
- There was no PTO update available.
- Report of Committees      **Building Committee** – Member Martin reported the storage building concrete is complete including ramps. The building should be arriving soon. Soil borings for the transportation center will be completed once the fields are harvested and will take approximately two weeks. John is waiting for a quote from Jack at Aaron’s Alarm for the mobiles. The Primary School mulch is getting spread. The new High School trophy case has been installed. The Middle School is still working on the kiln installation.
- Finance Committee** – Member Mallaney reported the tentative levy was discussed; a vehicle for the maintenance department is on “hold”. The Preventative Maintenance Agreement for Steiner Power Systems was discussed and recommended. The finance packet for the meeting was also discussed.
- Curriculum, Instruction, and Assessment Committee** – Josh Ruland presented the results of the ISAT/PSAE assessments. Areas of concern include subgroups of students with disabilities as well as, low SES, and High School reading and math. Mrs. Lockwood from the Manteno Public Library announced the library purchased the “Learning Express

Library”, an interactive online learning platform of practice tests and tutorial courses designed to help learners succeed on academic or licensing tests. Mrs. Darling gave an ASPIRE update and shared that several staff members had recently attended a George Batsche workshop and learned about the importance of building and district level support for building Rtl plans and core instruction.

**Technology Committee** – Tom Steele reported the first episode of “Tech Talk” was well received. The Staff Buy program is going well with more participants than we have had in a long time. Email guidelines were discussed and guidelines were developed via e-mail collaboration with the committee. At the ATIA conference, Jennifer Fogel gave an overview presentation of her training on “wikispace”. Tom Steele and Josh Ruland attended the Great Lakes conference. It sparked good conversations regarding the future of hand held devices in the classroom/district. Student owned laptops were discussed since the Middle School had received a few requests regarding students using their personal laptops at school. It was suggested to have some sort of informational parent night to discuss the use of personal laptops in school. The committee discussed having some students at the Middle School pilot the idea.

**KARVES** – A meeting was not held recently.

Consent  
Agenda

Moved by Dodge, seconded by Nelson to approve the following Consent Agenda items:

- A. Minutes
  - 1. Regular Board Meeting – October 27, 2009
  - 2. Executive Meeting – October 27, 2009
- B. Financial Reports
  - 1. Summary of Cash/Investment/Fund balances
  - 2. M-T-D/Y-T-D Revenue/Expenditure reports
  - 3. Food Service Report
  - 4. Payroll Extras and Imprest Fund
  - 5. Payroll and Accounts Payable
  - 6. Investment account reports
  - 7. Activity reports
  - 8. Additional Accounts Payable (as a handout)
- C. Board Policy Revisions First Reading (Changes to 1:20, 2:20, 2:40, 2:110, 2:120-E, 2:150, 2:190, 2:220-E2, 2:220-E3, 2:220-E4, 2:220-E5, 2:220-E6, 2:230, 2:240, 2:240-E1, 2:240-E2, 2:240-E3)
- D. Approve Door to Door Fundraiser (removed since it previously approved)
- E. Approve Rotary Foreign Exchange Student
- F. Approve Rotary to send a Manteno High School abroad
- G. Resignations:
  - a) Martha Franklin – K-1 Self contained paraprofessional effective 11/2/09
  - b) Christina Schadt – 3 hour food service employee effective 10/29/09
  - c) Steven June – Substitute bus driver effective 8/27/09
  - d) Lynda Regnier – Substitute bus driver effective 8/27/09
  - e) David Watts – Substitute bus driver effective 8/27/09

H. Employments:

- a) Martha Franklin – School nurse assistant effective 11/3/09
- b) Lisa Offermann – Elementary School long term FMLA sub
- c) Lynette Yantes – Elementary School long term FMLA sub
- d) Jessica Prentkowski – Primary School long term FMLA sub
- e) Nicolette McClain – Elementary School long term FMLA sub (parapro)
- f) Kankakee County substitute list as presented
- g) \*Approval for Supt. to hire a Primary School Paraprofessional (replacement)
- h) \*Approval for Supt. to hire a High School health assistant for an incoming student.
- i) \*Approval for Supt. to hire Primary School one-on-one paraprofessional  
\* Pending successful completion of employment paperwork.

I. Retirements:

- a) Susan Turner – at the end of the 2013-2014 school year

Ayes: Dodge, Nelson, Mallaney, Martin, Preston, Toepper and Stauffenberg – seven (7).

Nays – none (0). Motion carried.

Unit Office Report	Supt. Russert reported on the following items: Education Foundation mini-grants Appreciation to Vulcan for \$1,500 contribution for Adopt-A-School Board of Education retreat set for February 6, 2010 2009 Tentative Tax Levy presentation. Supt. Russert presented EAV and rate setting EAV estimates via four methods.
Old Business	Approve bid specifications for new transportation center – remains tabled.
New Business	
Tax Levy Resolution	Moved by Mallaney, seconded by Toepper to adopt the Resolutions of proposed tax levy and publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statutes. Ayes: Mallaney, Toepper, Dodge, Martin, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.
Approve Levy Hearing & Dec. Mtg.	Moved by Martin, seconded by Nelson to set a levy hearing for December 15, 2009 at 6:15 p.m. (for the 2009 tax levy). Ayes: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.
Approve Retreat Date	Moved by Preston, seconded by Dodge to approve February 6, 2010 as the date for the Board Retreat. Voice vote – all ayes (7). Nays – none (0). Motion carried.
Approve Library Per Capita Grant	Moved by Toepper, seconded by Nelson to approve the District's library per capita grant application as presented. Ayes: Toepper, Nelson, Dodge, Mallaney, Martin, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

The approval of the generator preventative maintenance agreement with Steiner Power Systems was removed after discussion.

Approve Change Orders For Riddiford Roofing Proj. Moved by Martin, seconded by Preston, to approve change orders to Riddiford Roofing Company in the amount of \$5,382.00. Ayes: Martin, Preston, Dodge, Mallaney, Nelson, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Future Items Tentative levy and first discussion of Board retreat items.

Executive Session Moved by Dodge, seconded by Nelson to adjourn to Executive Session for the purpose of appointment, employment, compensation, performance, dismissal of specific employee(s). Ayes: Dodge, Nelson, Mallaney, Martin, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:20 p.m.

Return to Open Session Moved by Martin, seconded by Nelson to return to Open Session at 7:42 p.m. Roll Call: Martin, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Amended Administrative Contract Moved by Toepper, seconded by Preston to amend the administrative contract as presented. Ayes: Toepper, Preston, Dodge, Mallaney, Martin, Nelson and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Adjournment Moved by Nelson, seconded by Martin to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 7:45 p.m.

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Mark Stauffenberg  
Board President

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Patrick Mallaney  
Board Secretary

MKS/PM/df