

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, January 26, 2010 – 6:30 p.m.  
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, P. Mallaney, S. Martin, M. Nelson, J. Toepper & M. Stauffenberg – six (6) Absent: G. Preston – one (1).  
  
Also present: Supt. Russert, K. Meyer, P. Russert, R. Schnitzler, J. Palicki, J. Ruland, T. Steele, and C. Allers– eight (8).  
  
Visitors: M Cassagrande, J. Nelson, D. Christ, R. Doig, S. Chorak –five (5)
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Approve Additional Items to the Agenda Moved by Dodge, seconded by Nelson to add the following additional items:  
Employment: Stephanie Steele – Middle School Secretary-shared with technology.  
Colleen Bechard – Middle School assistant girls track  
New Business: Award Video Surveillance Equipment – Phase II  
Approve Pay Request for metal roof replacements  
Ayes: Dodge, Nelson, Mallaney, Martin, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Hearings/ & Petitions Mike Casagrande, PTO president, the distribution of the allocation of funds has been made as follows: Primary School - \$3,400, Elementary School - \$3,400, 5<sup>th</sup> Grade Springfield trip - \$2,000. The PTO is also looking into assisting in the purchase of an AED (still researching the purchase).
- Report of Committees  
**Building Committee** – Member Martin reported he was unable to attend the meeting, but reported the new (maintenance) building is up. Insulation has not yet been installed. Brickwork will be completed in the spring.  
  
**Finance Committee** – Kathy Meyer reported Board Policy was reviewed and an update of the State revenue was given (we have received some money). The State is still delinquent \$ 1.2 million. Accounts Payables were discussed, as well as the purchase of carpet extractors (3 out of 4 are broken). The Committee will watch the Maintenance budget and add to agenda in April, looking at the finances at that time.  
  
**Curriculum, Instruction, and Assessment Committee** – Josh Ruland explained some of the key curriculum portions of the Race to the Top grant with the committee. Teacher and administrator evaluations will be partially based on student progress. The CIA committee will work on determining the tool that Manteno utilizes. ISBE has asked to come to Manteno and document our Assessment for learning practices with other school districts both in Illinois and other states. Manteno is one of two schools (Bloomington) contacted by ISBE in regards to Assessment for Learning. The Council of Chief State School Officials reported Manteno may become a model district for others interested in implementing. Mrs. Brown is working with Mrs. Smrcina to pilot a

vocabulary intervention in a first grade classroom. Mrs. Lockwood reported that the public library is expending their young adult non-fiction library.

**Technology Committee** – Tom Steele reported the committee met the Video Surveillance grant, bids came in better than originally thought. E-rate application continues, last filed this week. The phone contract had competition this year, went down to the wire. The AARA projects were discussed and are moving ahead on the large monitors installed in all conference rooms. Board retreat items were discussed. Regarding the student personal computer project – so far virtually no interest. Tabling until there is more interest. Will reevaluate the project monthly.

Consent  
Agenda

Moved by Martin, seconded by Toepper to approve the following Consent Agenda items:

- A. Minutes
  1. Public Hearing of 2009 Tax Levy – December 15, 2009
  2. Regular Board Meeting – December 15, 2009
  3. Special Meeting – January 4, 2010
  4. Amended Minutes of December 18, 2007
- B. Financial Reports
  1. Summary of Cash/Investment/Fund balances
  2. M-T-D/Y-T-D Revenue/Expenditure reports
  3. Food Service Report
  4. Payroll Extras and Imprest Fund
  5. Payroll and Accounts Payable
  6. Investment Account Reports
  7. Activity reports
  8. Additional Accounts Payable (as a handout)
- C. Board Policy Revisions Second Reading – Changes to 2:70-E, 3:40, 4:30, 4:40, 4:100, 4:140, 4:140-E1, 5:30, 5:90, 5:100, 5:280, 5:330, 6:110, 6:300, 6:300-E1, 6:340, 7:190, 7:240, 7:300, 7:325-E, 8:100
- D. Resignations
  - a) Diane McManus – Three hour food service employee effective 1/15/10
  - b) Tiffany Lanoue – Middle School paraprofessional effective 12/18/09
  - c) Candice Kuchar – Freshman volleyball co-coach at the end of the 2009-2010 school year
  - d) Kristie Trumble – Freshman volleyball co-coach at the end of the 2009-2010 school year and Middle School girls assistant Track coach effective immediately.
- E. Retirements
  - a) Jeanne Chapman – End of the 2009-2010 school year
- F. FMLA Requests
  - a) Shay Atzhorn – January 13, 2010 to approximately January 25, 2010
  - b) Tracey Gustafson – January 12, 2010 for approximately two weeks.
  - c) Derek Bailey – Approximately February 19, 2010 until approximately March 1, 2010
- G. Employments
  - a) Renee Bult Raloff – High School Special Ed teacher effective 1/5/2010

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- b) Dana Willis – First grade one on one assistant effective 1/5/2010
  - c) Lori Dombrowski – Six hour Middle School food service employee effective 1/5/2010.
  - d) Carlene Smith – Three hour food service employee effective upon Board approval
  - e) Tim Boudreau – Co-assistant Wrestling coach (1/2 stipend) for the 2009-2010 season
  - f) Kristie Trumble – Head (MS) boys track for 2010
  - g) Stephanie Steele – Middle School Secretary – shared with technology
  - h) Colleen Bechard – Middle School assistant girls track
- \*pending and effective after successful completion of all paperwork.

H. Adoption of the Executive Session Minutes Resolution

I. Manteno Interfaith Commission Use of High School Gym for Wed., May 26, 2010

J. Approve Early Graduation

Ayes: Martin, Toepper, Dodge, Mallaney, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Supt. Russert reported on the following items:  
Report

- Good News – Thank you to the Knights of Columbus for their donation of \$1,300 for the High School Pride Program
- Magic was selected as a finalist at the Mt. Zion Show Choir Competition
- Athletic Boosters Cash Bash – Tickets are available from Mr. Kemp
- Manteno High School Cheer Team received third place at the ICCA invitational
- On Jan. 14<sup>th</sup> the 7<sup>th</sup> grade students presented their Science fair projects during the annual science fair open house
- Two teams from the Middle School and one team from the High School advanced to the Regional level. The High School team advanced to State level.
- The Elementary School raised \$590.76 for the Red Cross Haiti Relief Project

Old Business None

New Business

Graduation & Promotion Dates Moved by Nelson, seconded by Mallaney to approve that Sunday, May 30<sup>th</sup>, 2010 at 2:00 p.m. be set as High School Graduation date and Eighth Grade Promotion be set for Thursday, May 27, 2010 at 7:00 p.m. Voice vote – all ayes – six (6). Nays – none (0). Motion carried.

Multi year Phone Line Contracts Moved by Mallaney, seconded by Nelson to approve a two year contract and a three year contract to Level3 as presented. Ayes: Mallaney, Nelson, Dodge, Martin, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Policies Moved by Martin, seconded by Toepper to approve policies 2:250, 2:250-E-1, 2:250-E-2, 2:250 E-3 as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

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Approve EIU Affiliation Agreement Moved by Nelson, seconded by Martin to approve the Clinical Experiences Agreement (including Student Teaching and Pre-Student Teaching) with Eastern Illinois University from July 1, 2010 to June 30, 2020. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Amend 09-10 Calendar Moved by Nelson, seconded by Dodge to approve the amended 2009-2010 school calendar as submitted. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Supt. Russert presented a draft calendar for the 2010 – 2011 school year for the Board’s review. There will be no action until next month.

Award Video Surveillance Equipment Moved by Mallaney, seconded by Nelson to award the contract to BMW, Inc. in the amount of \$29,972.76 contingent upon the Village of Manteno also awards the same contract. Ayes: Mallaney, Nelson, Dodge, Martin, Toepper and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve Payment to Riddiford Roofing Moved by Martin, seconded by Nelson to approve payment to Riddiford Roofing in the amount of \$153,907.54. Ayes: Martin, Nelson, Dodge, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Anticipated Items Board retreat on Saturday, February 6<sup>th</sup> in the High School library.  
School fees for the 2010-2011 school year  
Calendar for the 2010-2011 school year  
2010-2011 bus lease

Adjourn to Executive Session Moved by Nelson, seconded by Toepper to adjourn to Executive Session for the purpose of employment compensation, discipline, performance of specific employees and an update on a discipline case. Ayes: Nelson, Toepper, Dodge, Mallaney, Martin, and Stauffenberg – six (6). Nays – none (0). Motion carried. Open session ended at 6:56 p.m.

Return to Open Session Moved by Dodge, seconded by Nelson to return to Open Session at 7:46 p.m. Ayes: Dodge, Nelson, Mallaney, Martin, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Meeting Adjournment Moved by Martin, seconded by Nelson to adjourn the meeting. Voice vote - all ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 7:47 p.m.

*Mark Stauffenberg\**

*Patrick Mallaney\**

Mark Stauffenberg  
Board President

Patrick Mallaney  
Board Secretary

MKS/PM/df

\*Original signatures on file.