

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, February 23, 2016
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Six (6). Absent – M. Jackson - One - (1).
- Also present: Supt. Harrod, P. Conboy, R. Schnitzler, R. Haines, D. Conrad, N. Short, M. Glenn, J. Emerson, A. Furbee, C. Majerski, T. Steele, C. Creek, J. Finkelstein, T. Weber, J. DePoister, D. Fortin and Recording Clerk Kaufman – Seventeen - (17).
- Visitors: Karen Haave, CornerStone Media, along with numerous families and community members of students being recognized.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings/Petitions/Comments District Administration recognized the 2016 Illinois State Scholars, CJ Boudreau Sam Brown, Alexa Grant, Jaimie Gregory, Ryan Hacek, Cassidy Jungles, Kara Keene Jezel Mallaney, Reise Malone, Kyle Mansfield, Charles Massie, Steve McShane, Lisa Palicki, Rachel Sample, Will Smith, Stephanie Sotiropoulos, Noah Spangler, Ellyse Walker, and Karrigan Wulff – nineteen students.
- District Administration recognized students who earned an Exceeds score (level 5) on the 2015 PARCC Assessment Test:
- Elementary School – Lily Bivona, Luke Blanchette, Denise Braithwaite, Lilian Cole, Grant DeRose, Ethan Godsey, Shannon Meaney
- Middle School – Lucas Beasley, Dena Bishopink, Danielle Bogacz, Jackson DeRose, Joseph Fitzgerald, Matthew Hollingsworth, Kalli Jungles, Jessica Regan, Paige Ridgley, Kenna Selk, Michael St. Aubin, Alec Stulga, Alexis Timme, Alexander Vandergriff, Nevaeh Woodward
- High School – Ryan Hacek, Cassidy Jungles, Jezel Mallaney
- Mr. Dan Tripp, Director of High School and Beginning Bands recognized, Alyssa Jacobucci who joined 1,300 other musicians from across the state in Peoria, IL for the Illinois Music Educator’s All-State Convention. Alyssa was one of only twelve oboes accepted as a participant. After another audition, Alyssa placed seventh out of all the oboe players in the state. Alyssa is a Junior in High School.
- Ms. Kelly Short, High School Entrepreneurship Teacher, Business Teacher and Junior Achievement Sponsor introduced three Junior Achievement Companies and their Officers:

Playful Paws, a JA Company, sells eco-friendly pet toys made from recycled, 100% cotton t-shirts in three styles—the knot, the loop, and the rope. Each toy is \$5.00, or 3 for \$12.00. They recently started a cat toy line. Cat toys are \$2.00 each or 3 for \$5.00. Officers are: Mikaelah Hurley, Andrew Newsom, Bennett Hofmeister, Gabby Boudreau, and Brian Steele

Alpha Letters, a JA Company, sells 9” and 5” letters. The letters are painted a solid color or in a stripe, polka-dot, or chevron pattern. They are available in select colors. Letters are also wrapped in a burlap twine material. Prices range from \$8.00-\$14.00. Officers are: Kyle Mansfield, Savannah Shipman, Elliot Salrin, Wyatt Dwyer, and Connor Blanchette

Life in Letters, a JA Company, sells coasters, frames, magnets, and key chains using scrabble-tile letters to make customer word art. Prices range from \$2.00-\$10.00, depending on the item ordered. Each order is specifically tailored to the customers’ wishes. Officers are: Sam Brown, Cheyenne Koehne, CJ Boudreau, Isabella Schnitzler, and Nora Crockett.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday, February 16, 2016 and discussed the following:

- I. Call to Order
- II. Budget Review
- III. Old Business
 - A. District
 1. Sale of School Property
 2. District Vehicle
 - B. High School
 1. Softball Press Box Update
 2. Panther Statue Placement Update
 3. Commons Area floor Update
 - C. Middle School
 1. Back Door Entrance – Concrete Fascia
 - D. Elementary School
- IV. New Business
 - A. District
 - B. High School
 1. Water Station/Bottle Filling Coolers
 2. Commons Area Ceiling Lights
 - C. Middle School
 1. Trophy Case Purchase
 - D. Elementary School
- V. Additional Agenda Items
 1. Summer Projects – Elementary School Drive-Thru Lane and South Parking Lot Repair/Resurfacing
- VI. Adjournment

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, February 23, 2016 and discussed the following:

- I. Old Business
 - A. State Revenue Update - FRIS
 - B. Bond Refinance Update
 - C. Qualified School Construction Bonds
 - D. Merisant PTAB Update
 - E. Student Fees
 - F. Lightning Protection
 - G. HS commons Floor
- II. New Business
 - A. Support Staff Wages and Sub Wages
 - B. Board Policy 4:60
 - C. Board Policy 4:150
 - D. Building and Grounds
 - E. Drivers Education Fees
 - F. Drivers Education Vehicle
 - G. Architect Services
 - H. HS Commons Lighting
 - I. Robbins Schwartz Attorney
 - J. Summer Projects
 - K. Title I Low Income
- III. Review Finance Packet
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported she attended the NCLB Conference in Chicago on Monday February 22nd and Tuesday February 23 along with Elementary Teachers and additional Curriculum Department members and all experienced a great conference with a lot of good information. The conference is a great opportunity that is put on by the State. Ms. Creek also reported on the Northwestern University AWE (Accelerated Weekend Experience) Course that the District is hosting at the High School on Saturday February 27, 2016. Selected 5th thru 8th grade gifted students will participate in an ALICE course that allows them to create virtual worlds and interactive games with 3-D programming. They will also participate in a Biotechnology course that will cover a variety of topics. Ms. Creek reported that due to the State budget and their uncertainty on their timeline to offer a college entrance exam (ACT or SAT) to High School students, the District would not be offering the ACT test to the junior class this year. The District will reimburse junior students who take the test elsewhere as they feel it is important for the students to have that test experience.

Technology Committee – Technology Director, Tom Steele reported that the Tech Department met on February 10, 2016 and discussed the Title 1 chromebook price that came in substantially less than anticipated (\$241/device with 4 year accidental damage warranty). All chromebooks will be purchased through Title 1, 93 total. Our e-rate discount has been reduced from 60% to 50% due to our calculation of the free/reduced lunch count based on the January 2016 report (29%). The committee is continuing to work on our E-rate applications and will expect to have Board recommendations at the March meeting. The LearnPad manufacturer has gone bankrupt and Educational Resources is severing all ties with LearnPad as well. Support will now be out of the UK. Our Technology Interns have an opportunity to attend a Student Technology Leadership Summit at Maine East HS on April 22nd. Recommendations for the 2016-2017 Tech Interns will be at the April 2016 Board meeting. Area 3 Learning Technology Center will be discontinuing the Spam Titan Email Spam Filtering service effective June 30, 2016. Replacement solutions are being discussed. The committee is also looking to replace the anti-malware contract as the Vipre contract expires in June, 2016.

Consent Agenda Moved by Dodge, seconded by Schubert to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – January 26, 2016
- Executive Session Meeting – January 26, 2016

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education, Cost Analysis – O&M
- Revenue Report
- Expenditure Report
- O&M Gas & Electric Expenditure Report
- Food Service Report
- Payroll Extras Report

- Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Resignations
- None
- D. Retirements
- None
- E. FMLA Requests
- Lindsay Lukas, Elementary School Second Grade Teacher – from the beginning of the 2016-2017 school year and returning October 11, 2016 (approximately 39 days).
 - Donna Ertel, High School Business Teacher – from approximately February 22nd thru February 26, 2016 (approximately one week).
- F. Employment for the Remainder of the 2015-2016 School Year Pending Successful Completion of Employment Paperwork
- Sadie Dekens, Three-hour Food Service Employee
 - Sandra Lutz, Choral Accompanist
- G. Appoint Board Member, Matt Jackson to the Finance Committee

Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Stauffenberg Six (6). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. The District has collected **\$3,529.00** in box tops as of 1/27/16
2. **Mr. Monk** – congratulations on coaching the Boy's JV basketball to an I-8 tournament championship.
3. **Ms. O'Reilly** and the Interact club held a special event in conjunction with Friends of the Library, called "Bridging the GAP". It was a program to build self-esteem and leadership into middle school girls, using high school girls as the presenters.
4. **Josh Toepper** – Collision Repair student of the 2nd quarter at the Kankakee Area Career Center.
5. **Congratulations to the Cheer Team** who came in 5th at Sectionals – qualifying them for State. They ended up placing 15 out of 25 teams at the State competition on Friday, February 5, 2016. They missed advancing to the next level by only 2.33 points.
6. In the 64-player blitz Chess tournament at Bloom Trail, Matt Duda finished 1st and Ryan Santoro finished 4th

Notable conference awards include:

- Matt Duda finishing as the 3rd best board 1 player
 - Sebastian Mendez finishing as the 3rd best board 6 player
- The chess team finished 5th out of 8 teams in the conference this year.

7. **Theresa Butterfield** for again coaching the WYSE team to qualify for another sectional competition. WYSE Team Members who placed – Team overall 2nd and advanced to sectionals in March

Kassidy Jungles – 2nd in English and 3rd Biology

Grace Duggan – 1st English

Reise Malone – 1st Chemistry and a Scholarship

Karrigan Wulff – 1st Biology and a Scholarship

Dylan Peters – 2nd Biology

Charlie Massie – 2nd Biology

Kylie Zawisza – 2nd Chemistry

Justin McClain – 3rd Chemistry

Kara Keene – 3rd Biology

8. FCS Club Members **Katie Windebank** and **Josphine Landerman** – 2nd place on their relish tray, **Kristen Arbuckle** – 3rd place in Pre-School Lesson Planning and **Laura Welch** – 3rd in Buttercream Cake Decorating. All four individuals advanced to state competition later this fall.

New Business

Approve Moved by Mallaney, seconded by Murray to approve the 2016-2017 School Fees as
School Fees presented. Ayes: Mallaney, Murray, Dodge, Hofmeister, Schubert, Stauffenberg –
For the Six (6). Nays: None (0). Motion carried.
2016-2017
School Year

Approve Moved by Dodge, seconded by Schubert to approve the 2016-2017 School Calendar
2016-2017 as presented. Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Stauffenberg –
School Six (6). Nays: None (0). Motion carried.
Calendar

Approve Moved by Hofmeister, seconded by Murray to approve the Northwestern University
Northwestern Accelerated Weekend Experience Course on Saturday February 27, 2016 and Sunday
University February 28, 2016 held at the Manteno High School. Ayes: Hofmeister, Murray, Dodge,
Accelerated Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.
Weekend
Experience
Course

Manteno CUSD No. 5 Board of Education Meeting – February 23, 2016

Approve Hazardous Route Designation Resolution
Moved by Mallaney, seconded by Schubert to approve the resolution that hazardous routes previously determined will still remain for the 2016-2017 school year.
Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

Approve Manteno High School Bass Fishing Team Hunters' Safety Course
Moved by Hofmeister, seconded by Murray to approve the Bass Fishing Team to co-sponsor with the Manteno Sportsmen's Club and host a free two-day hunters' safety course on Saturday March 19, 2016 and Sunday March 20, 2016 at the Manteno Sportsmen's Club. Ayes: Hofmeister, Murray, Dodge, Mallaney, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried.

Approve Manteno High School Bass Fishing Team Summer Events
Moved by Dodge, seconded by Hofmeister to approve Manteno High School Bass Fishing Team Summer Events as presented. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

Anticipated Future Action Items
1. Certified and non-certified staff employment
2. Summer help employment

Executive Session
Moved by Dodge, seconded by Schubert to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Dodge, Schubert, Hofmeister, Mallaney, Murray, Stauffenberg – Six (6). Nays: None (0). Motion carried. Open Session ended at 7:20PM.

Manteno CUSD No. 5 Board of Education Meeting – February 23, 2016

Return to Open Session Moved by Hofmeister, seconded by Dodge to close Executive Session and return to Open Session. Ayes: Hofmeister, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Six (6). Nays: None (0). Motion carried. Executive Session ended at 8:32PM.

Adjourn Meeting Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 8:33PM. Voice Vote: All Ayes: Six (6). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures are on file at the District office.