

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, February 24, 2015
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Schubert and M. Stauffenberg – Six (6). Absent: - Mike Nelson – One - (1).

Also present: Supt. Harrod, K. Meyer, R. Schnitzler, K. Flanigan, R. Haines, D. Conrad, N. Short, M. Glenn, S. Delya, J. Emerson, A. Furbee, E. Ruff, T. Steele, C. Creek, T. Weber, J. DePoister, and Clerk Kaufman – Seventeen - (17).

Visitors: Illinois State Scholars and their families, State Cheer Team and their families, Karen Haave-CornerStone Media, Deb Fortin, Joan Nelson, Julie Mallaney and Kristie Trumble – approximately 50 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

The record reflects that Board Member, Mike Nelson arrived at the meeting at 6:35PM.

Additional Agenda Items - None

Public Hearings/
Petitions/
Comments High School Principal, Roger Schnitzler, introduced the **Senior Class Illinois State Scholars**, Leegan Boudreau, Stephanie Childers, Morgan Daly, Leeanna Davis, Anna Henderson, Vanessa Magallanes, Sarah Marshall, Kyle Neumann, Leeann Randall, Kelsey Reiter, Lucas Robbins, Hannah Sabey, Selena Schulteis, Kari Southerland, Courtney Stauffenberg, Joseph VanLuyk, Annie Vercruysse, Lauren Werner and Emily Yantes – Nineteen (19).

Cheer Team Coaches, Jennifer West and Felicia St. John introduced the State Cheer Team, **Seniors**-Morgan Wimberly, Katie Rose, **Juniors**-Ashley Benevice, Haley Carney, Erin Graham, Rylie Karvunis, Kate Williamson, Amber Wood, Kayla Mashek, Jillian Hoffman, Sara Toepper, **Sophomores**-Hannah Hardesty, Hannah Rath, Megan Richardson, Megan Wood, Arianna Ayala, **Freshman**-Danielle Horan – Seventeen (17).
Cheer Team accomplishments: The cheer team took 1st place at Wilmington Invitational, 1st place at Andrew HS, took 8th out of 32 medium varsity teams in the ICCA Championship, took 4th place in our sectional which advanced us to the IHSA State Series in the medium varsity division.

Reports of Committees **Building Committee** – Chairman Hofmeister reported that the Building Committee met on Tuesday, February 17, 2015 and discussed the following:

- I. Old Business
 - A. District
 - 1. 10-Year Safety Survey Results
 - B. High School
 - 1. Softball and Baseball Field Netting – Mike Nelson shared with the Board meeting that he will see if he can get poles tall enough to hold the netting needed. This may cut down on the cost of the netting for both fields. The Building and Grounds committee agreed at their February meeting that the cost of installation for both the softball field and the baseball field did not warrant the purchase (\$9,597.70).
 - 2. Press Box for Softball Field
 - C. Middle School
 - D. Elementary School
 - 1. Entrance sign similar to the ECC side price quote.
- II. New Business
 - A. District
 - B. High School
 - C. Middle School
 - 1. Roof leaks
 - D. Elementary School
- III. Additional Agenda Items
 - School Board President, Mark Stauffenberg, gave compliments to the Early Childhood Center and Elementary School Custodial staff for their exemplary performance in keeping the school exceptionally clean.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, February 24, 2015 and discussed the following:

- I. Old Business
 - A. State Revenue Update
 - B. FCC License/Mobile Radio Update
- II. New Business
 - A. Contracts/Agreement/Requests For Proposals
 - i. Bus Lease 2015-16
 - ii. High School Core Switch Replacement
 - iii. High School Closet Upgrades
 - iv. Middle School Core Switch Upgrade
 - v. Middle School Closet Upgrades
 - vi. Audiology Services Contract
 - B. Elementary School Entrance Sign
 - C. HomeStar Bank Debit Card

- III. Review Finance Packet for February 24, 2015 Board Meeting
 - Summary of Cash/Investment/Fund Balances Report
 - Revenue/Expenditure Summary Report
 - Cost Analysis – Education; Cost Analysis – O&M
 - Revenue Report
 - Expenditure Report
 - Food Service Report
 - O&M Gas & Electric Expenditure Report
 - Payroll Extras Report
 - Impress Check Report
 - Accounts Payable Report
 - ISDLAF Report
 - Activity Account Reports
- IV. Additional Items
- V. Future Items
 - i. Fees 2015-16

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported that the Curriculum Department had a very successful School Improvement Day on February 13, 2015. There was a District Carousel agenda with fourteen different topics for the staff to choose from to attend lead by District staff members. They are also busy preparing for the assessment season, getting ready for the March 3, 2015 ACT test for the Juniors as well as the PAARC testing window in March. Ms. Creek gave recognition to Stephanie Kaack for her hard work and diligence in helping prepare the District for the testing weeks. Ms. Creek also gave recognition to the Administrative staff for their long hours and commitment during the staff evaluation process. Ms. Creek thanked the District for the opportunity to attend a conference in early February in Chicago where she learned good information regarding the future of Education.

Technology Committee – Technology Director, Tom Steele reported that the Tech Department met on February 11th and discussed E-rate responses for four projects. The High School Core Switch project must be done whether E-rate funding is received or not. The other three projects are desirable but not mandatory and will only be done if E-rate funding comes through. Middle School lab usage has declined due to 1:1. The labs will be dismantled and the computers will be re-distributed elsewhere. The committee reviewed new website designs with SchoolinSites and have narrowed the possibilities down to three different options. Further discussion will be held at the March Tech meeting. Mr. Steele shared with the Board that Proven Business Systems, our copier company, has been extremely responsive and attentive to our copier needs.

Consent Agenda Moved by Dodge, seconded by Hofmeister to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – January 27, 2015
- Executive Session Meeting – January 27, 2015

B. Financial Reports

1. Summary of Cash/Investment/Fund Balances
2. M-T-D/Y-T-D Revenue/Expenditure Reports
3. Cost Analysis – Education, Cost Analysis – O&M
4. Revenue Report
5. Expenditure Report
6. O&M Gas & Electric Expenditure Report
7. Food Service Report
8. Payroll Extras Report
9. Imprest Check Report
10. Accounts Payable Report
11. ISDLAF Reports
12. Activity Accounts Reports
13. Additional Accounts Payable

C. Resignations

- Amanda Piker, Substitute Nurse – effective January 31, 2015.
- Alisa Blanchette, Previous Self-Contained Teacher – effective immediately.

D. FMLA Requests

- Courtney Majerski, Student Support Services Administrator – from approximately April 20, 2015 and returning August 1, 2015.
- Kris Kufa, Elementary Teacher – two month unpaid extension of her current leave.
- Sandy Hunte, Kindergarten Teacher – for approximately six weeks starting February 9, 2015.
- Sean McNamara, High School Math Teacher – from approximately April 13, 2015 until approximately April 20, 2015 (one week).

E. Employments for the 2014-2015 School Year

- Linda Scott Bush, FMLA coverage for Elementary Title One position – tentatively from March 13, 2015 for approximately two months.
- Penny Matherly, Substitute Food Service Employee – upon approval.
- Heather Stauffenberg, Substitute Nurse – upon approval.

- F. Authorization for Superintendent to Hire for the 2014-2015 School Year
 - Long-term Substitute for 5th Grade Special Education Teaching Position – from approximately April 7, 2015 thru the end of the 2014-2015 school year.
 - Long-term Substitute for Kindergarten Teacher – for approximately ten weeks starting February 10, 2015.
 - Assistant High School Softball Coach.
- G. Approve 2014-2015 District Certified and Non-Certified Seniority Lists
- H. Approve HomeStar Bank Debit Card with Manteno CUSD No. 5 Logo
- I. Appoint Mary Schubert as the Second Board Member on the Building and Grounds Committee.
- J. Donation Acceptance from Knights of Columbus to the Special Education Department (\$1,000).

Ayes: Dodge, Hofmeister, Mallaney, Murray, Nelson, Schubert, Stauffenberg –Seven (7). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. As previously mentioned congratulations to all 19 of the IL State Scholars.
2. Also, congratulations again to the State Bound Cheer Team for making it to the State Prelim level for the 2nd year in a row.
3. Congrats to Joey Carroll, Michael Mueller and Alan Taylor for receiving medals at the final chess tournament of the season in early February. Sophomore, Matt Duda took 3rd place in the final tournament. The team finished their season 4th in the conference.
4. Congrats to the WYSE team who placed first in their division at Regionals on February 10th with a perfect score of 500! This qualifies them for the Sectional competition at North Central College on March 19th!
Dylan Peters – 1st Biology
Leegan Boudreau – 3rd Biology
Kara Keene – 3rd Chemistry
Charlie Massie – 2nd Chemistry
Joe VanLuyk – 1st Math and Chemistry
Lucas Robbins – 2nd Engineering Graphics
Praveen Madan – 1st Engineering Graphics
Leann Randall – 1st English
Lauren Werner – 1st Math
5. Congrats to Jazel Mallaney and Stephanie Sotiropoulos who won the Cupcake Wars Competition! They made chocolate cupcakes with green tea icing and French vanilla cupcakes with orange zest frosting.
6. Congrats to Leann Randall who won the People's Choice Award with "Argonath" Lord of the Rings acrylic painting.
7. Congratulations to the High School wrestlers who qualified for the State competition at UofI on Thursday, February 19th: Caleb Boudreau, Stevie Silva, Sam Myers and Drew Crawford they will attend the March Board meeting for recognition.

8. Kindergarten Pre-Registration will be on Tuesday, April 14, 2015 at the Early Childhood Center from 11:00AM – 6:30PM.
9. Superintendent, Lisa Harrod, complimented High School Athletic Director, Kyle Flanigan for his stellar performance in managing the numerous activities that have taken place in the High School and also for traveling to activities outside the District. She thanked him for his time and commitment.

Old Business

New Business

Approve Hazardous Route Designation Resolution Moved by Hofmeister, seconded by Murray to approve the resolution that hazardous routes previously determined will still remain for the 2015-2016 school year. Voice Vote: All Ayes: Seven (7). Nays: None (0). Motion carried.

Approve 2015-2016 Bus Lease With Midwest Transit Moved by Nelson, seconded by Hofmeister to approve the 2015-2016 Bus Lease with Midwest Transit for 19 buses in the amount of \$249,607.00. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Contract with Riverside Medical Center for Audiology Services Moved by Nelson, seconded by Dodge to approve the fee rate and contract for Audiology Services with Riverside Medical Center, subject to final approval of the contract language by the Board's attorney. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve 403(b) Plan Amendment Moved by Mallaney, seconded by Nelson to approve the Amendment to the 403(b) Plan. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Recommended District Grade Scale Changes Moved by Hofmeister, seconded by Murray to approve the Recommended District Grade Scale Changes to reflect a new scale as such: 90%-A, 80%-B, 70%-C, 60%-D, below 60%-failing. Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Updated Raymond James Resolution Moved by Mallaney, seconded by Dodge to approve the Updated Raymond James Resolution. Ayes: Mallaney, Dodge, Hofmeister, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

Approve Moved by Hofmeister, seconded by Murray to approve the Second Amended
Second 2014-2015 School Calendar. Voice Vote: All Ayes: Seven (7). Nays: None (0).
Amended Motion carried.
2014-2015
School
Calendar

Approve Moved by Dodge, seconded by Mallaney to accept the response for Network
Network Infrastructure Upgrade Project 1: High School Core Switch Replacement from
Infrastructure Sentinel Technologies, Inc. in the amount of \$36,648.00. Ayes: Dodge, Mallaney
Upgrade Hofmeister, Murray, Nelson, Schubert, Stauffenberg - Seven (7). Nays: None (0).
Project 1 Motion carried.
High School
Core Switch
Replacement

Approve Moved by Nelson, seconded by Mallaney to accept the response for Network
Network Infrastructure Upgrade Project 2 High School Closet Upgrades from Sentinel
Infrastructure Technologies, Inc. in the amount of \$12,543.00 subject to approval of E-rate
Upgrade funding. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Murray, Schubert
Project 2 Stauffenberg – Seven (7). Nays: None (0). Motion carried.
High School
Closet Upgrades
Subject to
Approval of
E-rate Funding

Approve Moved by Mallaney, seconded by Hofmeister to accept the response for Project 3
Network Middle School Core Switch Upgrade from Sentinel Technologies, Inc. in the
Infrastructure amount of \$16,353.00 subject to approval of E-rate funding. Ayes: Mallaney,
Upgrade Hofmeister, Dodge, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays:
Project 3 None (0). Motion carried.
Middle
School Core
Switch Upgrade
Subject to
Approval of
E-rate Funding

Approve Network Infrastructure Upgrade Project 4 Middle School Closet Upgrades Subject to Approval of E-rate Funding

Moved by Hofmeister, seconded by Dodge to accept the response for Project 4 Middle School Closet Upgrades from Sentinel Technologies, Inc. in the amount of \$12,543.00 subject to approval of E-rate funding. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried.

- Anticipated Future Action Items
1. Certified and non-certified staff employment.
 2. Summer help employment.
 3. 2015-2016 school calendar.
 4. 2015-2016 fees.

Executive Session

Moved by Nelson, Seconded by Hofmeister to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Open Session ended at 7:05 p.m.

Return to Open Session

Moved by Hofmeister, seconded by Dodge to close Executive Session and return to Open Session. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg – Seven (7). Nays: None (0). Motion carried. Executive Session ended at 7:34 p.m.

Adjourn Meeting

Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 7:35 p.m. Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Schubert, Stauffenberg - Seven (7). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures on file at the District Office.